

August 19, 2013
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, Spear and Zearley. Also present: Nosbisch, Fletcher, Kisling, Holub, Wild, Kroeger, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:

Motion by Siech, second by Spear to approve the agenda as presented. Following the roll call vote the motion passed unanimously. Motion carried by the following roll call vote;

Communications:

Mayor Kepford swore in Police Officer, Andrew Kroeger.

Bonnie Butler, Cedar County Health Presentation

Bonnie Butler, Cedar County Health Department, presented information on Cedar County's health rankings as compared to the State and Federal levels in many areas.

Consent Agenda:

Motion by Fry, second by Zearley to approve the consent agenda which includes the August 5, 2013, City Council meeting minutes, Clerk's/Investment reports, liquor license renewals for Tipton Fire & Rescue, Mi Tierra Mexican Grill and Tipton Country Club, July Water Report, August Community Development Director's report, July and August Airport Committee Reports, July Library Board and special meeting reports and the July Director's Report. Following the roll call vote the motion passed unanimously.

Resolution for Approval:

Resolution 081913A, Approving the Disposal of Municipal Property

Motion by Spear, second by Anderson to approve Resolution 081913A, approving the disposal of municipal property. Following the roll call vote the motion passed unanimously.

Old Business:

1. Discussion and consideration of Tipton Economic Development Job Description

Motion by Anderson, second by Siech to approve the job description presented for the Tipton Economic Development Director position. Following the roll call vote the motion passed unanimously.

Motions for Approval:

1. Claims list -

ARROWQUICK SOLUTIONS	WEB/EMAIL SERVICES	42.95
ASCENT AVIATION GROUP INC	2000 GL AVIATION FUEL	10439.18
AUS WATERLOO MC LOCKBOX	SCRAPPER MAT	166.99
BARTON SOLVENTS INC	55 GL BARSOL	409.25
BUSINESS RADIO SALES AND S	PAGER MAINT & REPAIR	82.00
CEDAR COUNTY CO-OP	FUEL DISCOUNT	2241.64
CEDAR COUNTY ENGINEER	54.6 GL DSL AMB	7112.72
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2742.00
CJ COOPER & ASSOC INC	PRE-EMPLOYMENT SCREENING	32.00
CLARENCE LOWDEN SUN-NEWS &	FAC, REC, RED CROSS	210.00
EASTERN IOWA LIGHT & PWR	CEMETERY UTILITIES	1417.03
ELECTRICAL ENGINEERING & E	METER SUPPLIES	134.25
EMS DETERGENT SERVICES	5 GL VEHICLE WASH	43.90

FAMILY FOODS	CONCESSION SUPPLIES	92.64
FILTRATION CORP. OF AMERIC	STRAINER GASKETS	24.36
FOX APPARATUS REPAIR & MAI	YEARLY WORK ON ALL PUMPER	1026.79
G & K SERVICES	UNIFORMS ELECTRIC	436.05
GARDEN & ASSOCIATES INC	UPDATE PAVEMENT MGMNT REPORT	1287.00
GENERAL PEST CONTROL INC	PEST CONTROL	161.03
GRASSHOPPER LAWN CARE DBA	REPAIR FIELD FROM FIREWORKS	180.00
HYGIENIC LABORATORY	POOL TESTING FEES	60.00
INTEGRATED TECHNOLOGY PART	PREPAID BLOCK TIME FOR SRVCES	2473.00
IOWA ASSOCIATION OF	GAS TRAINING	215.00
IOWA DEPARTMENT OF NATURAL	ANNUAL PERMIT FEE WEST LAGOON	1485.00
IOWA ONE CALL	LOCATES	49.50
JOHNSON COUNTY AMBULANCE	ALS SERVICE	200.00
LANDS' END BUSINESS OUTFIT	BACKORDERED SHIRT FOR LORNA	35.95
LOVEWELL FENCING INC	INSTALL FENCES AT FIRE STATION	3970.00
MANATTS INC	11TH & LYNN ST CURB SECTION	2183.80
MIDCO DIVING & MARINE SERV	WA TWR CLEAN, INSPECT, REPAIRS	3175.00
MISC. VENDOR	BIG COUNTRY SEEDS: TREE FRTLZR	130.00
RC TECHNOLOGY	WIRELESS LAN FOR PACKWOOD	30.00
RDJ SPECIALTIES INC	300 PERSONALIZED PENS	297.14
RIVER CITY SUPPLY LLC	BUSINESS CARD MAGNETS	317.22
RK DIXON CO	COPIER CONTRACT CHARGE	16.51
SANDRY FIRE SUPPLY LLC	3 PIKE POLES	188.42
SHERMCO INDUSTRIES INC	GENERATOR CONTROL MODIFICATION	4220.00
SPINUTECH INC	CITY PORTION OF NEW WEBSITE	3486.66
STAPLES BUSINESS ADVANTAGE	OFFICE & MISC SUPPLIES	238.23
SUPERIOR CONCRETE CUTTING	6 CORES THROUGH CONCRETE	500.00
T & R ELECTRIC	PCB LAB TEST	15.00
TIPTON CONSERVATIVE	OFFICE CLOSING	1679.13
TIPTON ELECTRIC MOTORS	NEW MOTOR FOR LAZY RIVER	2089.86
TRITECH SOFTWARE SYSTEMS	AMBULANCE BILLING	1265.00
WENDLING QUARRIES INC	56.38 TON FILL SAND PARK	366.48
	TOTALS	86305.18

