

**City of Tipton, Iowa**

**Meeting:** Tipton City Council Meeting  
**Place:** Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772  
**Date/Time:** Monday, June 15, 2026, 5:30 p.m.  
**Web Page:** [www.tiptoniowa.org](http://www.tiptoniowa.org)  
**Posted:** Thursday, June 11, 2026 (Front door of City Hall & City Website)

Please join my meeting from your computer, tablet, or smartphone.

<https://meet.goto.com/642904677>

You can also dial in using your phone.

Access Code:

642-904-677

United States (Toll Free):

[1 866 899 4679](tel:18668994679)

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**Mayor:** Tammi Goerdt

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<b>Council at Large:</b>	Abby Cummins-VanScoy	<b>Council At Large:</b>	Jason Paustian
<b>Council Ward #1</b>	Kevin Koob	<b>Council Ward #2</b>	Mike Helm
<b>Council Ward #3</b>	Luke Johnston	<b>City Attorney:</b>	Lynch Dallas, P.C.
<b>City Manager:</b>	Tom Doermann	<b>Gas Supt:</b>	Darren Lenz
<b>Finance Director:</b>	Melissa Armstrong	<b>Electric Supt:</b>	Jon Walsh
<b>City Clerk:</b>	Amy Lenz	<b>Water &amp; Sewer Supt:</b>	Brian Brennan
<b>Dir. Of Public Works:</b>	Steve Nash	<b>Ambulance Svc Dir:</b>	Brad Ratliff
<b>Police Chief:</b>	Lisa DuFour	<b>Economic Dev. Dir.</b>	Linda Beck
<b>Park &amp; Recreation:</b>	Adam Spangler	<b>Library Director:</b>	Kate Heffner

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- A. **Call to Order**
- B. **Roll Call**
- C. **Pledge of Allegiance**
- D. **Agenda Additions/Agenda Approval**
- E. **Communications:**

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1. City of Tipton Citizen Hero appreciation/recognition.

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item. Scheduled communications are allowed to speak up to five minutes. Unscheduled communications are allowed to speak up to three minutes.

**F. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval – Council Meeting Minutes, June 1, 2026
2. Approval – Investment & Treasurer’s Report, June 2026
3. Approval – Tobacco License Renewals for Brothers Market, Tiger Mart, Walmart and Casey’s
4. Approval – Manatt’s crack sealing quote.

5. Approval - No One Fights Alone 5K, July 4, 2026
6. Approval – Contract with Public Consulting Group for Ground Emergency Medical Transportation program.
7. Approval – Purchase of Odorization System from Nelson Technologies
8. Approval – Claims Register which includes claims paid under the current Purchase Policy

**G. City Business**

1. Resolution No. 061526A: Resolution to authorize the transfer of funds.
2. Resolution No. 061526B: Resolution to authorize the transfer of funds.
3. Resolution No. 061526C: Resolution approving Advanced Metering Infrastructure (AMI) and residential opt-out program and application form.
4. Discussion and possible action concerning approval of new city hall bids.

**H. Reports of Mayor/ Council/ Manager/ Department Heads**

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. Department Heads

**I. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.**

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June 1, 2026  
 Fire Station  
 301 Lynn Street  
 Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Goerdt called the meeting to order. Upon roll being called the following named council members were present: Koob, Paustian, Johnston, Helm and Cummins. Also present: T. Doermann, A. Lenz, Nash, DuFour, Spangler, D. Lenz, Walsh, B. Brennan, Ratliff, Beck, Terry Goerdt, Wirfs, other visitors, and the press.

**Agenda:**

Motion by Helm, second by Johnston to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Consent Agenda:**

Motion by Cummins, second by Koob to approve the consent agenda which includes May 18<sup>th</sup> Council Meeting Minutes, liquor licenses for Lucky Wife Wine Slushies and The Wandering Crowd for the Kickoff to Summer Event, Tipton Revitalization Incentive Program request for 1327 Cedar Street, reappointment of Penny Webb, Kiley Schultz and Stuart Clark to the Development Commission, Change Order No. 11 for the Cedar Street Project, summary of changes to the Personnel and Procedure Manual, and the following claims list. Following the roll call vote the motion passed unanimously.

ACCESS SYSTEMS LEASING	COPIER AGREEMENT	1934.20
ACTION SEWER & SEPTIC	JETTING MAIN SEWER LINE	623.00
AFLAC	AFLAC AFTER TAX PY W/HOLDING	582.90
ALBAUGH PHC INC	REPLACE SUMP PUMP	662.44
ALLIANCE ELECTRIC SERVICES	UPDATE SERVICE 102 EAST 5TH ST	28254.57
ASCENDANCE TRUCKS MIDWEST	REPAIR PARTS	68.94
AXA EQUI-VEST PROCESSING	DEF. COMP PRETAX	1095.00
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	763.82
CCEDCO	25-26 DUES	8890.00
CENTRAL IOWA DISTRIBUTING	HAND TOWELS	45.00
CINTAS	UNIFORMS	622.35
CINTAS CORPORATION	FIRST AID SUPPLIES	862.69
CITY OF TIPTON FUNDS	ADMIN SERVICES	325537.14
CITY OF TIPTON-REVOLVING	CENTRAL GARAGE REPAY	28541.56
CITY UTILITIES	CITY UTILITIES	1539.40
CJ COOPER & ASSOCIATES INC	SPECIMEN	55.00
COLLECTION SERVICES CENTER	CHILD SUPPORT	59.52
CORE & MAIN LP	AMI SUPPLIES	1273.38
CORE-MARK US LLC	FOOD ORDER	3473.05
CROELL INC	LANDSCAPE BLOCKS ON CLAIRE ST	630.00
CUSTOM HOSE AND SUPPLIES	HOSE CLAMPS	215.16
DARREN LENZ	MILEAGE REIMBURSEMENT	428.48
DR DARLENE A EHLERS	JUNE RENT	575.00
EASTERN IOWA COMMUNITY COLLEGE	TRAINING	1976.00
ELECTRICAL ENGINEERING	SUPPLIES	79.83
ERIC STORJOHANN	1 BURIAL	300.00

GOERDT INSPECTION	CONTRACT PAY	2500.00
GRAYBILL COMMUNICATIONS	ADAPTER	18.00
HAWKINS INC	CHEMICALS	2168.85
I.R.S.	FEDERAL WITHHOLDING	28627.52
IOWA COUNTY ATTORNEYS ASSOC	REGISTRATION	90.00
IOWA ONE CALL	LOCATES	137.40
IOWA WORKFORCE DEVELOPMENT	BENEFIT CHARGES	3656.66
IPERS	IPERS WITHHOLDING	16921.07
JOHNSON COUNTY AMBULANCE	ALS SERVICE	600.00
KARL EMERGENCY VEHICLES	REPAIR PARTS	489.55
KOONS GAS MEASUREMENT	6 REGULATORS	463.16
LISA DUFOUR	POSTAGE	25.85
LISBON-MT VERNON AMBULANCE	PARAMEDIC INTERCEPT	200.00
MANATTS INC	CONCRETE GREENSPACE	1877.70
MARCIA MEYERS	JUNE RENT	600.00
MENARDS - IOWA CITY	MISC SUPPLIES GREENSPACE	174.93
MIDAMERICAN ENERGY COMPANY	JUNE CASH REQUEST	82000.00
MIDWEST WHEEL COMPANIES	REPAIRS PARTS	89.12
MISC. VENDORS	MISC VENDORS	6822.31
MOSCA DESIGN	METAL ORBS FOR GREENSPACE	738.12
MUNICIPAL SUPPLY INC	REPAIR CLAMP	228.76
NAPA AUTO PARTS	SUPPLIES, TOOLS, PARTS	759.69
OFFICE EXPRESS	NOTARY STAMP	32.99
ORIGIN DESIGN	LEMON AND WEST 7TH	7569.53
POMP'S TIRE SERVICE INC	TIRES #188	977.52
SCHIMBERG CO	SUPPLIES	452.24
SHOTTENKIRK	REPAIR PARTS	120.31
T & M CLOTHING	LIFEGUARD APPAREL	1001.50
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TERRY DURIN COMPANY	STREET LIGHT POLES PRE PAY	20500.00
TREASURER, STATE OF IOWA	STATE WITHHOLDING	3097.70
TRI-CITY ELECTRIC COMPANY	PHONE SYSTEM ISSUES	135.00
VANDENBOSCH AUTOMATION LLC	WA PLANT CONTROLS SWAP OUT	7683.00
VEENSTRA & KIMM INC	WATER TOWER INSPECTION	994.00
VESTIS	MATS	192.61
WENDLING QUARRIES INC	WASHED CHIPS	179.99
WINDSTREAM	MONTHLY SERVICES	934.70
WING PC	MEDICAL DIRECTOR	500.00
WRIGHT LAWN CARE	CONTRACT PAY JUNE	500.00
ZOLL MEDICAL CORPORATION	MEDICAL SUPPLIES	900.00
** TOTAL **		604048.21
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FUND TOTALS		
001 GENERAL GOVERNMENT		93515.73
110 ROAD USE TAX FUND		8403.40

112 TRUST AND AGENCY FUND	48441.75
121 LOCAL OPTION TAX	38225.73
125 TIF SPECIAL REVENUE FUND	22022.58
160 ECONOMIC/INDUSTRIAL DEV	240.25
192 FIRE ENTERPRISE TRUST	5369.75
317 GO CP 2023	4134.53
600 WATER OPERATING	25410.43
610 WASTEWATER/AKA SEWER REV	56952.35
630 ELECTRIC OPERATING	190065.39
640 GAS OPERATING	29032.97
660 AIRPORT OPERATING	1026.75
670 GARBAGE COLLECTION	17195.06
740 STORM WATER	6432.56
810 CENTRAL GARAGE	8045.73
835 ADMINISTRATIVE SERVICES	18186.46
860 PAYROLL ACCOUNT	31346.79
GRAND TOTAL	604048.21

Payroll Amount for May 2026

\$342,493.29

**City Business:**

1. Automatic vacuum for James Kennedy Family Aquatic Center

Motion by Cummins, second by Helm to approve the purchase of an automatic vacuum for James Kennedy Family Aquatic Center. Following the roll call vote the motion passed unanimously.

2. Resolution No. 060126A: Resolution updating and approving the fee schedule for building permit fees.

Motion by Paustian, second by Koob to approve Resolution No. 060126A, the resolution updating and approving the fee schedule for building permit fees. Following the roll call vote the motion passed unanimously.

3. Resolution No. 060126B: Resolution authorizing execution of loan documents for the ECIA ambulance remount loan.

Motion by Johnston, second by Paustian to approve Resolution No. 060126B, the resolution authorizing execution of loan documents for the ECIA ambulance remount loan. Following the roll call vote the motion passed unanimously.

**Reports:**

1. Director of Public Works Nash shared a proposal with the council from Manatt's to do crack sealing. They will start tomorrow morning. It is the consensus of the council to move forward with Manatt's starting the work tomorrow and the proposal will be approved by motion at the June 15<sup>th</sup> council meeting.

**Adjourn:**

With no further business to come before the Council a motion to adjourn was made by Paustian, second by Helm. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:14 p.m.

Mayor\_\_\_\_\_

Attest:\_\_\_\_\_

City Clerk

City of Tipton  
 MTD Treasurers Report  
 As of April 30, 2026

Ending Cash Bal	7,153,097.54
O/S Deposits	-8,508.87
O/S Checks	293,994.30
CC Cleared	0.00
CC Outstanding	4,725.68
Bank Balance	7,443,308.65

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	AIR NET CHANGE	M-T-D EXPENSES	A/P CHANGE	ENDING CASH BALANCE	Y-T-D INVESTMENTS	BALANCE WITH INVESTMENTS
001-GENERAL GOVERNMENT	564,806.32	318,285.55	0	516,701.93	0	366,389.94	356,971.59	723,361.53
110-ROAD USE TAX FUND	364,491.93	46,094.53	4,105.91	12,822.68	0	393,657.87	154,652.01	548,309.88
112-TRUST AND AGENCY FUND	100,743.78	44,345.01	0	48,441.75	0	96,647.04	0	96,647.04
119-Emergency Fund	5,698.22	0	0	0	0	5,698.22	0	5,698.22
121-LOCAL OPTION TAX	218,354.92	35,084.96	0	38,235.73	0	215,214.15	0	215,214.15
125-TIF SPECIAL REVENUE FUND	-22,498.35	18,689.38	5,194.05	22,022.58	0	-31,025.60	96,014.87	64,989.27
160-ECONOMIC/INDUSTRIAL DEVEL	663,565.09	8,851.70	0	240.25	0	672,176.54	14,865.50	687,042.04
168-AQUATIC CENTER CAMPAIGN F	-576,279.12	0	0	0	0	-576,279.12	0	-576,279.12
169-LIBRARY TRUST FUND	222,575.89	553.83	0	0	0	223,129.72	0	223,129.72
190-P S SHARE FUND	58,601.86	261.13	0	0	0	58,862.99	0	58,862.99
192-FIRE ENTERPRISE TRUST	338,999.13	438.19	0	5,368.75	0	334,067.57	0	334,067.57
201-ELECTRIC REVENUE BONDS	0	0	0	148,883.33	0	-148,883.33	0	-148,883.33
202-ELECTRIC REVENUE BONDS	123,809.49	15,116.67	0	152,900.00	0	-13,973.84	0	-13,973.84
203-06 ELECTRIC SUBSTATION RE	723,572.31	19,467.78	0	217,420.00	0	525,620.09	0	525,620.09
208-WW/SEWER REVENUE BOND SIN	552,880.08	48,695.75	0	0	0	601,575.83	0	601,575.83
222-GO BOND 2015 DEBT SERVICE	189,579.06	8,418.81	0	106,575.00	0	91,422.87	0	91,422.87
224-GO BOND DEBT SERVICE	135,864.61	12,857.74	0	165,001.25	0	-16,278.90	0	-16,278.90
226-GO BOND SERIES 2021	259,492.00	18,614.34	0	227,730.00	0	50,376.34	0	50,376.34
228-GO BOND SERIES 2023	467,606.17	25,253.06	0	201,400.00	0	291,459.23	0	291,459.23
317-GO CP 2023	-215,731.16	0	0	4,134.53	0	-219,865.69	0	-219,865.69
319-ELECTRIC UTILITY PROJECTS	145,275.40	0	0	0	0	145,275.40	0	145,275.40
320-ELECTRIC SOLAR PROJECT	512,036.65	672.38	0	106.25	0	512,602.78	0	512,602.78
500-CEMETERY TRUST FUND	16,650.00	150	0	0	0	16,800.00	120,003.31	136,803.31
600-WATER OPERATING	1,071,483.86	48,912.83	0	389,141.13	0	731,255.56	0	731,255.56
610-WASTEWATER/AKA SEWER REVE	294,204.43	83,273.22	0	83,299.98	0	294,177.67	248,930.42	543,108.09
630-ELECTRIC OPERATING	461,081.27	298,162.42	500	619,776.90	0	138,966.79	325,820.90	464,787.69
631-ELECTRIC DEVELOPMENT	9,483.64	12.46	0	0	0	9,496.10	0	9,496.10
632-ELECTRIC REVENUE/REPLACEM	414,538.94	544.46	0	0	0	415,083.40	0	415,083.40
633-ELECTRIC RESERVE	370,106.67	486.1	0	0	0	370,592.77	92,896.07	463,488.84
634-ELECTRIC BOND/JNT RESERVE	121,862.16	8,526.89	8,366.83	0	0	122,022.22	192,806.37	314,828.59
640-GAS OPERATING	574,697.63	201,047.29	0	114,453.61	0	661,291.31	0	661,291.31
641-GAS D.E.I.	5,875.35	7.72	0	0	0	5,883.07	12,548.64	18,431.71
660-AIRPORT OPERATING	-303,751.87	2,507.18	0	9,168.97	0	-310,413.66	0	-310,413.66
670-GARBAGE COLLECTION	47,726.14	50,039.25	0	59,225.94	0	36,539.45	0	36,539.45
740-STORM WATER	243,061.38	8,461.76	0	8,004.35	0	243,518.79	0	243,518.79
810-CENTRAL GARAGE	240,336.11	41,151.96	0	21,749.54	0	259,738.53	0	259,738.53
820-PSF HEALTH INSURANCE	68,351.05	3,374.25	0	4,337.90	0	67,387.40	0	67,387.40
835-ADMINISTRATIVE SERVICES	448,522.57	50,375.35	0	3,568.08	0	495,309.84	0	495,309.84
860-PAYROLL ACCOUNT	1,269.72	0	0	0	0	1,269.72	0	1,269.72
950-ELECTRIC METER DEPOSITS	2,049.35	861.38	0	1,855.00	0	1,055.73	12,548.64	13,604.37
951-WATER METER DEPOSITS	2,304.25	332.78	0	520	0	2,117.03	0	2,117.03
952-GAS METER DEPOSITS	11,226.11	684.61	0	775	0	11,135.72	0	11,135.72
GRAND TOTAL	8,934,523.04	1,420,612.72	18,166.79	3,183,871.43	0	7,153,097.54	1,628,058.32	8,781,155.86

