

October 20, 2014
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Anderson, Spear and Zearley. Councilmember Siech was absent. Also present: Nosbisch, Fletcher, Holub, Kisling, Wild, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:

Motion by Zearley, second by Anderson to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Fry, second by Spear to approve the consent agenda which includes the October 6, 2014, City Council meeting minutes, Clerk's/Investment reports, September Water Report, October Economic Development Report, September Airport Committee minutes, August Library Board Minutes and Directors Report. Following the roll call vote the motion passed unanimously.

Public Hearing:

Amendment to Chapter 166.09 (5.), Permitted Signs

Mayor Kepford opened the public hearing for the amendment to Chapter 166.09 (5.) Permitted Signs, at 5:33 p.m. With no written or oral objections, Mayor Kepford closed the public hearing at 5:34 p.m.

Amendment to Chapter 30, Police Department, Use of Public Safety UTV's, ATV's

Mayor Kepford opened the public hearing for the amendment to Chapter 30, Police Department on the use of public safety using UTV's and ATV's, at 5:35 p.m. With no written or oral objections, Mayor Kepford closed the public hearing at 5:36 p.m.

Ordinance Approval/Amendment:

Ordinance No. 543, Amending Chapter 166.09 (5.), Permitted Signs

Motion by Spear to move to the second reading of Ordinance No. 543, the amendment to Chapter 166.09 (5.), permitted signs, failed for a lack of a second. Motion by Anderson, second by Fry to approve Ordinance No. 543, the amendment to Chapter 166.09 (5.), permitted signs. Following the roll call vote the motion passed unanimously.

Ordinance No. 544, Amending Chapter 30, Police Department, Public Safety Use of UTV's, ATV's

Motion by Zearley, second by Fry to approve Ordinance No. 544, the amendment to Chapter 30, allowing the public safety departments the use of UTV's and ATV's. Following the roll call vote the motion passed unanimously.

Motions for Approval:

1. Claims list -

ALBAUGH PHC INC	100' PEX TUBING	158.00
ALLIANCE WATER RESOURCES I	OCTOBER SERVICES	24,547.17
APGA	MEMBERSHIP DUES	1,031.80
AREA AMBULANCE SERVICE	PARAMEDIC ASSIST	100.00
AUS WATERLOO MC LOCKBOX	MATS	55.60
BARRON MOTOR SUPPLY	SHOP SUPPLIES, LUBE #15	59.75
BORDER STATES ELECTRIC SUP	FREIGHT CREDIT	95.33
CEDAR COUNTY CO-OP	FUEL DISCOUNT	2,573.41
CEDAR COUNTY ENGINEER	149.8 GL DSL AMBULANCE	2,832.72
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	3,065.00
CHARLES D LINN CO	GAS FOR SHOP	68.00
CITY OF MECHANICSVILLE	MUTUAL AID	300.00

