

December 15, 2014  
Council Chambers  
City Hall  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, Spear and Zearley. Also present: Nosbisch, Fletcher, Holub, Kisling, Nash, Taber, Wild, DeWulf, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

**Agenda:**

Motion by Spear, second by Zearley to approve the agenda with the following corrections. Under Motions for Approval items No. 4 and 5, per instructions from the City Attorney, will be moved to Resolutions for Approval. Following the roll call vote the motion passed unanimously.

**Communications:**

Tim Mallot presented a letter of intent for the Ward 1 council seat. Mallot is not eligible for this council seat because he resides in Ward 2. Mallot proposed that Council Member Spear resign the At-Large council seat and submit a letter of intent to represent Ward 1 where she resides.

**Consent Agenda:**

Motion by Anderson, second by Siech to approve the consent agenda which includes the December 1, 2014, council meeting minutes, Clerk's/Investment report, Council Member Zearley's letter of resignation, Cedar Lanes liquor license renewal, November Water Report, December Economic Development Report, November Airport Committee minutes, October Library Board Minutes and Directors Report. Following the roll call vote the motion passed unanimously.

**Ordinance Approval/Amendment:**

Ordinance No. 546, Amending Chapter 106.08, Collection Fees  
Tabled on November 3, 2014.

Ordinance No. 548, Ordinance Amending Chapter 75.05, Operations of All-Terrain Vehicles  
Motion by Siech, second by Fry to move to the third reading of Ordinance No. 548, the ordinance amending Chapter 75.05, Operations of All-Terrain Vehicles. Following the roll call vote the motion passed unanimously.

**Resolutions:**

Resolution 121514A, Approving Final Plat, Mente's First Addition  
Motion by Fry, second by Zearley to approve Resolution 121514A, the resolution approving the final plat for Mente's First Addition. Following the roll call vote the motion passed unanimously.

Resolution 121514B, Approving the Final Plat, Mente's Second Addition  
Motion by Zearley, second by Siech to approve Resolution 121514B, the resolution approving the final plat for Mente's Second Addition. Following the roll call vote the motion passed unanimously.

**Motions for Approval:**

1. Claims list -

ABC FIRE PROTECTION INC	SERVICE FIRE EXTINGUISHER	102.50
ALBAUGH PHC INC	WORK ON HEATER AT LOWER SHOP	432.65
ALLIANCE WATER RESOURCES I	DECEMBER SERVICES	24,547.17
ALTEC INDUSTRIES INC	HYDRAULIC TUBE ASSEMBLY #5	1,036.33
AUS WATERLOO MC LOCKBOX	MATS	55.60
BARRON MOTOR SUPPLY	SPARK PLUGS #11	87.50
BORDER STATES ELECTRIC SUP	POLYMERIC HOOKS	541.84
CEDAR COUNTY CO-OP	FUEL DISCOUNT	1,413.59
CEDAR COUNTY ENGINEER	147.1 GL DSL	3,076.92

CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2,435.00
CENTRAL PETROLEUM EQUIPMEN	HOSE BUMPER	61.62
CLARENCE LOWDEN SUN-NEWS &	FAC & YOUTH REC ADS	280.50
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	2,000.00
EASTERN IOWA LIGHT & PWR	CEMETERY UTILITIES	860.36
ECIA	MEMBERSHIP DUES 2ND INSTLMNT	1,832.59
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	540.23
EMSLRC	4 EMT TRAINING TUITION	1,400.00
FLETCHER-REINHARDT CO.	OVERHEAD SUPPLIES	214.27
G & K SERVICES	UNIFORMS PUBLIC WORKS	645.06
GENERAL PEST CONTROL INC	PEST CONTROL	161.03
GOODYEAR COMMERCIAL TIRE &	2 TIRES #18	654.69
GROEBNER & ASSOCIATES	GAS MAIN SUPPLIES	1,888.55
H.D. CLINE COMPANY	NUTS & BOLTS	9.00
INTEGRATED TECHNOLOGY PART	WORK ON TOUGHBOOKS AMB	1,538.19
IOWA ASSOCIATION OF	EIASSO DUES DEC-FEB	695.43
IOWA ONE CALL	LOCATES	27.00
KRIS ENGINEERING INC	SNOW BLADES #26 & #29	4,474.28
M & K ELECTRIC	WORK ON AIRPORT STROBE LIGHT	309.73
MAINSTAY SYSTEMS INC	5 WINDOWS LICENSES AMB	1,198.00
MAJOR GEOTHERMAL INC	GEO CONSULTING FAC	825.00
MANATTS INC	CONCRETE & REROD CITY HALL	885.70
MARTENS CONSTRUCTION	34 GRAVE OPENINGS	11,100.00
MISC. VENDOR	COAST TO COAST:HAND CLEANER	585.27
MUNICIPAL SUPPLY INC	REPAIR CLAMP	166.30
McCLURE ENGINEERING COMPAN	AP LAND USE P & Z ORDINANCE	1,500.00
PRAXAIR DISTRIBUTION INC	OXYGEN	25.23
PROFESSIONAL DEVELOPERS OF	ANNUAL DUES	315.00
RESCO	UNDERGROUND SUPPLIES	1,425.24
SIMPLEXGRINELL	ANNUAL FIRE ALARM TESTING	360.00
SKARSHAUG TESTING LAB	GLOVES & SLEEVES TESTING	313.37
SPAHN & ROSE LUMBER CO	CITY HALL PROJECT SUPPLIES	1,230.54
SPINUTECH INC	DEC EMAIL MARKETING	25.00
STATE HYGIENIC LABORATORY	POOL TESTING FEES	12.50
STEVE GRITTON	SERVICE CALL GARAGE DOOR	245.00
T & M CLOTHING CO.	50 JERSEYS, 10 T-SHIRTS BB	1,113.00
THOMPSON TRUCK & TRAILER	WASHER FLUID CAP	36.18
TIPTON COMMUNITY SCHOOL	34 HOURS USE OF SCHOOL GYM	680.00
TIPTON PHARMACY	PHARMACEUTICALS	278.26
TRITECH SOFTWARE SYSTEMS	AMB BILLING SERVICES	715.00
VERMEER SALES & SERVICE IN	BEARING ASSEMBLY #135	41.00
WEAVER'S INC.	RENTAL OF 4" PUMP	155.00
WENDLING QUARRIES INC	38.67TN MANSAND,55.39TN STONE	920.68
WESCO RECEIVABLES CORP	FREIGHT CREDIT	2,308.75
WHITFIELD & EDDY PLC	NOVEMBER SERVICES FAC	8,259.95
XEROX CORPORATION	COPY & BASE CHARGE	1,612.51
		87,654.11
TOTALS	FUND TOTALS	
001 GENERAL GOVERNMENT		14,144.76
600 WATER OPERATING		11,990.04
610 WASTEWATER/AKA SEWER REVE		12,121.30
630 ELECTRIC OPERATING		5,657.12
640 GAS OPERATING		2,128.41
660 AIRPORT OPERATING		1,891.35
670 GARBAGE COLLECTION		2,459.09
750 CEMETERY ENTERPRISE		11,130.76
810 CENTRAL GARAGE		11,081.48
835 ADMINISTRATIVE SERVICES		15,049.80
	GRAND TOTAL	87,654.11