CITY OF TIPTON  
 FUND BALANCE REPORT  
 AS OF: MAY 31ST, 2026

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
001-GENERAL GOVERNMENT	473,235.14CR	3,585,154.38CR	3,667,521.61	390,867.91CR
110-ROAD USE TAX FUND	624,641.00CR	405,688.97CR	482,020.09	548,309.88CR
112-TRUST AND AGENCY FUND	52,498.72CR	577,007.57CR	532,859.25	96,647.04CR
119-Emergency Fund	5,698.22CR	0.00	0.00	5,698.22CR
121-LOCAL OPTION TAX	246,851.90CR	386,759.92CR	418,397.67	215,214.15CR
125-TIF SPECIAL REVENUE FUND	25,404.95CR	297,542.45CR	257,958.13	64,989.27CR
160-ECONOMIC/INDUSTRIAL DEVEL	568,477.99CR	206,719.87CR	88,155.82	687,042.04CR
168-AQUATIC CENTER CAMPAIGN F	576,279.12	0.00	0.00	576,279.12
189-LIBRARY TRUST FUND	24,871.14CR	202,309.81CR	4,051.23	223,129.72CR
190-P S SHARE FUND	53,285.61CR	5,577.38CR	0.00	58,862.99CR
192-FIRE ENTERPRISE TRUST	303,150.41CR	89,984.41CR	59,067.25	334,067.57CR
201-ELECTRIC REVENUE BONDS	0.00	0.00	148,883.33	148,883.33
202-ELECTRIC REVENUE BONDS	529.39CR	166,896.77CR	181,400.00	13,973.84
203-06 ELECTRIC SUBSTATION RE	536,893.47CR	213,816.62CR	225,090.00	525,620.09CR
208-WW/SEWER REVENUE BOND SIN	142,574.50CR	531,941.33CR	72,940.00	601,575.83CR
208-WW/SEWER REVENUE BOND SIN	142,574.50CR	531,941.33CR	72,940.00	601,575.83CR
222-GO BOND 2015 DEBT SERVICE	93,661.75CR	106,161.12CR	108,400.00	91,422.87CR
224-GO BOND DEBT SERVICE	1,983.94CR	157,039.66CR	175,302.50	16,278.90
226-GO BOND SERIES 2021	39,227.50CR	247,208.84CR	236,060.00	50,376.34CR
228-GO BOND SERIES 2023	290,958.19CR	278,301.04CR	277,800.00	291,459.23CR
317-GO CP 2023	204,079.43	10,000.00CR	25,786.26	219,865.69
319-ELECTRIC UTILITY PROJECTS	246,805.40CR	0.00	101,530.00	145,275.40CR
320-ELECTRIC SOLAR PROJECT	0.00	1,907,210.70CR	1,394,607.92	512,602.78CR
500-CEMETERY TRUST FUND	130,908.66CR	5,894.65CR	0.00	136,803.31CR
600-WATER OPERATING	1,029,979.74CR	605,863.34CR	904,587.55	731,255.53CR
610-WASTEWATER/AKA SEWER REVE	489,235.48CR	970,835.67CR	916,962.83	543,108.32CR
630-ELECTRIC OPERATING	276,843.38CR	4,868,943.41CR	4,683,247.45	462,539.34CR
631-ELECTRIC DEVELOPMENT	9,387.94CR	108.16CR	0.00	9,496.10CR
632-ELECTRIC RENEWAL/REPLACEM	409,865.86CR	5,217.54CR	0.00	415,083.40CR
633-ELECTRIC RESERVE	456,619.37CR	6,869.47CR	0.00	463,488.84CR
634-ELECTRIC BOND/INT RESERVE	304,927.94CR	9,900.65CR	0.00	314,828.59CR
640-GAS OPERATING	529,640.02CR	2,320,841.66CR	2,189,190.39	661,291.29CR
641-GAS D.E.I.	17,540.52CR	891.19CR	0.00	18,431.71CR
660-AIRPORT OPERATING	6,224.02	38,990.40CR	343,180.04	310,413.66
670-GARBAGE COLLECTION	111,718.72CR	551,555.77CR	624,734.74	38,539.75CR
740-STORM WATER	229,706.02CR	97,603.01CR	83,790.24	243,518.79CR
810-CENTRAL GARAGE	74,065.93CR	483,369.25CR	297,696.65	259,738.53CR
820-PSF HEALTH INSURANCE	70,654.60CR	57,898.67CR	61,165.87	67,387.40CR
835-ADMINISTRATIVE SERVICES	186,931.94CR	872,067.90CR	563,690.00	495,309.84CR
860-PAYROLL ACCOUNT	1,305.19CR	0.00	0.00	1,305.19CR
950-ELECTRIC METER DEPOSITS	12,322.12CR	11,657.25CR	10,375.00	13,604.37CR
951-WATER METER DEPOSITS	1,996.68CR	3,875.35CR	3,755.00	2,117.03CR
952-GAS METER DEPOSITS	10,213.31CR	8,402.41CR	7,480.00	11,135.72CR
<b>GRAND TOTAL FUND BALANCE</b>	<b>7,440,604.57CR</b>	<b>20,828,047.92CR</b>	<b>19,220,626.82</b>	<b>9,048,025.67CR</b>

\*\*\* END OF REPORT \*\*\*

CITY OF TIPTON  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2026

% OF YEAR COMPLETED: 91.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>001-GENERAL GOVERNMENT</u>							
TOTAL REVENUE	3,635,353.00	3,482,832.41	3,777,347.00	318,285.55	3,585,154.38	192,192.62	94.91
TOTAL EXPENDITURES	<u>3,753,107.00</u>	<u>3,428,101.53</u>	<u>4,023,570.00</u>	<u>516,701.93</u>	<u>3,667,521.61</u>	<u>356,048.39</u>	<u>91.15</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 117,754.00)	54,730.88	( 246,223.00)	( 198,416.38)	( 82,367.23)	( 163,855.77)	33.45
<u>110-ROAD USE TAX FUND</u>							
TOTAL REVENUE	437,249.00	406,705.48	500,268.00	46,094.53	405,688.97	94,579.03	81.09
TOTAL EXPENDITURES	<u>761,977.50</u>	<u>584,954.81</u>	<u>500,268.00</u>	<u>12,822.68</u>	<u>482,020.09</u>	<u>18,247.91</u>	<u>96.35</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 324,728.50)	( 178,249.33)	0.00	33,271.85	( 76,331.12)	76,331.12	0.00
<u>112-TRUST AND AGENCY FUND</u>							
TOTAL REVENUE	602,795.00	598,885.92	581,301.00	44,345.01	577,007.57	4,293.43	99.26
TOTAL EXPENDITURES	<u>602,795.00</u>	<u>552,563.00</u>	<u>581,301.00</u>	<u>48,441.75</u>	<u>532,859.25</u>	<u>48,441.75</u>	<u>91.67</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	46,322.92	0.00	( 4,096.74)	44,148.32	( 44,148.32)	0.00
<u>119-Emergency Fund</u>							
<u>121-LOCAL OPTION TAX</u>							
TOTAL REVENUE	391,500.00	371,908.50	394,880.00	35,084.96	386,759.92	8,120.08	97.94
TOTAL EXPENDITURES	<u>1,090,000.00</u>	<u>1,015,909.91</u>	<u>502,000.00</u>	<u>38,225.73</u>	<u>418,397.67</u>	<u>83,602.33</u>	<u>83.35</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 698,500.00)	( 644,001.41)	( 107,120.00)	( 3,140.77)	( 31,637.75)	( 75,482.25)	29.53
<u>125-TIF SPECIAL REVENUE FUND</u>							
TOTAL REVENUE	289,109.00	272,163.89	320,542.00	18,689.38	297,542.45	22,999.55	92.82
TOTAL EXPENDITURES	<u>274,581.00</u>	<u>199,650.00</u>	<u>320,542.00</u>	<u>22,022.58</u>	<u>257,958.13</u>	<u>62,583.87</u>	<u>80.48</u>
REVENUES OVER/(UNDER) EXPENDITURES	14,528.00	72,513.89	0.00	( 3,333.20)	39,584.32	( 39,584.32)	0.00
<u>160-ECONOMIC/INDUSTRIAL DEVEL</u>							
TOTAL REVENUE	290,899.00	295,926.40	205,346.00	8,851.70	206,719.87	( 1,373.87)	100.67
TOTAL EXPENDITURES	<u>375,000.00</u>	<u>269,531.99</u>	<u>174,271.00</u>	<u>240.25</u>	<u>88,155.82</u>	<u>86,115.18</u>	<u>50.59</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 84,101.00)	26,394.41	31,075.00	8,611.45	118,564.05	( 87,489.05)	381.54
<u>168-AQUATIC CENTER CAMPAIGN F</u>							
<u>189-LIBRARY TRUST FUND</u>							
TOTAL REVENUE	1,896.00	3,405.26	0.00	553.83	202,309.81	( 202,309.81)	0.00
TOTAL EXPENDITURES	<u>26,600.00</u>	<u>3,081.10</u>	<u>36,000.00</u>	<u>0.00</u>	<u>4,051.23</u>	<u>31,948.77</u>	<u>11.25</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 24,704.00)	324.16	( 36,000.00)	553.83	198,258.58	( 234,258.58)	550.72-
<u>190-P S SHARE FUND</u>							
TOTAL REVENUE	2,000.00	4,258.92	4,525.00	261.13	5,577.38	( 1,052.38)	123.26
TOTAL EXPENDITURES	<u>2,000.00</u>	<u>1,000.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	3,258.92	2,525.00	261.13	5,577.38	( 3,052.38)	220.89

