

September 9, 2013  
Council Chambers  
City Hall  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, Spear and Zearley. Also present: Nobsch, Fletcher, Wild, Kisling, Johnson, Nash, Holub, Packwood, Woode, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

**Agenda:**

Motion by Siech, second by Fry to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Communications & Reports:**

Jeri Connel, Rental Codes

Jeri Connel asked if the City did inspections on rental properties. Connel would like the City to require landlords to bring their properties up to code.

Mark Wild, Alliance Water Resources

Wild said that Bob Ross, Alliance Division Manager was unable to attend the meeting to present the refund check to the City. The check in the amount of \$2,555.00 is the unused balance from the repair budget.

**Consent Agenda:**

Motion by Spear, second by Zearley to approve the consent agenda which include the minutes from August 19, 2013. Following the roll call vote the motion passed unanimously.

**Public Hearing:**

Public Hearing, Amending Title I Foundations, Chapter 17 Airport Committee

Mayor Kepford opened the public hearing at 5:40 p.m. With no written or oral objections Mayor Kepford closed the public hearing at 5:41 p.m.

**Ordinance Approval/Amendment:**

Ordinance No. 539, Amending Title I Foundations, Chapter 17, Airport Committee

Motion by Spear, second by Anderson to waive the second and third readings and approve Ordinance No. 539, amending Title I Foundations, Chapter 17, Airport Committee. Following the roll call vote the motion passed unanimously.

**Resolutions for Approval:**

Resolution 090913A, Approving Disposal of City Owned Property.

Motion by Anderson, second by Siech to approve Resolution 090913A, approving of the disposal of the 2005 Ford Quick Attack fire department vehicle. Following the roll call vote the motion passed unanimously.

**Motion for Approval:**

1. Claims List

|                               |                                |                  |
|-------------------------------|--------------------------------|------------------|
| AUS WATERLOO MC LOCKBOX       | BLDG MAINT SUPPLIES CITY HALL  | 107.27           |
| BARRON MOTOR SUPPLY           | LUBE #25                       | 41.79            |
| CEDAR COUNTY ENVIRONMENTAL    | POOL INSPECTION                | 964              |
| CENTRAL PETROLEUM EQUIPMEN    | PISTON HAND PUMP AIRPORT       | 211.72           |
| CITY OF MECHANICSVILLE        | MUTUAL AID                     | 100              |
| CJ COOPER & ASSOC INC         | DRUG/ALCOHOL SCREENING         | 231              |
| ELECTRICAL ENGINEERING & E    | 6 PHOTO EYES                   | 77.58            |
| FILTRATION CORP. OF AMERIC    | STRAINER GASKETS AIRPORT       | 34.53            |
| FINAL DRAFT                   | LAUNCH PARTY INVITES           | 55               |
| FLETCHER-REINHARDT CO.        | FLOODSEAL CONNECTORS           | 346.68           |
| FRIENDS OF THE ANIMALS        | 3 DOGS                         | 150              |
| G & K SERVICES                | UNIFORMS PUBLIC WORKS          | 364.92           |
| GENERAL PEST CONTROL INC      | PEST CONTROL                   | 161.03           |
| GRASSHOPPER LAWN CARE DBA     | SPRAY SOCCER FIELDS & HILLS    | 1,074.60         |
| GREAT WESTERN SUPPLY CO       | FOAM GUN                       | 105.11           |
| H & H AUTO                    | TIRE PATCH #13                 | 18               |
| H.D. CLINE COMPANY            | 3 O-RINGS                      | 7.89             |
| INTEGRATED TECHNOLOGY PART    | DEPOSIT ON QUOTE POLICE        | 542.5            |
| IOWA DEPARTMENT OF TRANSPO    | BLADES FOR PLOWS & GRADER      | 353.75           |
| LYNCH'S EXCAVATING INC        | MANHOLE RPLCMNT 8TH & SYCAMORE | 19,459.11        |
| MANATTS INC                   | PATCH FROM 7TH ST PROJECT      | 774              |
| MIDWEST SAFETY COUNSELORS     | GAS MONITOR MAINTENANCE        | 233              |
| MISC. VENDOR                  | CYNTHIA WILKINSON:REPAIRS      | 512.9            |
| MITCHELL 1                    | WEB SUBSCRIPTIONS              | 212.24           |
| PERFORMANCE SYSTEMS LLC       | REPAIRED FLOOR SCRUBBER        | 287.17           |
| PIONEER                       | PAINT YOUTH REC                | 301              |
| PITNEY BOWES INC              | INK CARTRIDGES & MOIST SPONGE  | 371.05           |
| POOL TECH MIDWEST INC         | STRIP KWIK DEGREASER           | 175.35           |
| PREMIER CONSTRUCTION LLC      | FENCE REPAIR AT AQUATIC CENTER | 105              |
| SCHIMBERG CO                  | GAS SERVICE LINES SUPPLIES     | 206.22           |
| SHOTTENKIRK                   | CAP ASSEMBLY #15               | 17.24            |
| SPAHN & ROSE LUMBER CO        | OPERATING SUPPLIES SEWER       | 807.59           |
| TIPTON ELECTRIC MOTORS        | REBUILT PRESSURE WASHER        | 1,211.14         |
| TRANS-IOWA EQUIPMENT INC      | ROLLER ASSEMBLY                | 67.13            |
| TRITECH SOFTWARE SYSTEMS      | AMBULANCE BILLING              | 1,237.50         |
| TYLER TECHNOLOGIES INC        | ANNUAL FORMS OVERLAY           | 503.22           |
| VERMEER SALES & SERVICE IN    | SPRING #135                    | 40.07            |
| WALMART COMMUNITY             | OFFICE SUPPLIES FIRE           | 178.51           |
| WTI                           | JKFAC FACILITY EVALUATION      | 1,350.00         |
|                               | <b>TOTALS</b>                  | <b>43,313.75</b> |
|                               | <b>FUND TOTALS</b>             |                  |
| 001 GENERAL GOVERNMENT        |                                | 27,217.31        |
| 002 COMMUNICATIONS - LOCAL AC |                                | 9.95             |
| 600 WATER OPERATING           |                                | 375.02           |
| 630 ELECTRIC OPERATING        |                                | 846.85           |