City Credit Card Statement

City - One Card (employee check out card)		
Travel Training - Happy Joes	15.80	
Travel Training - Joes Crab Shack, Texas Roadhouse, Burger King, Stoney Creek	291.29	
Fuel - Kum & Go	26.15	
Total Charges		333.24
Ambulance - One Card		
Training & Training Supplies - IEMSA, Northeast Iowa Community College, Walmart, Amazon	2,874.95	
Travel Training - Tony Roma, Grand Harbor Resort	422.84	
Postage/Shipping - USPS	29.57	
Misc. Supplies - Theisen's, Family Foods, Walmart	146.34	
Operating Supplies - Walmart, EMP	150.12	
Total Charges		3,623.82
Police - One Card		
Supplies for Bullet - Dogtra Co, Optics Planet Inc., Elite K-9 Inc.	845.34	
Operating Supplies - Hayneedle Inc.	258.10	
Misc. Supplies - Walmart	12.18	
Total Charges		1,115.62
Fire - One Card		
Heavy Duty TV mount - Amazon	92.99	
Total Charges		92.99
Electric - One Card		
Training - IAEL, NFPA	202.95	
Travel Training - Holiday Inn	210.56	
Office Supplies - Walmart	29.79	
Underground Supplies - Amazon	56.86	
Operating Supplies - Sears	18.18	
Total Charges		518.34
Public Works - One Card		
Small Tools - PayPal Webstore11, Harbor Freight Tools	314.97	
Repair Parts - Volvo Rents Midwest	296.00	
Training - Kirkwood	450.00	
Total Charges		1,060.97
Library - One Card		
Postage/Shipping - USPS	113.72	
Office Supplies - Walmart, Demco, Carstickers.com	755.25	
Materials - Walmart, Amazon	581.52	
Program Supplies - Walmart, Pizza Hut, Upstart	151.91	
Bldg. Maint Supp - Walmart	17.56	
Misc. Supplies - Walmart	79.82	
Travel Training - Cedar Rapids Parking	11.25	
Fuel - Coop	39.23	
Total Charges		1,750.26
JKFAC/Recreation - One Card		
Concession Supplies - Walmart	41.56	
Total Charges		41.56
Community Development - One Card		
Misc. Supplies - Walmart, Greenhouse, Family Foods	327.14	
Travel Training - Honey Creek Resort	114.59	
Total Charges		441.73
City Manager - One Card		
Travel Training - Legends	33.56	
Misc. - Chris used city credit card by accident for personal use reservation...to reimburse.	343.48	

	Total Charges		377.04
City Clerk - One Card			
Travel Training - Springhill Suites, Chick-Fil-A		784.57	
Fuel – Casey’s, Hy-Vee		59.71	
	Total Charges		844.28
Deputy City Clerk - One Card			
Travel Training - Arby’s, Holiday Inn Cafe		16.03	
	Total Charges		16.03
	Statement Total		10,215.88

Motion by Anderson, second by Spear to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Publishing, Notice of Intent to Fill Council Vacancy, Ward No. 1

Motion by Fry, second by Spear to approve publishing the Notice of Intent to fill the council vacancy by appointment for Ward No.1, because of the resignation of Council Member Leanne Zearley. Following the roll call vote the motion passed unanimously.

3. Economic Development Strategic Plan

Motion by Anderson, second by Zearley to approve the Economic Development Strategic Plan. Following the roll call vote the motion passed unanimously.

4. Fiber Project, Swick Cable

Motion by Spear, second by Zearley to approve utilizing Swick Cable to assist the Electric Department with pulling the fiber to the City facilities allowing access to the City Hall Ethernet connection. Following the roll call vote the motion passed unanimously.

5. Bid Request, Residential, Commercial Garbage Services, Tabled November 3, 2014.

**Reports to be Received/Filed:**

1. 2013-2014 Tipton Fire Department Annual Report

City Manager Nosbisch briefly reviewed the Tipton Fire Departments Annual Report. Fire Chief Woode was unable to attend.

**Discussion Items:**

1. FY 2014-2015 Budget Parameters

Nosbisch discussed the change in compensation when a new City Attorney is selected. The City will be billed an hourly rate. Nosbisch discussed the commercial and residential rollback that will affect the property tax collected as well as considering an increase in the City’s tax levy.

**Reports of Mayor/Council/Manager:**

**Mayor’s Report**

In January, the Committee appointments will be made. Kepford will make changes to fill the appointments for the committee positions currently held by Council Member Zearley.

**Manager’s Report:**

Interviews for the City Attorney position will be done soon with hopes to have a recommendation for the City Council at the January 5, 2015, meeting.

City Hall will be closed December 24th, 25th and January 1, 2015, as City holidays. We will also close December 23, 2014, from 12:00 to 1:00 p.m. for the employee’s holiday potluck.

Meeting with Verasight next week regarding the wage and benefit study.

The RFP for the storm water services will be on the agenda next month to continue moving forward with the project. Iowa League of Cities Legislative Day will be February 24, 2015. Weather permitting, anyone interested in attending should contact City Hall. This is a daylong event.

The AICP data sheets have been filed with the State and FAA for the Mathews Memorial Airport.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Zearley, second by Spear. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:21 p.m.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk/Finance Officer