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<u>192-FIRE ENTERPRISE TRUST</u>							
TOTAL REVENUE	118,080.00	115,521.21	125,199.00	438.19	89,984.41	35,214.59	71.87
TOTAL EXPENDITURES	<u>59,987.00</u>	<u>54,989.00</u>	<u>64,437.00</u>	<u>5,369.75</u>	<u>59,067.25</u>	<u>5,369.75</u>	<u>91.67</u>
REVENUES OVER/(UNDER) EXPENDITURES	58,093.00	60,532.21	60,762.00	( 4,931.56)	30,917.16	29,844.84	50.88
<u>201-ELECTRIC REVENUE BONDS</u>							
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>148,883.33</u>	<u>148,883.33</u>	<u>( 148,883.33)</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	( 148,883.33)	( 148,883.33)	148,883.33	0.00
<u>202-ELECTRIC REVENUE BONDS</u>							
TOTAL REVENUE	173,523.00	159,591.56	181,400.00	15,116.67	166,896.77	14,503.23	92.00
TOTAL EXPENDITURES	<u>173,523.00</u>	<u>173,522.78</u>	<u>181,400.00</u>	<u>152,900.00</u>	<u>181,400.00</u>	<u>0.00</u>	<u>100.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 13,931.22)	0.00	( 137,783.33)	( 14,503.23)	14,503.23	0.00
<u>203-06 ELECTRIC SUBSTATION RE</u>							
TOTAL REVENUE	226,900.00	217,318.47	225,340.00	19,467.78	213,816.62	11,523.38	94.89
TOTAL EXPENDITURES	<u>226,900.00</u>	<u>226,650.00</u>	<u>225,340.00</u>	<u>217,420.00</u>	<u>225,090.00</u>	<u>250.00</u>	<u>99.89</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 9,331.53)	0.00	( 197,952.22)	( 11,273.38)	11,273.38	0.00
<u>208-WW/SEWER REVENUE BOND SIN</u>							
TOTAL REVENUE	576,729.00	534,096.50	574,880.00	48,695.75	531,941.33	42,938.67	92.53
TOTAL EXPENDITURES	<u>576,729.00</u>	<u>77,164.00</u>	<u>574,880.00</u>	<u>0.00</u>	<u>72,940.00</u>	<u>501,940.00</u>	<u>12.69</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	456,932.50	0.00	48,695.75	459,001.33	( 459,001.33)	0.00
<u>208-WW/SEWER REVENUE BOND SIN</u>							
TOTAL REVENUE	576,729.00	534,096.50	574,880.00	48,695.75	531,941.33	42,938.67	92.53
TOTAL EXPENDITURES	<u>576,729.00</u>	<u>77,164.00</u>	<u>574,880.00</u>	<u>0.00</u>	<u>72,940.00</u>	<u>501,940.00</u>	<u>12.69</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	456,932.50	0.00	48,695.75	459,001.33	( 459,001.33)	0.00
<u>222-GO BOND 2015 DEBT SERVICE</u>							
TOTAL REVENUE	106,650.00	104,895.71	108,650.00	8,418.81	106,161.12	2,488.88	97.71
TOTAL EXPENDITURES	<u>106,650.00</u>	<u>106,400.00</u>	<u>108,650.00</u>	<u>106,575.00</u>	<u>108,400.00</u>	<u>250.00</u>	<u>99.77</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 1,504.29)	0.00	( 98,156.19)	( 2,238.88)	2,238.88	0.00
<u>224-GO BOND DEBT SERVICE</u>							
TOTAL REVENUE	175,103.00	156,227.27	175,603.00	12,857.74	157,039.66	18,563.34	89.43
TOTAL EXPENDITURES	<u>175,103.00</u>	<u>174,802.50</u>	<u>175,603.00</u>	<u>165,001.25</u>	<u>175,302.50</u>	<u>300.50</u>	<u>99.83</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 18,575.23)	0.00	( 152,143.51)	( 18,262.84)	18,262.84	0.00
<u>226-GO BOND SERIES 2021</u>							
TOTAL REVENUE	233,211.00	244,368.30	236,061.00	18,614.34	247,208.84	( 11,147.84)	104.72
TOTAL EXPENDITURES	<u>233,211.00</u>	<u>233,210.00</u>	<u>236,061.00</u>	<u>227,730.00</u>	<u>236,060.00</u>	<u>1.00</u>	<u>100.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	11,158.30	0.00	( 209,115.66)	11,148.84	( 11,148.84)	0.00

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<u>228-GO BOND SERIES 2023</u>							
TOTAL REVENUE	300,849.00	281,007.47	298,449.00	25,253.06	278,301.04	20,147.96	93.25
TOTAL EXPENDITURES	283,400.00	282,800.00	278,400.00	201,400.00	277,800.00	600.00	99.78
REVENUES OVER/(UNDER) EXPENDITURES	17,449.00	( 1,792.53)	20,049.00	( 176,146.94)	501.04	19,547.96	2.50
<u>230-2015 AMB REMOUNT LOAN</u>							
<u>317-GO CP 2023</u>							
TOTAL REVENUE	1,651,387.00	1,649,369.27	0.00	0.00	10,000.00	10,000.00	0.00
TOTAL EXPENDITURES	4,415,000.00	3,373,402.03	40,000.00	4,134.53	25,786.26	14,213.74	64.47
REVENUES OVER/(UNDER) EXPENDITURES	( 2,763,613.00)	( 1,724,032.76)	( 40,000.00)	( 4,134.53)	15,786.26	24,213.74	39.47
<u>319-ELECTRIC UTILITY PROJECTS</u>							
TOTAL EXPENDITURES	1,000,000.00	90,655.29	200,000.00	0.00	101,530.00	98,470.00	50.77
REVENUES OVER/(UNDER) EXPENDITURES	( 1,000,000.00)	90,655.29	( 200,000.00)	0.00	( 101,530.00)	98,470.00	50.77
<u>320-ELECTRIC SOLAR PROJECT</u>							
TOTAL REVENUE	0.00	0.00	1,905,973.00	672.38	1,907,210.70	1,237.70	100.06
TOTAL EXPENDITURES	0.00	0.00	1,900,925.00	106.25	1,394,607.92	506,317.08	73.36
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	5,048.00	566.13	512,602.78	507,554.78	154.57
<u>500-CEMETERY TRUST FUND</u>							
TOTAL REVENUE	0.00	6,327.34	0.00	150.00	5,894.65	5,894.65	0.00
TOTAL EXPENDITURES	0.00	0.00	15,000.00	0.00	0.00	15,000.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	6,327.34	( 15,000.00)	150.00	5,894.65	20,894.65	39.30
<u>600-WATER OPERATING</u>							
TOTAL REVENUE	678,413.00	621,832.42	670,900.00	48,912.83	605,863.34	65,036.66	90.31
TOTAL EXPENDITURES	944,098.00	475,378.22	893,383.00	389,141.13	904,587.55	11,204.55	101.25
REVENUES OVER/(UNDER) EXPENDITURES	( 265,685.00)	146,454.20	( 222,483.00)	( 340,228.30)	( 298,724.21)	76,241.21	134.27
<u>610-WASTEWATER/AKA SEWER REVE</u>							
TOTAL REVENUE	1,066,986.00	975,129.84	1,001,650.00	83,273.22	970,835.67	30,814.33	96.92
TOTAL EXPENDITURES	1,135,884.76	978,288.17	1,102,650.00	83,299.98	916,962.83	185,687.17	83.16
REVENUES OVER/(UNDER) EXPENDITURES	( 68,898.76)	3,158.33	( 101,000.00)	( 26.76)	53,872.84	154,872.84	53.34
<u>630-ELECTRIC OPERATING</u>							
TOTAL REVENUE	5,265,957.00	4,573,909.14	5,363,631.00	298,162.42	4,868,943.41	494,687.59	90.78
TOTAL EXPENDITURES	5,439,035.82	4,595,544.92	5,693,019.00	619,776.90	4,683,247.45	1,009,771.55	82.26
REVENUES OVER/(UNDER) EXPENDITURES	( 173,078.82)	21,635.78	( 329,388.00)	( 321,614.48)	185,695.96	515,083.96	56.38

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<u>631-ELECTRIC DEVELOPMENT</u>							
TOTAL REVENUE	0.00	143.57	0.00	12.46	108.16 (	108.16)	0.00
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	143.57	0.00	12.46	108.16 (	108.16)	0.00
<u>632-ELECTRIC RENEWAL/REPLACEM</u>							
TOTAL REVENUE	0.00	6,268.63	0.00	544.46	5,217.54 (	5,217.54)	0.00
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	6,268.63	0.00	544.46	5,217.54 (	5,217.54)	0.00
<u>633-ELECTRIC RESERVE</u>							
TOTAL REVENUE	0.00	14,156.10	0.00	486.10	6,869.47 (	6,869.47)	0.00
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	14,156.10	0.00	486.10	6,869.47 (	6,869.47)	0.00
<u>634-ELECTRIC BOND/INT RESERVE</u>							
TOTAL REVENUE	0.00	11,003.83	0.00	8,526.89	9,900.65 (	9,900.65)	0.00
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	11,003.83	0.00	8,526.89	9,900.65 (	9,900.65)	0.00
<u>640-GAS OPERATING</u>							
TOTAL REVENUE	2,378,881.00	2,009,699.76	2,189,223.00	201,047.29	2,320,841.66 (	131,618.66)	106.01
TOTAL EXPENDITURES	2,404,380.52	1,954,715.91	2,293,223.00	114,453.61	2,189,190.39	104,032.61	95.46
REVENUES OVER/ (UNDER) EXPENDITURES	( 25,499.52)	54,983.85	( 104,000.00)	86,593.68	131,651.27 (	235,651.27)	126.59-
<u>641-GAS D.E.I.</u>							
TOTAL REVENUE	0.00	551.48	0.00	7.72	891.19 (	891.19)	0.00
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	551.48	0.00	7.72	891.19 (	891.19)	0.00
<u>642-GAS RESERVE</u>							
<u>660-AIRPORT OPERATING</u>							
TOTAL REVENUE	294,339.00	48,251.41	850,324.00	2,507.18	38,990.40	811,333.60	4.59
TOTAL EXPENDITURES	331,177.00	217,300.71	1,328,252.00	9,168.97	343,180.04	985,071.96	25.84
REVENUES OVER/ (UNDER) EXPENDITURES	( 36,838.00)	( 169,049.30)	( 477,928.00)	( 6,661.79)	( 304,189.64)	( 173,738.36)	63.65
<u>670-GARBAGE COLLECTION</u>							
TOTAL REVENUE	625,498.00	547,721.43	622,916.00	50,039.25	551,555.77	71,360.23	88.54
TOTAL EXPENDITURES	625,497.75	583,494.21	625,416.00	59,225.94	624,734.74	681.26	99.89
REVENUES OVER/ (UNDER) EXPENDITURES	0.25	( 35,772.78)	( 2,500.00)	( 9,186.69)	( 73,178.97)	70,678.97	2,927.16
<u>740-STORM WATER</u>							
TOTAL REVENUE	106,000.00	98,993.28	108,606.00	8,461.76	97,603.01	11,002.99	89.87
TOTAL EXPENDITURES	254,371.75	207,802.35	127,611.00	8,004.35	83,790.24	43,820.76	65.66
REVENUES OVER/ (UNDER) EXPENDITURES	( 148,371.75)	( 108,809.07)	( 19,005.00)	457.41	13,812.77 (	32,817.77)	72.68-

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<u>810-CENTRAL GARAGE</u>							
TOTAL REVENUE	468,322.00	475,123.20	528,386.00	41,151.96	483,369.25	45,016.75	91.48
TOTAL EXPENDITURES	<u>492,891.00</u>	<u>431,465.46</u>	<u>458,386.00</u>	<u>21,749.54</u>	<u>297,696.65</u>	<u>160,689.35</u>	<u>64.94</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 24,569.00)	43,657.74	70,000.00	19,402.42	185,672.60	( 115,672.60)	265.25
<u>820-PSF HEALTH INSURANCE</u>							
TOTAL REVENUE	98,400.00	106,524.82	100,000.00	3,374.25	57,898.67	42,101.33	57.90
TOTAL EXPENDITURES	<u>98,400.00</u>	<u>109,089.42</u>	<u>100,000.00</u>	<u>4,337.90</u>	<u>61,165.87</u>	<u>38,834.13</u>	<u>61.17</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 2,564.60)	0.00	( 963.65)	( 3,267.20)	3,267.20	0.00
<u>835-ADMINISTRATIVE SERVICES</u>							
TOTAL REVENUE	508,905.00	590,541.71	706,408.00	50,375.35	872,067.90	( 165,659.90)	123.45
TOTAL EXPENDITURES	<u>508,905.00</u>	<u>527,436.44</u>	<u>739,408.00</u>	<u>3,588.08</u>	<u>563,690.00</u>	<u>175,718.00</u>	<u>76.24</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	63,105.27	( 33,000.00)	46,787.27	308,377.90	( 341,377.90)	934.48-
<u>860-PAYROLL ACCOUNT</u>							
<u>950-ELECTRIC METER DEPOSITS</u>							
TOTAL REVENUE	12,500.00	10,491.41	10,000.00	861.38	11,657.25	( 1,657.25)	116.57
TOTAL EXPENDITURES	<u>12,500.00</u>	<u>8,900.00</u>	<u>10,000.00</u>	<u>1,855.00</u>	<u>10,375.00</u>	<u>( 375.00)</u>	<u>103.75</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,591.41	0.00	( 993.62)	1,282.25	( 1,282.25)	0.00
<u>951-WATER METER DEPOSITS</u>							
TOTAL REVENUE	4,800.00	4,786.35	3,500.00	332.78	3,875.35	( 375.35)	110.72
TOTAL EXPENDITURES	<u>4,800.00</u>	<u>3,490.00</u>	<u>3,500.00</u>	<u>520.00</u>	<u>3,755.00</u>	<u>( 255.00)</u>	<u>107.29</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,296.35	0.00	( 187.22)	120.35	( 120.35)	0.00
<u>952-GAS METER DEPOSITS</u>							
TOTAL REVENUE	10,300.00	9,059.35	7,000.00	684.61	8,402.41	( 1,402.41)	120.03
TOTAL EXPENDITURES	<u>10,300.00</u>	<u>5,280.00</u>	<u>7,000.00</u>	<u>775.00</u>	<u>7,480.00</u>	<u>( 480.00)</u>	<u>106.86</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	3,779.35	0.00	( 90.39)	922.41	( 922.41)	0.00
<u>GRAND TOTAL REVENUES</u>							
	21,309,263.00	19,543,094.11	22,353,188.00	1,469,308.47	20,828,047.92	1,525,140.08	93.18
<u>GRAND TOTAL EXPENDITURES</u>	<u>26,975,534.10</u>	<u>21,023,737.75</u>	<u>24,097,376.00</u>	<u>3,183,871.43</u>	<u>19,220,626.82</u>	<u>( 4,876,749.18)</u>	<u>79.76</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 5,666,271.10)	( 1,480,643.64)	( 1,744,188.00)	( 1,714,562.96)	1,607,421.10	( 3,351,609.10)	92.16-

\*\*\* END OF REPORT \*\*\*



# Memo

**To:** City Council, Mayor Goerdt  
**From:** Steve Nash, Public Works  
**cc:** Tom Doermann, Melissa Armstrong  
**Date:** 6-3-26  
**Re:** Crack Sealing Streets by Manatts

---

Manatt's crack sealing crew has been in town the last 2 days and will probably be done with the work they quoted by today or tomorrow. I'm enclosing another copy of their quote with the Chipseal removed. That brings the total project to \$35,226.51. This was verbally passed at the last meeting, so I'm just asking for an official vote that would complete the transaction. Their work does look very nice.