|     |                         |           |
|-----|-------------------------|-----------|
| 640 | GAS OPERATING           | 253.31    |
| 660 | AIRPORT OPERATING       | 10,419.91 |
| 670 | GARBAGE COLLECTION      | 14.68     |
| 810 | CENTRAL GARAGE          | 1,884.19  |
| 835 | ADMINISTRATIVE SERVICES | 2,292.53  |
|     | GRAND TOTAL             | 43,313.75 |

Motion by Zearley, second by Siech to approve the claims list as presented. Following the roll call vote the motion passed unanimously.

2. Discussion and Consideration of Air Conditioner Installation – Tipton Fire Department

Motion by Fry, second by Anderson to approve accepting the low bid from Albaugh PHC, to install a second floor air conditioning unit, in the amount of \$2,553.00. Following the roll call vote the motion passed unanimously.

3. Aquatic Center Manager Position

Motion by Spear, second by Zearley to approve the staff finalizing the job description for the Aquatic Center Manager Position and bring it back for the September 23rd council meeting. Following the roll call vote the motion passed unanimously.

4. 2014 Wetland Mitigation Monitoring Services – Transition Ecology

Motion by Fry, second by Zearley to approve the 2014 Wetland Mitigation Monitoring Services from Transition Ecology with a cost not to exceed \$3,300.00. Following the roll call vote the motion passed unanimously.

5. One Time Sewer and Water Exemption for Katie Rincon – 120 E 6<sup>th</sup> Street.

Motion by Siech, second by Anderson to approve the one time sewer and water exemption for Katie Rincon, 120 E 6<sup>th</sup> Street, reducing the water and sewer portion of the bill to \$38.06 each, with a total bill reduction of \$146.42. Following the roll call vote the motion passed unanimously.

6. Community Development Office

Mayor Kepford asked that this item be added to the council agenda for more discussion. Councilmembers Spear, Fry and Zearley said they hadn't changed their position on moving the Economic Development office to the 301 Cedar Street property owned by JL Miller LLC. After a brief discussion a motion was made by Siech, second by Anderson to approve moving the Economic Development office to the 301 Cedar Street property owned by JL Miller LLC. Motion failed by the following roll call vote;

Aye: Anderson, Siech,  
Nay: Fry, Spear, Zearley

7. Invoice No.9035, Eastern Iowa Drainage Service, Inc.

Motion by Zearley, second by Siech to approve the payment of Invoice No.9035, to Eastern Iowa Drainage Service, Inc., in the amount of \$12,002.90, of which \$3,000.00 to \$6,000.00, will be billed to the sewer contractor for the tiling. Following the roll call vote the motion passed unanimously.

**Reports to be Received/ Filed**

1. Tipton Fire Department – 2012-2013 Year End Review

Fire Chief Woode briefly reviewed the 2012-2013 annual report.

**Discussion Items (No Action)**

1. ADA Compliant Council Chambers

City Manager Nosbisch opened the discussion of holding the City Council Meetings at other City facilities. Nosbisch has discussed with Library Director Denise Smith the possibility of using the Public Library basement for council meetings. The council will tour the Public Library prior to the September 23, 2013, council meeting to review the facilities.

**Reports of Mayor/Council/Committee/Manager:**

**Manager’s Report**

Notice will be published to sell the City’s mini van. Sealed bids due by September 23<sup>rd</sup>.

Patrol office moved into their newly remodeled office area. Next step is to install the two heating and A/C units that were purchased.

Council Member Spear, Nosbisch and Fletcher will be attending League of Cities Conference in Dubuque September 25<sup>th</sup> through the 27<sup>th</sup>.

City staff is working with FEMA for reimbursement of costs expended due to the April rain events. The City hopes to receive approximately \$30,000.00.

There will be a launch party for the new website this week.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Anderson, second by Zearley. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:42 p.m.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk/Finance Officer