CLARENCE LOWDEN SUN-NEWS & CONNIE KNUTSEN	VARIOUS YOUTH REC & FAC ADS	330.00
EASTERN IOWA LIGHT & PWR	12 HRS CONSULTATION SERVICES	300.00
ECONO SIGNS LLC	CEMETERY UTILITIES	1,280.46
ED ROEHR SAFETY PRODUCTS	28 STOP SIGNS	843.16
ELECTRICAL ENGINEERING & E	LASERS, MAGAZINES, HOLSTERS	3,125.90
EMERGENCY MEDICAL PRODUCTS	1 CASE BULBS	97.07
FAMILY FOODS	OPERATING SUPPLIES	22.40
FLETCHER-REINHARDT CO.	MISC SUPPLIES	17.41
FOSTER COACH SALES INC.	POLE NUMBERING	237.37
FOX APPARATUS REPAIR & MAI	AMBER LENS #67	90.09
FRIENDS OF THE ANIMALS	PUMP ON 2 FIRE TRUCKS	4,021.27
G & K SERVICES	1 CAT	50.00
GENERAL PEST CONTROL INC	UNIFORMS PUBLIC WORKS	513.73
GIERKE ROBINSON COMPANY IN	PEST CONTROL	286.03
GRAPHIX PLUS SIGNS & PRINT	SUPPLIES FOR CONCRETE WORK	148.06
GRASSHOPPER LAWN CARE DBA	STRIPE 187 & 188	715.00
H & H AUTO	MOWING 4 LOCATIONS	155.00
HARVEY'S PUMP SERVICE	TIRE MOUNT BALANCE BAGS #184	40.00
HDS WHITE CAP CONST SUPPLY	SEWER CAMERA 407 E 8TH ST	150.00
INTEGRATED TECHNOLOGY PART	OPERATING SUPP, SMALL TOOLS	639.92
IOWA ASSOCIATION OF	ACCESS POINT & INSTALL	3,706.16
IOWA DEPT. OF NATURAL RESO	TESTING & HANDS ON TRAINING	316.62
JOHNSON COUNTY AMBULANCE	ANNUAL WATER USE FEE	99.00
KELLER'S HOME FURNISHINGS	ALS SUPPORT	600.00
LIFE REFLECTIONS LLC	ORECK SWEEPER BAGS	24.99
LONGLEY SYSTEMS INC	3 NO PARKING SIGNS	60.00
LYNCH'S EXCAVATING INC	1 BOX TIME CARDS	57.45
MANATTS INC	SEWER EXTENSION(BOWIE/VNDRGST)	30,346.00
MISC. VENDOR	WA MAIN REPAIR NORTH ST	1,568.80
MITCHELL 1	SEAN PAUSTIAN:REPORT BOX	253.35
MUNICIPAL SUPPLY INC	WEB SUBSCRIPTIONS	216.48
ODB COMPANY	REPAIR PARTS FOR VALVES&MAINS	2,639.65
PENGUIN MANAGEMENT INC	OIL SENDING UNIT #163	121.34
PITNEY BOWES INC	6 MO VOICE NOTIFICATIONS	720.00
PRAXAIR DISTRIBUTION INC	DIGITAL MAILING SYSTEM	669.50
RC TECHNOLOGY	OXYGEN	25.23
RK DIXON CO	FIX ISSUES ON DESKTOP	80.00
SANDRY FIRE SUPPLY LLC	COPIER CONTRACT BASE CHARGE	18.49
SHOTTENKIRK	6 FIRE HOSES	3,389.31
SPINUTECH INC	DEFLECTOR #68	34.22
STAPLES ADVANTAGE	OCTOBER EMAIL MARKETING	25.00
STERICYCLE INC	CASH REGISTER ROLLS	42.76
SWICK CABLE	OPERATING SUPPLIES	161.81
THOMPSON TRUCK & TRAILER	BORE GAS LINE UNDER HWY 38	2,400.00
TIPTON CONSERVATIVE	2 FITTINGS #30	49.70
TIPTON ELECTRIC MOTORS	BID LETTING FOR HVAC	1,201.16
TIPTON PHARMACY	NOZZLE CONE FOR PRESSURE WASHR	16.16
TRANS-IOWA EQUIPMENT INC	PHARMACEUTICALS	261.10
TRITECH SOFTWARE SYSTEMS	FILTERS & BELT GRIP #30	430.66
USA BLUE BOOK	AMBULANCE BILLING SERVICE	1,127.50
VERMEER SALES & SERVICE IN	CONNECTORS,BRASS CAPS,PADLOCKS	78.45
XEROX CORPORATION	LOCATOR REPAIR	386.00
ZEP SALES & SERVICE	COPY & BASE CHARGE	1,647.93
	OPERATING SUPPLIES	380.77
		101,105.24
TOTAL	FUND TOTALS	
001 GENERAL GOVERNMENT		22,314.97
600 WATER OPERATING		15,528.56
610 WASTEWATER/AKA SEWER REVE		43,083.82

630	ELECTRIC OPERATING	1,362.97
640	GAS OPERATING	4,083.09
670	GARBAGE COLLECTION	3,438.92
750	CEMETERY ENTERPRISE	28.56
810	CENTRAL GARAGE	6,886.39
835	ADMINISTRATIVE SERVICES	4,377.96
	GRAND TOTAL	101,105.24