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Thank you,  
Steve



Eastern Iowa Asphalt Division  
 1425 N. Washington Ave  
 Camanche, IA 52730  
 Phone: (563) 259-8311  
 Fax: (563) 259-1378

To SAFELY Do Everything We Do Better Than Anyone Else

<b>To:</b> City Of Tipton	<b>Contact:</b> Steve Nash
<b>Address:</b> 407 Lynn Street	<b>Phone:</b> 563-886-6187
Tipton, IA 52772 U.S.A.	<b>Fax:</b>
<b>Project Name:</b> City Of Tipton Crack Sealing	<b>Bid Number:</b>
<b>Project Location:</b>	<b>Bid Date:</b>

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	Summit And Side Road	1.00	LS	\$6,256.08	\$6,256.08
2	Sand Trap	1.00	LS	\$2,677.11	\$2,677.11
3	Plum	1.00	LS	\$6,175.08	\$6,175.08
4	W. 7th St.	1.00	LS	\$2,575.86	\$2,575.86
5	4th St. Lynn-Cedar	1.00	LS	\$4,395.72	\$4,395.72
6	6th St. Locust-Lynn	1.00	LS	\$4,355.22	\$4,355.22
7	Meridian 10th-7th	1.00	LS	\$4,395.72	\$4,395.72
8	9th Highway 38- Plum	1.00	LS	\$4,395.72	\$4,395.72
<del>9</del>	<del>9th Plum - Chipseal</del>	<del>1.00</del>	<del>LS</del>	<del>\$4,355.22</del>	<del>\$4,355.22</del>

**Total Bid Price: \$39,581.73**

*\$ - 4355.22*  
*35,226.51*

**Notes:**

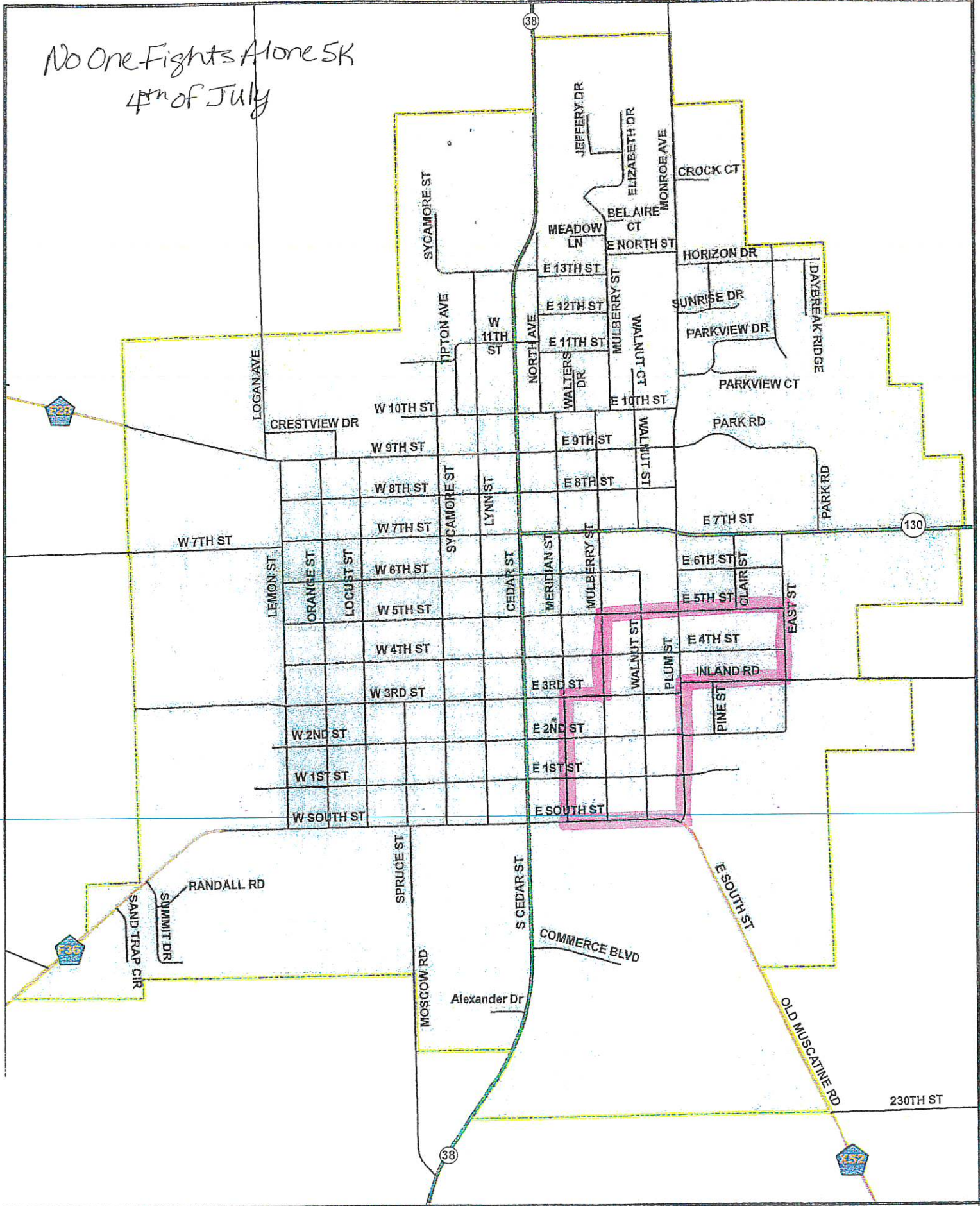
- ° Quote includes 1 (one) mobilization only.
- ° Price shown DOES NOT include Performance and Payment bond. Add 5% if bond is required.
- ° Price includes routing cracks in concrete areas, blowing clean cracks and joints in asphalt and/ or concrete streets and resealing with hot rubberized sealant by squeegee method.
- ° All roads can be bid as separate items to fit your budget
- ° If any other roads are to be added or substituted or if you would like to split this into two work orders please feel free to reach out for any adjustments or questions.
- ° \*\*\*\*Item # 9 can be crack sealed but would suggest a chip seal/seal coat instead.\*\*\*\*
- ° \*\*\*\*Any alleged areas can be crack sealed if requested but will require a cost adjustment.\*\*\*\*
- ° All permits necessary are the responsibility of the owner to obtain.
- ° This Quote is valid for 30 days only.

**Payment Terms:**

Payment due within 30 days of date of invoice, regardless of when payment is made by Owner.

<p><b>ACCEPTED:</b>          The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b>          Manatt's Eastern Iowa Asphalt Division</p> <p style="text-align: right;"><i>Mike Weir</i></p> <p><b>Authorized Signature:</b></p> <p><b>Estimator:</b> Mike Weir          563-349-9333 mikew@manatts.com</p>
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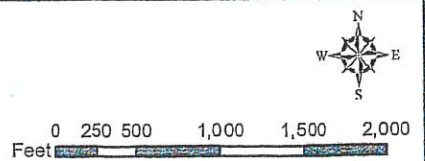
No One Fights Alone SK  
4<sup>th</sup> of July



**Tipton, Iowa 2016  
Cedar County**

Highways, Streets, and Corporate Limits

- City Limits
- State Highway
- County Highway



AGENDA ITEM: *(City Hall will fill in this blank)*

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	06/15/2026
<b>AGENDA ITEM:</b>	<b>Contract with Public Consulting Group for GEMT</b>
<b>ACTION:</b>	<b>Council consideration, Motion to approve contract with PCG.</b>

**SYNOPSIS:**

Since 2023, Tipton Ambulance has participated in the federal Ground Emergency Medical Transportation (GEMT) program, which helps ambulance services recover the difference between Medicaid reimbursement and the actual cost of providing care. While a Medicaid transport may reimburse only about \$120, the true cost of providing that service can exceed \$1,000.

Participation in GEMT requires detailed annual cost reporting and multiple audits. Due to the complexity of federal cost-reporting requirements, Tipton Ambulance has partnered with Public Consulting Group (PCG) since entering the program. PCG specializes in GEMT compliance, cost reporting, and reimbursement optimization.

Since 2024, PCG has helped ensure we accurately capture eligible costs, maximize reimbursement opportunities, and remain compliant with program requirements. In 2025 alone, the GEMT program generated approximately **\$67,000 in additional revenue** for the ambulance service, due in large part to the quality and accuracy of our cost reporting.

PCG has provided a renewal contract under the same terms as previous years. Their compensation remains performance-based at **9% of recovered GEMT funds**, meaning there is no cost to the City unless additional revenue is received.

Given the value PCG has provided since 2023 and the revenue generated through the GEMT program, I recommend the City Council approve the renewal of the contract with PCG.

**BUDGET ITEM:** Contracted Services

**RESPONSIBLE DEPARTMENT:** Ambulance

**MAYOR/COUNCIL ACTION:** Consideration, motion and roll call vote to approve, table or deny.

**ATTACHMENTS:** PCG Contract

**PREPARED BY:** Brad Ratliff

**DATE PREPARED:** 6/10/2026

**PUBLIC CONSULTING GROUP EMERGENCY SERVICES AGREEMENT**

This Services Agreement (“Agreement”) is entered into by and between City of Tipton Ambulance Service (“CLIENT”) and Public Consulting Group LLC (“PCG”) as of July 1, 2026 (“Effective Date”).

**WHEREAS**, The Centers for Medicare and Medicaid Services (CMS) allows states to establish alternative payment methodologies for certain classes of providers, including ambulance providers, and

**WHEREAS**, PCG possesses professional skills that can assist CLIENT in analyzing and reporting costs to secure “supplemental payments”, and

**WHEREAS**, PCG is under contract with Iowa Emergency Services Association (“IEMSA”) to provide Ground Emergency Medical Transportation (“GEMT”) services to its membership, and

**WHEREAS**, CLIENT wishes to engage PCG as an independent contractor to perform professional services in connection with this initiative;

**THEREFORE**, for good and valuable consideration, the receipt and adequacy of which is acknowledged, CLIENT and PCG hereby agree as follows:

- 1. Description of Services.** PCG will provide the professional services assigned by CLIENT and more fully described in Attachment A (the “Contracted Services”). PCG acknowledges and agrees that time is of the essence in the value of the Contracted Services, and shall render such Contracted Services in a prompt and diligent manner.
- 2. Term.** The Agreement will be effective from the Effective Date through June 30, 2029, unless this Agreement is terminated earlier pursuant to Section 4 or extended by written agreement of the parties. Unless otherwise specified by CLIENT in writing, PCG will provide the Contracted Services for the full duration of this Agreement. PCG and CLIENT acknowledge that the program services described in Attachments A and B are dependent on receiving state and federal program approval, and it may be necessary to extend the term of this Agreement to receive additional reimbursements.

Upon the expiration or termination of this Agreement for any reason all rights granted hereunder shall immediately terminate except for those concerning compensation, confidentiality, intellectual property, or any other provision that, by its terms, is intended to survive the expiration or termination of this Agreement. Specifically, notwithstanding the expiration or termination of the Agreement, CLIENT will compensate PCG as set forth herein with respect to any reimbursements CLIENT receives after the expiration or termination of this Agreement that are the result of the Contracted Services.

3. **Compensation.** CLIENT will compensate PCG pursuant to the provisions contained in Attachment B and this Section 3, and unless the parties agree otherwise in writing, shall not pay PCG any other benefits, expenses, or compensation.
- a. CLIENT will compensate PCG within 30 days following the receipt of billing statements from PCG that comport with the terms of this Agreement. PCG shall submit billing statements directly to the CLIENT Contact Person identified in Section 5.
- b. Upon termination or expiration of this Agreement, PCG will be entitled to receive compensation for Contracted Services satisfactorily provided prior to the effective date of termination or expiration.
4. **Termination.** This Agreement may be terminated immediately by either party following a material breach of this Agreement and a failure to cure such breach within a reasonable period after written notice. Such reasonable period shall be no less than 10 business days. Termination of this Agreement will not discharge the obligations of the parties with respect to the protection of Proprietary or Confidential Information.
5. **Notices and Contact Persons.** Any notices, requests, consents and other communications hereunder shall be in writing and shall be effective upon any of the following: (1) when delivered personally to the person designated below to receive notices for the party (the party's "Contact Person"); (2) when e-mailed to the party's Contact Person at the e-mail address listed below with an acknowledgment of receipt; or (3) five days after being deposited into the United States mail (either certified mail with return receipt requested, or first class postage prepaid), addressed to the party's Contact Person at the address set forth below. The individuals listed below shall serve as each party's Contact Person for purposes of this Agreement unless the party replaces the Contact Person by written notice to the other party as required by this Section:

**For PCG:**

Brian Carnes  
Senior Consultant  
Public Consulting Group LLC  
148 State Street, 10th Floor  
Boston, MA 02109  
(346) 437-8398  
bcarnes@pcgus.com

**For CLIENT:**

Brad Ratliff  
Director  
City of Tipton Ambulance Service  
210 W. 1<sup>st</sup> St  
Tipton, IA 52772  
(563) 886-6502  
[tiptonambulance@tiptoniowa.org](mailto:tiptonambulance@tiptoniowa.org)

**6. Relationship of the Parties**

- a. The parties agree that PCG is an independent contractor, and that neither it nor any of its employees is an employee, agent, partner, or joint-venturer of CLIENT.

- b. PCG shall secure and maintain all insurance, licenses, and/or permits necessary to perform the Contracted Services. PCG shall be responsible for paying its employees, and for paying all applicable state and federal taxes including unemployment insurance, social security taxes, and state and federal withholding taxes. PCG understands that neither it nor its employees will be eligible for benefits or privileges provided by CLIENT to its employees. CLIENT shall deliver to PCG statements of income at the end of each tax year consistent with its independent contractor status.
  - c. Except as may be otherwise provided in this Agreement, PCG has complete and exclusive authority over the means and methods of performing the Contracted Services, need not adhere to policies and procedures applicable to CLIENT employees, and may perform the Contracted Services according to its own schedule at its own offices or at any other location. PCG shall hire its own employees, use its own tools and equipment, and purchase its own supplies.
  - d. PCG has no authority to and shall not purport to bind, represent, or speak for CLIENT or otherwise incur any obligation on behalf of CLIENT for any purpose unless expressly authorized by CLIENT.
7. **Record Maintenance.** With respect to all records of any kind that PCG acquires or creates for purposes of performing the Contracted Services, PCG shall not knowingly destroy records that are required to be preserved by law and shall maintain project records in an orderly manner.
8. **Insurance.** PCG shall maintain during the term of this Agreement such insurance, including general liability and worker's compensation insurance, as will fully protect both CLIENT and PCG from claims that may arise from PCG's performance of the Contracted Services.
9. **Assignment.** This Agreement may not be assigned by either party without the prior written consent of the other party, which consent may not be unreasonably withheld or delayed. Notwithstanding the foregoing, this Agreement may be assigned by either party: (i) to one of its affiliates or subsidiaries; or (ii) in connection with a merger, consolidation, sale of all of the equity interests of the party, or a sale of all or substantially all of the assets of the party to which this Agreement relates.
10. **Subcontracts.** PCG may subcontract work under this Agreement to one or more of its affiliate companies.
11. **Proprietary or Confidential Information.** For purposes of fulfilling its obligations under this Agreement, one party (the "Disclosing Party") may convey to the other party (the

“Receiving Party”) information that is considered proprietary and confidential to the Disclosing Party. The parties acknowledge that the following is subject and subservient to any applicable public records law.

- a. “Proprietary or Confidential Information” is defined as information -- including but not limited to trade secrets, strategies, financial information, sales information, pricing information, operational techniques, software, and intellectual property -- that (i) has not been previously published or otherwise disclosed by the Disclosing Party to the general public; (ii) has not previously been available to the Receiving Party or others without confidentiality restrictions; (iii) reasonably would be considered confidential and proprietary notwithstanding the absence of any designation; or (iv) is not normally furnished to others without compensation; and which the Disclosing Party wishes to protect against unrestricted disclosure or competitive use. In addition, the term “Proprietary or Confidential Information” shall also mean all information or data, regardless of whether it is in tangible form, that is disclosed or otherwise made available by the Disclosing Party to the Receiving Party and designated as “confidential” or “proprietary” by the Disclosing Party. Such designation shall be clear and in writing, either before the Proprietary or Confidential Information is disclosed or within a reasonable time afterwards. The term “Proprietary or Confidential Information” includes the original information provided by the Disclosing Party as well as all copies.
- b. Proprietary or Confidential Information does not include information that, without a breach of this Agreement, is (i) known to the Receiving Party without restriction when received, or thereafter developed independently by the Receiving Party; (ii) obtained by the Receiving Party from a source that is lawfully in possession of such information (other than the Disclosing Party) through no breach of this Agreement or any other confidentiality obligations; or (iii) in the public domain when received, or thereafter in the public domain through no fault of the Receiving Party.
- c. The Receiving Party shall preserve Proprietary or Confidential Information securely and in strict confidence, exercising no less than the same degree of care used to protect the security and confidentiality of its own confidential and proprietary information, and in any event no less than reasonable care.
- d. The Receiving Party shall use and disclose Proprietary or Confidential only for purposes of the Contracted Services. The Receiving Party shall not divulge any such Proprietary or Confidential Information to any employee who is not working on the Contracted Services, without the prior written consent of the Disclosing Party.
- e. The Receiving Party shall not disclose Proprietary or Confidential Information to any third party without prior written authorization from the Disclosing Party.

- f. All Proprietary or Confidential Information shall remain the property of the Disclosing Party notwithstanding any disclosure under this Agreement. The Receiving Party recognizes and agrees that nothing contained in this Agreement nor the exchange of Proprietary or Confidential Information under this Agreement shall be construed as transferring or granting any right, title, interest, or license under any copyrights, inventions, or patents now or hereafter owned or controlled by either Party. The Disclosing Party does not grant the Receiving Party any express or implied right to or under the Disclosing Party or another party's patents, copyrights, trademarks, trade secret information, or other proprietary rights. The Receiving Party shall not make, have made, use, or sell for any purpose any product or other item using, incorporating, or derived from any Proprietary or Confidential Information of the Disclosing Party.
- g. If and to the extent that Proprietary or Confidential Information includes information that is confidential or proprietary to a third party, the Disclosing Party warrants that the disclosure does not violate any agreement with the third party or any rights of the third party, including any agreement or rights under the Health Insurance Portability and Accountability Act ("HIPAA") and other federal or state laws governing medical records, and shall indemnify the Receiving Party as to any claim against it by the third party or a government agency relating to such disclosure.
- h. Rights and obligations under this Agreement shall take precedence over specific legends or statements that may be associated with Proprietary or Confidential Information when received.
- i. The Receiving Party shall immediately notify the Disclosing Party upon discovery of any loss or unauthorized disclosure of its Proprietary or Confidential Information.
- j. The Receiving Party shall not export, directly or indirectly, any U.S. technical data acquired pursuant to this Agreement, or any products utilizing such data, in violation of the United States export laws or regulations.
- k. If the Receiving Party is requested or required to disclose Proprietary or Confidential Information pursuant to a subpoena or an order of a court or governmental agency having jurisdiction, the Receiving Party shall, prior to any disclosure of Proprietary or Confidential Information:
- i. Provide the Disclosing Party with prompt written notice of the existence, terms, and circumstances surrounding the legal or governmental request or requirement, no later than 2 business days after receiving it;

- ii. Consult with the Disclosing Party on the appropriate response to the request;
  - iii. Cooperate with the Disclosing Party in its reasonable efforts to obtain an order or otherwise limit or restrict the disclosure of its Proprietary or Confidential Information that is subject to the legal or governmental request or requirement, at Disclosing Party's sole expense; and
  - iv. Only after fully complying with the above steps, if disclosure of Proprietary or Confidential Information is still required, furnish only such portion of the Proprietary or Confidential Information as the Receiving Party is advised by counsel is legally required to be disclosed.
- l.** Upon termination or expiration of this Agreement, each party shall cease use of Proprietary or Confidential Information received from the other party. At the written request of the Disclosing Party at any time during this Agreement, or within 30 days of the termination or expiration of this Agreement, the Receiving Party shall promptly return all copies of such information in its possession, custody, or control, promptly furnishing the Disclosing Party with written certification of such return. If the Disclosing Party does not request the return of Proprietary or Confidential Data within 30 days of the termination or expiration of this Agreement, the Receiving Party shall destroy all copies of such information in its possession, custody or control and shall, upon the Disclosing Party's request, furnish the Disclosing Party with written certification of such destruction. If return or destruction is not practicable, the Receiving Party shall so notify the Disclosing Party and shall keep such information secure and confidential in perpetuity.
- m.** The termination or expiration of this Agreement for any reason shall not discharge the obligations of the Parties with respect to the protection of Proprietary or Confidential Information set forth in this section.
- n.** Other than as set forth above, neither party makes any representation or warranty as to the accuracy or completeness of its Proprietary or Confidential Information disclosed under this Agreement.
- o.** This Agreement and its terms shall be treated as Proprietary and Confidential Information.
- 12. As-Is Information and Data.** The parties agree and acknowledge that PCG will receive all information and data from CLIENT on an as-is basis. PCG is not responsible for errors or omissions in any data that it receives from CLIENT. PCG is not responsible for reviewing, evaluating, or verifying the accuracy or completeness of any information received by CLIENT. PCG is not liable for any reimbursement, refund, or contribution should CLIENT be subject to penalties in connection with the services rendered.

13. **Intellectual Property.** Neither party makes any representation or warranty as to the accuracy or completeness of its Proprietary or Confidential Information disclosed under this Agreement. PCG guarantees that its use or creation of any intellectual property under this Agreement does not infringe upon the intellectual property rights of any third party.

Notwithstanding anything to the contrary, PCG will not deliver any working papers or other records including those that contain outputs, code, or formulas relating to PCG's cost reporting system (Ambulance Services Cost Report Portal), that contain or have embedded within such records any PCG intellectual property or trade secrets, including all aspects concerning the methodology for the creation and calculations included in any cost reports. Such materials are not considered CLIENT's property or works made for hire.

14. **Conflicts of Interest.** The parties understand that PCG is not required to perform the Contracted Services on a full-time basis for CLIENT and may perform services for other individuals and organizations consistent with the limitations in this Agreement.
15. **Waiver.** The failure of a party to enforce a provision of this Agreement shall not constitute a waiver with respect to that provision or any other provision of this Agreement.
16. **Entire Agreement.** This Agreement (including the attachments) constitutes the entire agreement between the parties with respect to the subject matter of the Contracted Services, and supersedes all prior agreements and understandings, both written and oral. Notwithstanding the foregoing, any separate written agreement between the parties regarding the confidentiality and security of information exchanged or used by the parties for purposes of this Agreement shall be effective unless and until it is specifically terminated.
17. ~~**Amendment.** This Agreement may be amended only by written agreement of the parties, signed by authorized representatives and referencing this Agreement.~~
18. **Severability.** If any provision in this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable, the remaining provisions in this Agreement shall continue in full force and effect.
19. **Applicable Law and Venue.** This Agreement, and all other aspects of the business relationship between the parties, shall be construed, interpreted, and enforced under and in accordance with the laws of the State of Iowa, without regard to choice of law provisions. The parties also consent to the personal jurisdiction in its courts, agree that the state and federal courts of the State of Iowa shall have exclusive jurisdiction over the enforcement of this Agreement, and waive any objection to venue.
20. **Miscellaneous**

- a. EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT, PCG DOES NOT MAKE ANY WARRANTY WITH RESPECT TO THE CONTRACTED SERVICES, WHETHER EXPRESS OR IMPLIED, AND SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTIES, WHETHER OF MERCHANTABILITY, SUITABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR OTHERWISE FOR SAID CONTRACTED SERVICES.
- b. NEITHER PARTY SHALL BE LIABLE TO THE OTHER ANY INCIDENTAL, INDIRECT, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, INCLUDING, BUT NOT LIMITED TO, SUCH DAMAGES ARISING FROM ANY TYPE OR MANNER OF COMMERCIAL, BUSINESS, OR FINANCIAL LOSS, EVEN IF THE OTHER PARTY HAD ACTUAL OR CONSTRUCTIVE KNOWLEDGE OF THE POSSIBILITY OF SUCH DAMAGES AND REGARDLESS OF WHETHER SUCH DAMAGES WERE FORESEEABLE. OTHER THAN A CLAIM BY PCG THAT CLIENT HAS NOT PAID COMPENSATION UNDER SECTION 3, UNDER NO CIRCUMSTANCES SHALL EITHER PARTY'S AGGREGATE LIABILITY TO THE OTHER PARTY UNDER THIS AGREEMENT EXCEED AN AMOUNT EQUAL TO THE TOTAL FEES PAID BY CLIENT TO PCG PURSUANT TO SECTION 3 OF THIS AGREEMENT DURING THE PRIOR TWELVE (12) MONTH PERIOD.
- c. Neither party shall be responsible for delays or failures in performance resulting from acts of God, acts of civil or military authority, terrorism, fire, flood, strikes, war, epidemics, pandemics, shortage of power, or other acts or causes reasonably beyond the control of that party. The party experiencing the force majeure event agrees to give the other party notice promptly following the occurrence of a force majeure event, and to use diligent efforts to re-commence performance as promptly as commercially practicable.
- d. The captions and headings in this Agreement are for convenience only and are not intended to, and shall not be construed to, limit, enlarge, or affect the scope or intent of this Agreement. nor the meaning of any provisions hereof.
- e. Each party acknowledges that they have been provided with the opportunity to consult with and be represented by independent counsel in negotiating this Agreement. Each party represents that they have read and understand this Agreement and that they are freely and voluntarily entering into this Agreement in exchange for the consideration described herein. This Agreement shall not be construed in favor of or against either party by reason of authorship.
- f. Each individual signing below on behalf of a party hereby represents and warrants that they have full power and authority to enter into this Agreement on behalf of such party. Each party to this Agreement hereby represents and warrants that it

has full power and authority to enter into this Agreement, that the execution, delivery, and performance of this Agreement has been fully authorized and approved, and that no further approvals or consents are required to bind such party.

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the Effective Date written above.

**CITY OF TIPTON AMBULANCE SERVICE      PUBLIC CONSULTING GROUP LLC**

BY: \_\_\_\_\_  
NAME: \_\_\_\_\_  
TITLE: \_\_\_\_\_  
DATE: \_\_\_\_\_

BY: \_\_\_\_\_  
NAME: \_\_\_\_\_  
TITLE: \_\_\_\_\_  
DATE: \_\_\_\_\_

**ATTACHMENT A**  
**CONTRACTED SERVICES**  
**Ground Emergency Medical Transportation (GEMT) Program**

PCG will deliver the Contracted Services for 3 state fiscal year cost reporting cycles, defined as **FY26 (July 1, 2025 to June 30, 2026), FY27 (July 1, 2026 to June 30, 2027) and FY28 (July 1, 2027 to June 30, 2028).**

- A. CLIENT provides countywide ambulance and medical services some of which will qualify for the GEMT Program for Medicaid. CLIENT must comply with both U.S. Department of Health and Human Services under the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Health Information Technology for Economic and Clinical Health (HITECH) Act and as such, PCG shall comply.
- B. CLIENT provides emergency medical transports to Medicaid patients each year and PCG shall complete the required paperwork for CLIENT to participate in the GEMT Program.
- C. This GEMT Program provides for supplemental payments for allowable costs that are in excess of other Medicaid revenue received for emergency medical transportation services to Medicaid eligible recipients.
- D. PCG shall be familiar with the GEMT Program in the State of Iowa, and all the rules, regulations and requirements associated with the Program.
- E. PCG shall have the knowledge, skills, and ability to fully complete the required cost reports to the State of Iowa within the time frame prescribed by the Iowa Department of Human Services (DHS).
- F. PCG shall have knowledge of the data and cost reporting principles specified in Iowa Statutes.
- G. PCG shall have knowledge and experience in the completion of all Schedules as required by the Program.
- H. CLIENT will provide PCG with all of the required data needed to complete the Schedules; however, PCG is responsible for accurate completion of the Schedules.
- I. PCG shall be able to accept from CLIENT, in electronic submission form, all information via a secure connection in accordance with HIPAA.
- J. If the completed cost report is rejected by DHS, PCG shall work with CLIENT to make the necessary corrections and/or modifications and resubmit the report before the required filing deadline.

- K. PCG shall keep CLIENT informed of all updates relating to the GEMT program and estimate the impact of future changes in Medicaid reimbursement.
- L. PCG shall support CLIENT in establishing the legal and operational ground to participate in the GEMT program.
- M. PCG shall draft supporting documentation and flow processes for presentation to CLIENT and assist with messaging and review presentations for governmental relationship staff as needed.
- N. PCG shall monitor claims and cash flows of GEMT program to ensure CLIENT receives appropriate benefit from the program and has met documentation needs.
- O. PCG agrees to receive compensation for Contracted Services on a contingency fee basis. This compensation will be based on payments received by CLIENT under the GEMT Program.
- P. If, as a result of an audit by the DHS, a refund is required by CLIENT, PCG agrees to return the portion of the compensation fee that was paid on the amount being refunded and will otherwise not be liable for any other costs, fees, expenses, damages, or amounts.