City Credit Card Statement		Card Total
City - One Card (employee check out card)		
Fuel - Shell Oil, J & K Retail, QT 179	119.71	
Travel Training - Taco Bell, McDonalds	15.42	
Total Charges		135.13
Ambulance - One Card		
Misc. Supplies - Family Foods, Viewpoint LLC	188.86	
Operating Supplies - Codelocks, Theisen's,	1,575.62	
Bound Tree Medical, Small Tools - Theisen's	130.36	
Fuel - Giri BP	20.01	
Office Supplies - Staples	67.99	
Training Supplies - Amazon	34.15	
Total Charges		2,016.99
Police - One Card		
Office Supplies - Amazon	14.92	
Computer Supplies - Codeblue	255.50	
Total Charges		270.42
Fire - One Card		
Misc. Supplies - Discount Mugs (Fire Dept to reimburse City back for)	264.25	
Small Tools - Harbor Freight Tools	684.76	
Total Charges		949.01
Public Works - One Card		
Repair Parts - Automotive Electronics #53	112.34	
Total Charges		112.34
Electric - One Card		
Misc. Supplies - Walmart	65.03	
Total Charges		65.03
Gas - One Card		
Fuel - Sparky's One Stop	30.78	
Total Charges		30.78
Library - One Card		
Postage/Shipping - USPS	87.14	
Office Supplies - Walmart, Laminator.com, Better Containers	216.63	
Materials - Walmart, Amazon	617.81	
Program Supplies - Highsmith	102.31	
Bldg. Maint. Supp - Walmart	9.88	
Misc. Supplies - Walmart	81.34	
Training - Iowa Library Services	206.00	
Total Charges		1,321.11
JKFAC/Recreation - One Card		
Operating Supplies (Park) - ULINE, Menards	578.06	
Operating Supplies - Walmart, PCI Patterson Medical	233.78	
Dues - Iowa Park and Recreation	72.50	

	72.50	
Misc. Supplies - Tiffany's Tipton Bakery	12.20	
Total Charges		969.04
Comm Dev - One Card		
Training - ACT Iowa Economic Development, PDI	430.00	
Office Supplies - Quill, Walmart	237.20	
Advertising - Flip Doc, Online Photo Order	130.00	
Misc. Supplies - Walmart, Happy Joes, Casey's,	183.40	
Art To Frames, Amazon		
Bldg. Maint Supp - Walmart	96.96	
Operating Supplies - Walmart	6.82	
Travel Training - RPS Cedar Rapids Onstreet	12.00	
Total Charges		1,096.38
City Manager - One Card		
Travel Training - Delta Air	322.70	
Total Charges		322.70
City Clerk - One Card		
Operating Supplies - Walmart	70.85	
Operating Supplies - Walmart	1.97	
Training - Iowa League of Cities	695.00	
Total Charges		767.82
Deputy City Clerk - One Card		
Misc. Supplies - Pizza Hut	111.28	
Total Charges		111.28
Statement Total		8,168.03

Motion by Spear, second by Anderson to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Municipalities Continuing Disclosure Cooperation Initiative (MCDC) Review, Recommendation

Motion by Zearley, second by Fry to approve the staff recommendation and retain Dorsey and Whitney Law Firm to complete the Securities and Exchange Commission's MCDC Initiative with a cost not to exceed \$7,500.00. Following the roll call vote the motion passed unanimously.

3. Set Public Hearing Date, Amending Chapter 106.08, Collection Fees, Garbage Rate

Motion by Anderson, second by Spear to set a public hearing date for November 3, 2014, at 5:30 p.m., to amend Chapter 106.08, Collection of Fees, Garbage rates. Following the roll call vote the motion passed unanimously.

4. Set Public Hearing Date, Adoption of Chapter 102, Storm Water Utility System, Service Charge.

Motion by Zearley, second by Anderson to set a public hearing date of November 3, 2014, 5:30 p.m., to adopt Chapter 102, storm water utility system and service charge, using the fees to address the inflow and infiltration and the sanitary sewer system. Following the roll call vote the motion passed unanimously.