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### **OPTIONAL: Public Safety Consulting Services (PSCS)**

PCG offers a comprehensive suite of consulting services designed to support Fire and EMS departments in enhancing operational efficiency, financial sustainability, and compliance. Core service areas include but are not limited to:

- **Administrative Analysis:**
  - Credentialing and accreditation reviews
  - Feasibility studies and program evaluations
  - Consolidation, merger, and regionalization analyses
  - Organizational model assessments
  - External/Internal Stakeholder Assessments
  
- **Financial Evaluations:**
  - Cost of services studies
  - Rate and fee schedule analyses
  - Compensation package and pay scale analyses
  - Innovation reimbursement strategy integration
  - Process improvement modeling
  - Chargemaster review
  
- **Logistics Analysis:**
  - 9-1-1 communications and Computer-Aided Dispatch (CAD) evaluations
  - Apparatus replacement planning
  - Supply chain management efficiency assessments
  - Facility evaluations and master planning
  
- **Operations Assessment:**
  - Optimization and efficiency studies
  - Staffing, unit location, and deployment evaluations
  - Time-on-task and Unit Hour Utilization (UHU) analyses
  - Alternative service delivery model evaluations
  - Policy and protocol review and development (SOPs)
  - Outsourced Data Analytics
  
- **Planning Review:**
  - Standards of Cover/Community Risk/Needs assessments
  - Community risk reduction planning
  - All-hazards planning and assessment
  - Training and quality assurance program development
  - Strategic planning
  - Staffing analysis + retention and recruitment planning

Nothing herein obligates CLIENT to purchase, nor PCG to provide, such additional public safety consulting services unless and until a written amendment is executed by both parties that sets forth the precise scope of services CLIENT seeks to receive, timeline for the delivery of such services, and compensation to be paid to PCG for such services.

**ATTACHMENT B  
COMPENSATION**

In consideration for the Contracted Services, CLIENT will pay PCG 9% of the federal share portion of reimbursements received by CLIENT under the GEMT program for each state fiscal year cost reporting cycle set forth in Attachment A.

PCG will not receive any compensation until all GEMT reimbursements are received by CLIENT. All reimbursement realized by CLIENT from the supplemental payment program for EMS shall be paid in full directly from the DHS to CLIENT. PCG will invoice and receive its compensation after the receipt of reimbursement is received by CLIENT for the GEMT program.

PCG will invoice CLIENT based on the reimbursements within 45 days of receipt of funds by CLIENT.

**AGENDA ITEM: Odorant Injection System**

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

**DATE: 06/10/2026**

**AGENDA ITEM: Odorant Injection System**

**ACTION: Seeking approval**

**SYNOPSIS:** The gas department is requesting the purchase of a YZ model 610G-02C-QS NJEX low volume Odorization System from Nelson Technologies in the amount of \$60,721.43. This item is in our CIP for the upcoming fiscal year but needs to be ordered now to allow for lead time in the manufacturing of the unit and the specific needs of our gas system. It will be billed to us in the 26-27 Fiscal year. Nelson Technologies comes highly recommended from Northern Natural Gas and IAMU who frequently work with them in this application. The only other company offering odorant injection systems somewhat near to us was not attentive to our needs and unresponsive in many attempts to get sizing and price quotes for a new unit. Our current system is in dire need to be replaced with parts now obsolete and fears of the system breaking down because of age and wear. It's with complete confidence that we recommend this price quote and using Nelson Technologies to help provide for our needs.

**BUDGET ITEM:** This is a CIP item

**RESPONSIBLE DEPARTMENT:** Gas Department

**MAYOR/COUNCIL ACTION:** Seeking approval to purchase

**ATTACHMENTS:** 5 pages

**PREPARED BY:** Darren Lenz

**DATE PREPARED:** 06/10/2026



6300 Bury Drive  
 Eden Prairie, Mn 55346  
 Phone: 952-835-1895  
 Fax: 952-835-4614  
 www.neltechinc.com

# Quote

Date	Est #
5/5/2026	NQ4139

Name / Address
City of Tipton 407 Lynn St. Tipton, IA 52772

Ship To
City of Tipton 407 Lynn St. Tipton, IA 52772

Description	Qty	Cost	Total
Darren Lenz dlenz@tiptoniowa.org  1. One (1) YZ Model 610G-02C-QS NJEX Low Volume Odorization System. Solar with 60 Gallon Tank and Containment. This design approach provides for proportional-to-flow or proportion to time odorant injection. This system includes:  1 - Z-100 Controller •Proportion to Time or Flow Modes of Operation •Can Accept a Dry Contact Pulse or Voltage Pulse Signal •LBP-14 lithium Battery Pack •FM approved, CSA and Cenelec certified intrinsically safe.	1	56,749.00	56,749.00
1 - NJEX 6000 Injection Pump, Featuring: •Patented segregated pneumatic plunger pump design •0.02cc, 0.06cc, or 0.10 cc/stroke adjustable displacement •316 stainless steel construction •cartridge style check valve for quick replacement during maintenance  1 - Enclosure Featuring: •Nema 4X enclosure			

<b>Lead Time</b>	11-13 Weeks ARO	<b>Total</b>
------------------	-----------------	--------------

\*All Credit card transactions will be subject to a 3.5% processing fee.  
 \*\*All orders subject to Nelson Technologies terms and conditions (Attached).  
 \*\*\*Minimum purchase order \$250.

Phone #	Office #	E-mail	Web Site
952-270-4591	952-835-1895	Bfreemark@neltechinc.com	www.neltechinc.com



6300 Bury Drive  
 Eden Prairie, Mn 55346  
 Phone: 952-835-1895  
 Fax: 952-835-4614  
 www.neltechinc.com

# Quote

Date	Est #
5/5/2026	NQ4139

Name / Address
City of Tipton 407 Lynn St. Tipton, IA 52772

Ship To
City of Tipton 407 Lynn St. Tipton, IA 52772

Description	Qty	Cost	Total
<p>1 - NJEX 5 Gallon Odorant Storage Tank Featuring:</p> <ul style="list-style-type: none"> <li>•5-gallon ASME coded carbon steel tank, horizontally configured, finished with an abrasion-resistant, high-gloss, industrial grade epoxy exterior coating finish</li> <li>•graduated odorant level indicator</li> <li>•connections for the following operational functions; tank fill, NJEX odorant supply and tank blanket gas</li> <li>•NJEX fitting and valve package designed for odorant service, including ASME codes stamped relief valve, pressure gauge, valves and fittings</li> </ul> <p>1 - NJEX 60 Gallon Odorant Storage Tank Featuring:</p> <ul style="list-style-type: none"> <li>•60-gallon ASME coded carbon steel tank, horizontally configured, finished with an abrasion-resistant, high-gloss, industrial grade epoxy exterior coating finish</li> <li>•Odorant level gauge</li> <li>•Connections for the following operational functions; tank fill, 5-gallon tank odorant supply and tank blanket gas</li> <li>•Rail Skid for odorant tank, day tank, and controller system</li> <li>•NJEX fitting and valve package designed for odorant service, including ASME codes stamped relief valve, pressure gauge, valves and fittings</li> </ul>			
<b>Lead Time</b>	11-13 Weeks ARO		<b>Total</b>
<p>*All Credit card transactions will be subject to a 3.5% processing fee.            **All orders subject to Nelson Technologies terms and conditions (Attached).            ***Minimum purchase order \$250.</p>			

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# Quote

Date	Est #
5/5/2026	NQ4139

Name / Address
City of Tipton 407 Lynn St. Tipton, IA 52772

Ship To
City of Tipton 407 Lynn St. Tipton, IA 52772

Description	Qty	Cost	Total
1 - YZ Model A3-0438, 1/8" x 1/8" Inline Discharge Check Valve, 50 psi			
1 - YZ Model C5-0303, Odorant Injection Probe Assembly, includes sight glass, and probe, 1/2" NPT connection			
1 - YZ Model A1-0283, 1/8" Tube, Straight Bore through Fitting			
2 - YZ Model A1-0182, Dielectric union 1/4"			
1 - YZ Model "S", Solar Power Supply			
1 - Stainless Steel Ball Valve 1/2" NPT-PN A3-0011			
Nelson Technologies Start Up Included			

<b>Lead Time</b>	11-13 Weeks ARO	<b>Total</b>
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 \*\*\*Minimum purchase order \$250.

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# Quote

Date	Est #
5/5/2026	NQ4139

Name / Address
City of Tipton 407 Lynn St. Tipton, IA 52772

Ship To
City of Tipton 407 Lynn St. Tipton, IA 52772

Description	Qty	Cost	Total
LVO Spare Parts Included  D3-0140 6000B Pump Seal Kit A4-0036 Solenoid E3-2005 Z-100 Battery			
<b>Lead Time</b>	11-13 Weeks ARO		<b>Total</b>
*All Credit card transactions will be subject to a 3.5% processing fee. **All orders subject to Nelson Technologies terms and conditions (Attached). ***Minimum purchase order \$250.			

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# Quote

Date	Est #
5/5/2026	NQ4139

Name / Address
City of Tipton 407 Lynn St. Tipton, IA 52772

Ship To
City of Tipton 407 Lynn St. Tipton, IA 52772

Description	Qty	Cost	Total
Total sales tax calculated by AvaTax Select this as a transaction's tax to use AvaTax		3,972.43 0.00%	3,972.43 0.00
<b>Lead Time</b> 11-13 Weeks ARO		<b>Total</b> \$60,721.43	

\*All Credit card transactions will be subject to a 3.5% processing fee.  
 \*\*All orders subject to Nelson Technologies terms and conditions (Attached).  
 \*\*\*Minimum purchase order \$250.

Phone #	Office #	E-mail	Web Site
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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
POLICE DEPARTMENT	GENERAL GOVERNMENT	AT&T MOBILITY LEXIPOL LLC T & M CLOTHING CITY UTILITIES	MONTHLY SERVICES MANUAL & BULLETINS SHIRTS City Hall	190.81 5,866.11 15.00 15.93 <u>6,087.85</u>
		TOTAL:		
FIRE DEPARTMENT	GENERAL GOVERNMENT	BRAND NEW ENGINES JOHN DEERE FINANCIAL ELECTRONICS INC MIDWEST ALARM SERVICES NRS CITY UTILITIES	STIHL CUT OFF SAW SUPPLIES ALARM SERVICE FIRE ALARM MONITORING BOAT, DRY SUITS, WET SHOES CITY UTILITIES CITY UTILITIES	2,099.99 75.43 30.00 600.00 5,674.42 515.86 439.85 <u>9,435.55</u>
		TOTAL:		
AMBULANCE	GENERAL GOVERNMENT	AT&T MOBILITY BOUND TREE MEDICAL LLC BROTHERS MARKET CEDAR CO PUBLIC HEALTH JOHN DEERE FINANCIAL MISC. VENDOR NOVAIR JOHNSON COUNTY AMBULANCE SERVICE LYNCH DALLAS PC PUBLIC CONSULTING GROUP LLC TIPTON PHARMACY CITY UTILITIES	MONTHLY SERVICES MEDICAL SUPPLIES MEDICAL SUPPLIES MISC SUPPLIES VACCINES NOVAIR:HEPA FILTERS ALS SERVICE ALS SERVICE LEGAL SERVICES GEMT SERVICES PHARMACEUTICALS CITY UTILITIES CITY UTILITIES	235.28 263.92 387.98 81.52 216.00 7.34 363.50 200.00 200.00 20.00 6,051.56 614.86 265.50 74.13 <u>8,981.59</u>
		TOTAL:		
STREET DEPARTMENT	GENERAL GOVERNMENT	CEDAR COUNTY COOP CINTAS JOHN DEERE FINANCIAL NILES CHIROPRACTIC WENDLING QUARRIES INC CITY UTILITIES	FUEL, SPRAY CHEMICALS UNIFORMS UNIFORMS SUPPLIES 4 SCREENINGS 6.67 TN SUPPLIES CITY UTILITIES	113.84 123.81 159.22 21.46 34.35 126.73 15.00 594.41 <u>8,981.59</u>
		TOTAL:		
SIDEWALKS	GENERAL GOVERNMENT	MISC. VENDOR PETER ENDRIS	PETER ENDRIS:SIDEWALK PROG	500.00 <u>500.00</u>
		TOTAL:		
TREES	GENERAL GOVERNMENT	BRAND NEW ENGINES	SUPPLIES	17.97 <u>17.97</u>
		TOTAL:		
GENERAL ADMINISTRATION	GENERAL GOVERNMENT	CINTAS	UNIFORMS UNIFORMS	20.11 20.11 <u>40.22</u>
		TOTAL:		
LIBRARY	GENERAL GOVERNMENT	NILES CHIROPRACTIC	4 SCREENINGS	87.47 <u>87.47</u>
		TOTAL:		
PARK	GENERAL GOVERNMENT	CHALLIS LAWN CARE JOHN DEERE FINANCIAL	WEED CONTROL MULCH SUPPLIES	1,700.00 398.40 53.08 <u>2,151.48</u>

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		MISC. VENDOR	STATE INDUSTRIAL PRODUCTS:	171.99
		IOWA PRISON INDUSTRIES	6 SIGNS	149.40
			TOTAL:	2,472.87
SUMMER BALL PROGRAMS	GENERAL GOVERNMENT	MISC. VENDOR	COLTON HOLSTEIN:UMPIRE	40.00
			CARLY LANGENBERG:UMPIRE	40.00
			COLTON MARCHIK:UMPIRE	25.00
			BELLEVEUE BALL:TEAM FEE	80.00
			92 MEDALS	276.88
			SHIRTS	20.00
			TOTAL:	481.88
AAU SWIM CLUB	GENERAL GOVERNMENT	T & M CLOTHING	SHIRTS	80.00
			TOTAL:	80.00
YOUTH RECREATION	GENERAL GOVERNMENT	T & M CLOTHING	SHIRTS & BAGS	708.00
			TOTAL:	708.00
FAMILY AQUATIC CENTER	GENERAL GOVERNMENT	ALLIANCE ELECTRIC SERVICES	REPLACE RELAY & OUTLET CIR	1,202.20
			REPLACE OUTLET	101.57
			DRINK ORDER	189.30
			SUPPLIES	26.62
			CHEMICALS	248.75
			SUPPLIES	62.38
			FOOD ORDER	247.10
			FOOD ORDER	1,247.15
			CHEMICALS	2,342.43
			CHEMICALS	1,159.43
			TESTING FEES	62.00
			ALARM SERVICE	30.00
			UPS CHARGES, TOOLS	11.88
			UPS CHARGES, TOOLS	303.25
			15 TUBES	583.25
			TOTAL:	7,817.31
ECONOMIC DEVELOPMENT	GENERAL GOVERNMENT	LECTRONICS INC	ALARM SERVICE	30.00
			TOTAL:	30.00
FINANCE & ADMINISTRATION	GENERAL GOVERNMENT	CITY UTILITIES	City Hall	195.00
			City Hall	29.18
			CITY UTILITIES	1,935.36
			TOTAL:	2,159.54
BUILDING MAINTENANCE	GENERAL GOVERNMENT	VESTIS	MATS	194.04
			D & R PEST CONTROL	41.60
			D & R PEST CONTROL	41.60
			ALARM SERVICE	30.00
			TOTAL:	307.24
STREET DEPARTMENT	ROAD USE TAX FUND	GARDEN & ASSOCIATES INC	EAST 1ST STREET	1,641.20
			TOTAL:	1,641.20
TRAFFIC SERVICE MAINT.	ROAD USE TAX FUND	MISC. VENDOR	PRO LINE STRIPING:CENTERLI	621.00
			CITY UTILITIES	47.90
			TOTAL:	668.90

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
OTHER GOVERNMENTAL SER	LOCAL OPTION TAX	ALLIANCE ELECTRIC SERVICES	LAST PAYMNT ON CONTRACT LI	21,176.80
			TOTAL:	21,176.80
WATER DISTRIBUTION	WATER OPERATING	CINTAS	UNIFORMS	0.00
		CORE & MAIN LP	UNIFORMS	0.00
		ENVIRONMENTAL SYSTEMS RESEARCH INSTITU	AMI SETUP FEES	5,133.33
		JOHN DEERE FINANCIAL	AMI SUPPLIES	414.99
		STATE HYGIENIC LABORATORY	ARGIS PRIMARY MAINTENANCE	92.00
		RODNEY'S YARD MOWING	SUPPLIES	127.86
		SCHIMBERG CO	TESTING FEES	31.00
		CITY UTILITIES	MOWING	175.00
			VALVE WRENCH	593.40
			City Hall	15.93
			CITY UTILITIES	512.13
			CITY UTILITIES	560.14
			CITY UTILITIES	1,011.83
			TOTAL:	8,667.61
WASTEWATER/AKA SEWER	WASTEWATER/AKA SEW	ACTION SEWER & SEPTIC SERVICE INC	JET & CLEAN SEWER MAIN	1,477.00
		CEDAR COUNTY COOP	FUEL, SPRAY CHEMICALS	113.83
		ENVIRONMENTAL SYSTEMS RESEARCH INSTITU	ARGIS PRIMARY MAINTENANCE	92.00
		TEST INC	WASTEWATER TESTING	1,739.00
		TIPTON ELECTRIC MOTORS	UPS CHARGES, TOOLS	54.98
		CITY UTILITIES	City Hall	15.93
			CITY UTILITIES	4,744.71
			TOTAL:	8,237.45
ELECTRIC DISTRIBUTION	ELECTRIC OPERATING	CINTAS	UNIFORMS, SHOP TOWELS, MAT	82.70
			UNIFORMS, SHOP TOWELS, MAT	63.52
			UNIFORMS, SHOP TOWELS, MAT	83.22
			UNIFORMS, SHOP TOWELS, MAT	63.52
		CORE & MAIN LP	AMI SETUP FEES	5,133.34
		CRESCENT ELECTRIC SUPPLY CO	SUPPLIES	15.17
		ENVIRONMENTAL SYSTEMS RESEARCH INSTITU	ARGIS PRIMARY MAINTENANCE	92.00
		JOHN DEERE FINANCIAL	SUPPLIES	508.91
		D & R PEST CONTROL	D & R PEST CONTROL	41.60
		NILES CHIROPRACTIC	4 SCREENINGS	34.35
		TERRY DURIN COMPANY	INNER DUCT	3,156.50
		CITY UTILITIES	City Hall	19.91
			CITY UTILITIES	276.01
			TOTAL:	9,570.75
ELECTRIC POWER PLANT	ELECTRIC OPERATING	CYPRESS ENGINE ACCESSORIES, LLC	FUEL PUMP FOR ENGINE 1	3,610.11
		D & R PEST CONTROL	D & R PEST CONTROL	41.60
		HUPP ELECTRIC MOTORS INC	CRANE INSPECTIONS	589.40
		CITY UTILITIES	CITY UTILITIES	663.00
			CITY UTILITIES	1,451.22
			CITY UTILITIES	1,398.57
			CITY UTILITIES	92.09
			TOTAL:	7,845.99
GAS DISTRIBUTION	GAS OPERATING	CINTAS	UNIFORMS, SHOP TOWELS, MAT	56.81
			UNIFORMS, SHOP TOWELS, MAT	56.81
		CORE & MAIN LP	AMI SETUP FEES	5,133.33
		ENVIRONMENTAL SYSTEMS RESEARCH INSTITU	ARGIS PRIMARY MAINTENANCE	92.00
		JOHN DEERE FINANCIAL	SUPPLIES	37.98

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
AIRPORT	AIRPORT OPERATING	GROEBNER & ASSOCIATES INC LYNCH DALLAS PC TIPTON ELECTRIC MOTORS CITY UTILITIES	AMI GAS METERS LEGAL SERVICES UPS CHARGES, TOOLS City Hall CITY UTILITIES	197,777.14 120.00 24.95 19.91 92.00 <u>203,410.93</u>
			TOTAL:	
GARBAGE COLLECTION	GARBAGE COLLECTION	MC CLURE ENGINEERING COMPANY CITY UTILITIES	TAXILANE & APRON CITY UTILITIES	1,755.85 127.31 <u>1,883.16</u>
			TOTAL:	
GARBAGE COLLECTION	GARBAGE COLLECTION	JOHN DEERE FINANCIAL ULINE CITY UTILITIES	TRANSFER FEES UNIFORMS UNIFORMS SUPPLIES 3 BLACK RECEPTACLES City Hall	5,501.00 21.94 21.94 9.99 570.18 15.93 <u>6,140.98</u>
			TOTAL:	
RECYCLING	GARBAGE COLLECTION	REPUBLIC SERVICES OF IOWA CITY UTILITIES	RECYCLING SORT FEES CITY UTILITIES	817.94 33.44 <u>851.38</u>
			TOTAL:	
STORM WATER	STORM WATER	ENVIRONMENTAL SYSTEMS RESEARCH INSTITU SCHWARZ EXCAVATING INC	ARGIS PRIMARY MAINTENANCE DRAINAGE TILE DRAINAGE TILE	92.00 18,180.00 5,857.50 <u>24,129.50</u>
			TOTAL:	
INT SRVC-OTHER BUSINES	CENTRAL GARAGE	CEDAR COUNTY COOP CEDAR COUNTY ENGINEER CINTAS JOHN DEERE FINANCIAL	FUEL, SPRAY CHEMICALS FUEL FUEL UNIFORMS UNIFORMS SUPPLIES SUPPLIES PARTS	302.94 29.64 1,406.15 19.44 19.44 166.31 48.48 1,022.24 <u>7,057.52</u>
			TOTAL:	
INT SRVC-OTHER BUSINES	ADMINISTRATIVE SER	JOHN DEERE FINANCIAL LYNCH DALLAS PC RODNEY'S YARD MOWING	GREENSPACE SUPPLIES LEGAL SERVICES LEGAL SERVICES LEGAL SERVICES MOWING	491.21 540.00 1,285.65 780.00 930.00 <u>4,026.86</u>
			TOTAL:	

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
===== FUND TOTALS =====				
	001	GENERAL GOVERNMENT		39,801.90
	110	ROAD USE TAX FUND		2,310.10
	121	LOCAL OPTION TAX		21,176.80
	600	WATER OPERATING		8,667.61
	610	WASTEWATER/AKA SEWER REVE		8,237.45
	630	ELECTRIC OPERATING		17,416.74
	640	GAS OPERATING		203,410.93
	660	AIRPORT OPERATING		1,883.16
	670	GARBAGE COLLECTION		6,992.36
	740	STORM WATER		24,129.50
	810	CENTRAL GARAGE		7,057.52
	835	ADMINISTRATIVE SERVICES		4,026.86
----- GRAND TOTAL: -----				345,110.93

CITY CREDIT CARD STATEMENT		cr	999		1010			Card Ttl	-28,402.98
<b>City Card</b>									
Office Supplies	Iowa Secretary of State	dr	835	5	899	2	65060	30.00	
								<b>Total Charges</b>	<b>30.00</b>
<b>Finance Director</b>									
Miscellaneous	Amazon, Iowa Paper	dr	835	5	899	2	65980	362.06	
Technology	License Renewal - Microsoft	dr	001	5	110	2	64190	2,254.92	
		dr	001	5	150	2	64190	322.92	
		dr	001	5	160	2	64190	874.92	
		dr	001	5	299	2	64190	598.92	
		dr	001	5	440	2	64190	322.92	
		dr	001	5	465	2	64190	598.92	
		dr	001	5	525	2	64190	322.92	
		dr	600	5	810	2	64190	138.92	
		dr	610	5	815	2	64190	138.92	
		dr	630	5	820	2	64190	1,702.92	
		dr	640	5	825	2	64190	874.92	
		dr	740	5	865	2	64190	138.92	
		dr	810	5	899	2	64190	322.92	
		dr	835	5	899	2	64190	1,426.92	
								<b>Total Charges</b>	<b>10,402.94</b>
<b>Library</b>									
Library Materials	Amazon, Demco	dr	001	5	410	2	65020	1,614.58	
Programming	Amazon, Demco	dr	001	5	410	2	65021	1,121.05	
Postage/Shipping	USPS	dr	001	5	410	2	65080	7.81	
								<b>Total Charges</b>	<b>2,743.44</b>
<b>Ambulance</b>									
Dues/Fees	Active Screening, CLIA Lab	dr	001	5	160	1	62100	291.30	
Training	Amazon	dr	001	5	160	1	62300	109.36	
Advertising	Indeed	dr	001	5	160	2	64020	120.00	
Office Supplies	Microsoft	dr	001	5	160	2	65060	192.60	
Miscellaneous	Namecheap.com	dr	001	5	160	2	65980	130.88	
Miscellaneous	Amazon	dr	835	5	899	2	65980	120.29	
								<b>Total Charges</b>	<b>964.43</b>
<b>Fire</b>									
Miscellaneous	Walmart	dr	001	5	150	2	65980	76.55	
								<b>Total Charges</b>	<b>76.55</b>
<b>Police</b>									
Travel Training -	Doordash, Jimmy Johns, Smokey D's, Perkins, Tasty Toacos, Culvers, Casy's, Hampton Inn, Hyatt Regency	dr	001	5	110	1	62980	954.70	
Uniforms/Equipment	Merrell	dr	001	5	110	2	64350	209.10	
Office Supplies	Amazon	dr	001	5	110	2	65060	99.28	
								<b>Total Charges</b>	<b>1,263.08</b>
<b>Gas</b>									
Travel Training -	KFC, McDonald's, Holiday Inn, Home 2 Suites	dr	640	5	825	1	62980	762.71	
Operating Supplies	United Electrical Distributors	dr	640	5	825	2	65070	145.35	
								<b>Total Charges</b>	<b>908.06</b>

<b>Electric</b>									
Travel Training -	McDonald's, Buffalo Wild Wings, Panda Express, Outback , Holiday Inn, Kwik Star, Fleet Farm, Magee's	dr	630	5	820	1	62980	1,459.08	
Office Supplies	Amazon	dr	630	5	820	2	65060	278.19	
Safety	Red Wing Shoes	dr	630	5	820	2	65100	450.48	
CIP Reserve	Amazon	dr	630	5	820	3	67980	314.56	
Safety	Amazon	dr	630	5	821	2	65100	79.71	
							<b>Total Charges</b>		<b>2,582.02</b>
<b>Public Works</b>									
Miscellaneous	smugmug.com	dr	001	5	210	2	65980	13.50	
Training	Kirkwood Comm College	dr	600	5	810	1	62300	280.00	
Operating Supplies	Camalot	dr	670	5	841	2	65070	124.85	
Repair Parts	Amazon	dr	810	5	899	2	63321	277.53	
Office Supplies	Walmart	dr	810	5	899	2	65060	17.55	
Operating Supplies	Terminal Supply	dr	810	5	899	2	65070	236.88	
							<b>Total Charges</b>		<b>950.31</b>
<b>REC / Aquatic Center</b>									
Operating Supplies	Amazon	dr	001	5	430	2	65070	93.73	
Miscellaneous	Grainger	dr	001	5	430	2	65980	27.39	
Uniforms/Equipment	Epic Sports	dr	001	5	441	2	64350	1,263.22	
Operating Supplies	FusionSite	dr	001	5	444	2	65070	472.07	
Dues/Fees	HomeBase	dr	001	5	465	1	62100	719.04	
Operational Equip & Repair	Pool Warehouse, INYO Pool Products	dr	001	5	465	2	63500	3,492.57	
Advertising	Royal Publishing	dr	001	5	465	2	64020	200.00	
Uniforms/Equipment	The Lifeguard Store, SwimOutlet	dr	001	5	465	2	64350	1,570.80	
Operating Supplies	Walmart, Canva, BigTimeClocks, Amazon, Grainger, Walmart	dr	001	5	465	2	65070	614.51	
Fuel	County Auto	dr	810	5	899	2	65075	28.82	
							<b>Total Charges</b>		<b>8,482.15</b>
<b>Statement Total</b>									<b>28,402.98</b>

**RESOLUTION NO. 061526A**

**A RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS**

**WHEREAS**, City Finance Committee for the State of Iowa administrative rule requires that any unbudgeted transfer be approved by resolution; and

**WHEREAS**, at fiscal year-end 06/30/26 there are two funds with a negative fund balance and it is unlikely for this department to make up for this loss in the future; and

**WHEREAS**, it is the desire of city council to eliminate these negative balances as recommended by the Finance Director as follows:

<b>From:</b>	<b>To:</b>	
630 – Electric Fund	201 – Electric Rev Bond	\$3,608.60
630 – Electric Fund	202 – Electric Rev Bond	\$13,974.00
001 – General Fund	224 – GO Bond Debt Service	\$16,579.00
001 – General Fund	660 – Airport Operating	\$110,000.00

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Tipton authorizes the Finance Director to make the approved transfer.

**PASSED AND APPROVED** this 15th day of June 2026.

\_\_\_\_\_  
Tammi Goerd, Mayor

ATTEST:

\_\_\_\_\_  
Amy Lenz, City Clerk

**CERTIFICATION**

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No. 061526A which was passed by the Tipton City Council this 15th day of June 2026.