5. Request for Qualifications, Attorney Services

Motion by Spear, second by Zearley to approve sending the request for qualifications (RFQ's) for attorney services to replace the City attorney who is retiring in January. Following the roll call vote the motion passed unanimously.

6. Pay Application No. 1, Hagerty Earthworks, LLC

Motion by Fry, second by Anderson to approve pay application No. 1, Hagerty Earthworks, LLC, for the manhole replacement and the emergency work completed with a total amount of \$41,207.00. Following the roll call vote the motion passed unanimously.

Discussion Items:

1. Plum Street Conditions

There are a number of potholes located in the seal coat area of the street. The traffic generated in the area is rural individuals and farm equipment. City Manager Nosbisch said the council will need to make a decision to put more seal coat down or return it to gravel.

2. ATV's, Use on a Public Right a Ways

Chief of Police would like to offer pass through routes for the ATV's on Lemon, South and Plum Streets. Holub would prefer the ATV's not have access on all the City streets.

Reports of Mayor/Council/Manager:

Mayor's Report

The Disc Golf Course dedication was held on Sunday, October 12, 2014, at 2:00 p.m. It was very nice with some Behrle family attending. There are plans to hold tournaments next year.

Council Reports

Councilmember Anderson attended the TEDCO meeting. The new sign for the industrial park will be delayed until spring. TEDCO is discussing leveling more ground in the industrial park, to prepare more shovel ready areas. Anderson said the trees in Tipton this fall are beautiful even with all that were lost in the June storm.

Councilmember Fry expressed concerns regarding the speed limit by the new O'Rourke Motors building. Nosbisch explained that the speed limits on the highway are under the control of the Iowa Department of Transportation.

Manager's Report

Construction at City Hall is progressing well. The footings should be completed soon and hope to start backfilling the week of October 20, 2014. Wiskus Construction has been on site to be sure the addition will be ready before winter. When the addition is complete the concrete work will be finished. Hope to meet with a lift company in the next couple of weeks. Some of the good concrete around City Hall will need to be removed for the work to be completed. New ADA compliant sidewalks will replace the walks that are currently around City Hall.

FEMA and EMC are finalizing the paperwork for the claims from the June 30th storm. We hope to have the reimbursements by the end of November.

The leaf vacuum is running the zone routes and the street sweeping began last Wednesday.

The Economic Development report discussion has been pushed back to November when all the council will be present.

The majority of the plants in front of City Hall were transplanted in the park courtesy of Deb Latare and Steve Nash.

The Disc Golf Course dedication and ribbon cutting ceremony was held October 12, 2014, with several Behrle Foundation representatives present. The new course was made possible by their generous donation.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Zearley, second by Spear. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:08 p.m.

Mayor

Attest: _____
City Clerk/Finance Officer

REVENUE RECEIVED		REVENUE RECEIVED		REVENUE RECEIVED	
July, 2014		August, 2014		September, 2014	
Property Taxes	11,758.03	Property Taxes	0.00	Property Taxes	167,308.63
Local Option Sales Service Tax	20,701.85	Local Option Sales Service Tax	20,701.84	Local Option Sales Service Tax	19,929.31
Licenses & Permits	1,720.71	Licenses & Permits	1,000.00	Licenses & Permits	1,310.00
Use of Money and Property	1,402.52	Use of Money and Property	46,590.42	Use of Money and Property	22,799.07
Intergovernmental	44,851.18	Intergovernmental	38,098.70	Intergovernmental	26,371.97
Charge for Services	553,382.00	Charge for Services	587,928.81	Charge for Services	622,235.26
Special Assessment	0.00	Special Assessment	0.00	Special Assessment	466.00
Miscellaneous	75,378.99	Miscellaneous	77,602.43	Miscellaneous	63,845.23
Sale of Fixed Assets	0.00	Sale of Fixed Assets	0.00	Sale of Fixed Assets	0.00
TOTAL	\$709,195.28	TOTAL	\$771,922.20	TOTAL	\$924,265.47