\_\_\_\_\_  
Amy Lenz, City Clerk

**RESOLUTION NO. 061526B**

**A RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS**

**WHEREAS**, City Finance Committee for the State of Iowa administrative rule requires that any unbudgeted transfer be approved by resolution; and

**WHEREAS**, Fund 119 Emergency Fund is complete; and

**WHEREAS**, Fund 319 Electric Utility Projects Fund is complete; and

**WHEREAS**, it is the desire of city council to close these funds as recommended by the Finance Director as follows:

<b>From:</b>	<b>To:</b>	
119-Emergency Fund	001-General Fund	\$5,698.22
319-Electric Utility Projects Funds	201-Electric Rev Solor Bond	\$145,275.40

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Tipton authorizes the Finance Director to make the approved transfer.

**PASSED AND APPROVED** this 15th day of June 2026.

\_\_\_\_\_  
Tammi Goerdt, Mayor

ATTEST:

\_\_\_\_\_  
Amy Lenz, City Clerk

**CERTIFICATION**

I, Melissa Armstrong, Finance Director, do hereby certify the above is a true and correct copy of Resolution No. 061526B which was passed by the Tipton City Council this 15th day of June 2026.

\_\_\_\_\_  
Amy Lenz, City Clerk

**RESOLUTION NO: 061526C**

**RESOLUTION APPROVING ADVANCED METERING INFRASTRUCTURE (AMI) AND RESIDENTIAL OPT-OUT PROGRAM AND APPLICATION FORM**

**WHEREAS**, the City of Tipton owns and operates a municipal utility system providing water, gas and electric services to the residents and businesses of the City; and

**WHEREAS**, the transition to an Advanced Metering Infrastructure (AMI) system utilizing smart meter technology provides significant public benefits, including automated and highly accurate consumption tracking, early leak and electric/gas irregularity detection, optimized utility operations, and enhanced customer transparency; and

**WHEREAS**, the City Council finds it in the best operational and financial interest of the City to modernize its utility framework through a city-wide deployment of AMI meters; and

**WHEREAS**, the City desires to accommodate residential customers who prefer alternative metering technology by creating a standardized "Opt-Out" program; and

**WHEREAS**, the manual reading of non-communicating utility meters incurs specialized operational inefficiencies, vehicle expenses, and additional staff time that should be equitably funded by the participating opt-out accounts rather than subsidized by the general ratepayer base.

**NOW, THEREFORE, BE IT RESOLVED**, the City Council of the City of Tipton does hereby authorize the Advanced Metering Infrastructure System, Residential Opt-Out Program Policy and AMI Opt-Out Application Form.

PASSED AND APPROVED this 15th day of June 2026.

\_\_\_\_\_  
Tammi Goerd, Mayor

ATTEST:

\_\_\_\_\_  
Amy Lenz, City Clerk

**CERTIFICATION**

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No. 061526C which was passed by the Tipton City Council this 15th day of June 2026.

\_\_\_\_\_  
Amy Lenz, City Clerk

# CITY OF TIPTON • INTERNAL MEMORANDUM

**TO:** Tipton City Council and City Manager

**FROM:** BB

**DATE:** June 16, 2026

**SUBJECT:** Policy Directive for Advanced Metering Infrastructure (AMI) Deployment & Flat Residential Opt-Out Surcharge Framework

## EXECUTIVE SUMMARY

The Department of Public Utilities is modernizing Tipton's water, gas, and electric networks through city-wide deployment of Advanced Metering Infrastructure (AMI). This memo details the accompanying Council Policy Directive, which balances consumer choice with strict fiscal responsibility. The policy establishes an optional Opt-Out Program for customers who prefer non-communicating utility meters, financed by a flat operational cost-recovery fee of **\$75.00 per month, per address**.

Staff recommends formal approval of this policy directive and the associated application supplement to protect standard ratepayers from subsidizing manual meter-reading operations.

## OPERATIONAL & PUBLIC BENEFITS OF AMI

Transitioning Tipton's utilities to automated AMI digital systems provides substantial long-term benefits across all three municipal services:

- **Leak and Anomaly Detection:** Real-time data tracking isolates continuous water flows or electric/gas irregularities immediately, preventing property damage and spikes in customer bills.
- **Operational Savings:** Automated data collection eliminates the need for rolling service trucks and staff to manually read thousands of individual meters each month.
- **Billing Integrity:** Eliminates entry errors, physical obstructions, and estimated billing cycles by directly transmitting usage data to the billing database.

## FISCAL JUSTIFICATION FOR THE \$75.00 PER-ADDRESS SURCHARGE

To respect individual consumer choices, this policy creates a clear path to opt out of automated systems. However, maintaining legacy, physical reading routes for an isolated subset of homes introduces permanent operational inefficiencies.

The proposed **\$75.00** monthly flat surcharge is strictly a cost-recovery mechanism designed around the following parameters:

- **Elimination of General Ratepayer Subsidies:** Public utility regulations require that rates align with the actual cost of service. If the City reads meters manually

without a dedicated surcharge, the general ratepayer base would directly absorb the labor and transportation overhead.

- **Unified Address Assessment:** To simplify account management and minimize consumer costs, the fee is capped at **\$75.00 per address**, rather than per meter. Whether a resident opts out of one utility or all three (water, gas, and electric), the address is added to a single physical route deviation, triggering one flat monthly charge.
- **Resource Allocation:** This surcharge offsets specialized vehicle wear-and-tear, clerical entry management, and dedicated technician routing away from core infrastructure projects.

## KEY MANAGEMENT & DISQUALIFICATION PROVISIONS

To prevent program abuse and ensure public safety, the policy enforces strict administrative boundaries:

1. **Unobstructed Access:** Property owners must keep physical paths to all meters free of overgrowth, locked gates, or loose animals. Failure to provide clear access triggers immediate program removal.
2. **Account Status:** Participation requires a stable payment history. Accounts that incur three (3) or more delinquency disconnect notices within a 12-month window will be disqualified, and automated AMI hardware will be deployed.
3. **Non-Transferability:** Opt-out preferences are bound strictly to the active customer of record. Upon account closure, the opt-out status voids automatically, allowing city crews to install standard automated AMI hardware before a new tenant or owner establishes service.

## RECOMMENDATION

Department staff recommends that the City Council approve the Council Policy Directive and the official *AMI Opt-Out Application Form* to take effect on **June 16, 2026**. This action protects the utility fund's integrity while offering transparent options for our residents.

# CITY OF TIPTON • COUNCIL POLICY DIRECTIVE

**POLICY TITLE:** Advanced Metering Infrastructure (AMI) System and Residential Opt-Out Program

**DEPARTMENT:** Tipton Water, Electric and Gas

**APPROVED BY:** City Council Resolution No. [061526C\_\_\_\_\_]

**EFFECTIVE DATE:** June 16, 2026

**REVISION DATE:** N/A

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## 1. PURPOSE

To establish administrative procedures, customer eligibility requirements, and cost-recovery mechanisms for the deployment and utilization of the City's Advanced Metering Infrastructure (AMI) system across the municipal water, gas, and electric utility networks.

## 2. SCOPE

This policy applies to all active municipal utility customers within the City's service territory receiving water, gas, or electric services.

## 3. STANDARD AMI SYSTEM DEPLOYMENT

- **Mandate:** The Department of Public Utilities is authorized to systematically replace legacy manual or drive-by meters with Standard AMI Meters to improve tracking accuracy and early utility anomaly detection.
- **Property Access:** To ensure continuous infrastructure maintenance, utility personnel and certified city contractors shall maintain an ongoing right of access to premises to inspect, deploy, or exchange utility hardware.

## 4. RESIDENTIAL OPT-OUT PROGRAM

To accommodate specific community preferences, the City establishes a standardized Opt-Out framework governed by the following provisions:

- **Program Eligibility:** Any customer of record may apply to opt out of the standard AMI system installation for their utility account.
- **Application Protocol:** Eligible accounts must submit a signed, official *AMI Opt-Out Application Form* directly to the Utility Billing Division.
- **Technical Execution:** Approved accounts will be permitted to utilize or retain a City-approved Non-Communicating Meter.

- **Mandatory Program Disqualification:** A customer's participation in the opt-out program will be immediately revoked, and standard AMI meters deployed, if the property owner:
  - Obstructs or fails to clear a safe path to any utility meter for physical inspections.
  - Tamper with, modifies, or damages utility measuring equipment.
  - Accumulates a delinquent billing record resulting in three (3) or more service disconnect notices within a rolling 12-month period.

## 5. CANCELLATION OF OPT-OUT STATUS

A customer may voluntarily withdraw an address from the Opt-Out Program at any time to transition to the standard automated network and terminate the recurring monthly manual reading fee.

- **Written Request Required:** The Customer of Record must submit a written *Request to Terminate Opt-Out Status* or an electronic cancellation request through the City's utility portal.
- **Equipment Retrofit:** Upon receipt of the cancellation request, the Department of Public Utilities will schedule the installation of Standard AMI Meters for all applicable utilities at the address. There is no fee to the customer for this equipment upgrade.
- **Fee Cessation:** The **\$75.00** monthly manual reading fee will be removed from the account starting on the first day of the billing cycle *following* the successful installation and activation of the new automated AMI equipment. Fees will not be prorated mid-cycle.
- **Change of Occupancy:** Opt-out status does not automatically transfer to new residents. Upon a change of occupancy or account closure, the opt-out status for that address is immediately voided, and the City will install standard AMI meters before initializing service for the incoming tenant or owner.

## 6. FEE STRUCTURE AND OPERATIONS

Maintaining manual billing pipelines for a select subset of properties incurs isolated, specialized administrative and logistical costs.

- **Monthly Manual Meter Reading Fee:** A recurring, non-refundable surcharge of **\$75.00 per month, per address**, shall be assessed to the customer's monthly utility bill. This flat fee applies to the account address regardless of whether the customer opts out of one, two, or all three (water, gas, electric) utility meters.
- **Administrative Adjustments:** The City Council retains the authority to periodically update this rate via council resolution to match true operational labor and administrative overhead.

# CITY OF TIPTON • DEPARTMENT OF PUBLIC UTILITIES

## APPLICATION FOR PUBLIC UTILITIES AMI OPT-OUT PROGRAM

**INSTRUCTIONS:** This form must be completed and signed by the Customer of Record. Upon approval, this address will be placed on a manual meter reading schedule, and a flat monthly surcharge will be applied to your utility statement.

### 1. ACCOUNT & PROPERTY DETAILS

- **Customer of Record (Name):** \_\_\_\_\_
- **Utility Account Number:** \_\_\_\_\_
- **Service Address:** \_\_\_\_\_
- **Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

### 2. FEE ACKNOWLEDGMENT

Please initial next to the statement below to acknowledge the flat rate cost structure:

- [ \_\_\_\_\_ ] (Initials) I understand and agree that a flat, recurring surcharge of **\$75.00 per month, per address**, will be added to my monthly Tipton utility statement. This flat fee applies to this account address regardless of whether I opt out of one, two, or all three (water, gas, electric) utility meters.

### 3. TERMS AND CONDITIONS OF PARTICIPATION

By signing below, I explicitly acknowledge, understand, and agree to the following operational conditions:

- **Unobstructed Access Required:** I must maintain a clear, safe, and unobstructed path to all utility meters on my property. Locked gates, loose pets, or overgrowth preventing physical inspection will result in immediate removal from the program and the automatic installation of an AMI meter.
- **Estimated Billings:** If the City cannot physically access the meter during a billing cycle due to temporary obstructions, usage will be estimated based on historical data.
- **Delinquency & Tampering:** Eligibility will be immediately revoked if the account falls into delinquent status resulting in three (3) or more service disconnect notices within a rolling 12-month period, or if any meter tampering is discovered.
- **Non-Transferability:** This opt-out status is tied to the current account holder and address. If I close my account or move, the opt-out status becomes void, and standard AMI meters will be installed for the incoming resident.

**4. OPT-OUT CANCELLATION**

- I understand that I may cancel this opt-out status at any time by submitting a written request to the Utility Billing Division.
- The City will install standard automated AMI equipment at no cost to me.
- The **\$75.00** monthly fee will stop appearing on my bill starting on the first day of the billing cycle *following* the successful installation of the automated equipment.

**Customer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**INTERNAL UTILITY USE ONLY**

- **Date Received:** \_\_\_\_\_ **Processed By:** \_\_\_\_\_
- **Current Meter Serial Numbers:**
  - *Water:* \_\_\_\_\_ *Gas:* \_\_\_\_\_
  - *Electric:* \_\_\_\_\_
- **Route Re-assignment Date:** \_\_\_\_\_
- **First Surcharge Bill Date:** \_\_\_\_\_

**AGENDA ITEM**

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

**DATE:** 6/10/2026

**AGENDA ITEM:** City Hall Remodel

**ACTION:** Motion to Approve, Deny or Table

**SYNOPSIS:**

V & K's original cost estimate that included the renovation of 1<sup>st</sup> floor and basement, adding an elevator for accessibility, design and project management was \$711,160 + F, F, & E at \$16,374 + Movers at \$3,400 + Signage at \$11,046 + IT at \$22,899, + Security at \$20,483 \$18,500 for a total of \$785,362.

City staff through the Design Build process came in at the following:

1. Building renovation of 1 <sup>st</sup> floor and basement. <b>Adams Remodeling</b>	\$197,500
2. Design. <b>VSP Engineering – J Palmer</b>	\$1,600
3. Project Management. <b>T Goerdts Inspection</b>	\$7,500
4. IT – Computer Equipment, Live View Camera & Installation. <b>Office Machine Consultants</b>	\$22,899
5. Security – Access Control, Camera System, Alarm System. <b>Electronics, Inc.</b>	\$20,483
6. Furniture, Fixtures, & Equipment. <b>Welter's, Amazon, &amp; Walmart</b>	\$16,374
7. Signage – Interior and Exterior. <b>C.R. Signage</b>	\$11,046
8. Stair Chair Lift <b>TBD - not to exceed</b>	\$18,500
9. Movers. <b>Two Men and a Truck</b>	<u>\$3,400</u>
<b>Total</b>	\$299,302
	X 15% (contingency)
<b>Grand Total</b>	\$344,198

**BUDGET ITEM:**

**RESPONSIBLE DEPARTMENT:** City Admin

**MAYOR/COUNCIL ACTION:**

**ATTACHMENTS:** None

**PREPARED BY:** Tom Doermann

**DATE PREPARED:** 6/10/26