FUND TOTALS

001 GENERAL GOVERNMENT	13,272.77	
002 COMMUNICATIONS - LOCAL AC	9.95	
305 GO ST IMPROVEMENT 08	1,287.00	
306 69 KV SUBSTATION PROJECT	8,435.00	
310 NEW FIRE STATION	3,970.00	
600 WATER OPERATING	15,266.04	
610 WASTEWATER/AKA SEWER REVE	14,040.39	
630 ELECTRIC OPERATING	464.17	
640 GAS OPERATING	293.61	
660 AIRPORT OPERATING	10,475.41	
670 GARBAGE COLLECTION	3,018.02	
750 CEMETERY ENTERPRISE	24.23	
810 CENTRAL GARAGE	9,247.51	
835 ADMINISTRATIVE SERVICES	6,501.08	
	GRAND TOTAL	86,305.18

City Credit Card Statement

City - One Card (check-out card)

4th of July Supplies - Farm and Fleet, Menards

1,101.54

Total Charges

1,101.54

Ambulance - One Card

Vehicle Operations - Cedar County Auto Parts

27.93

Training - Northeast Iowa CC, Eastern Iowa CC

330.00

Misc - Walmart

40.56

Card Total

Operating Supplies - Jab Ink, EMP	571.79	
Total Charges		970.28
Police - One Card		
Operating Supplies - Best Made Designs	81.00	
Misc Supplies - Notary Rotary, Inc	25.00	
Travel Training - Seven Village Restaurant	10.50	
Total Charges		116.50
Library - One Card		
Postage/Shipping - USPS	88.27	
Office Supplies - Walmart, Companion Corp	113.00	
Materials - Walmart, Amazon, Gazette	449.24	
Bldg Maint Supplies - Walmart	63.35	
Total Charges		713.86
JKFAC/Recreation - One Card		
Operating Supplies - Walmart	402.77	
Swimsuit - Swimoutlet.com	20.98	
Operating Supplies - SwingSetMall.com (for park)	79.53	
Total Charges		503.28
Electric - One Card		
Misc Supplies - Major Surplus & Survival	65.14	
Total Charges		65.14
Gas - One Card		
Equipment Maint/Rpr Supplies - United Refrigeration, Northway Machinery (for FAC)	226.25	
Training - Van Meter Industrial	360.00	
Total Charges		586.25
Public Works - One Card		
Repair Parts - Shottenkirk, Seat Specialists, Russ Rayner	768.42	
Metal Cutting Band Saw - Harbor Freight Catalog	781.73	
Total Charges		1,550.15
City Manager - One Card		
Misc Supplies - Walmart, Tobies Restaurant	81.43	
Total Charges		81.43
City Clerk - One Card		
Software Update - Adobe Systems	199.00	
Total Charges		199.00
Comm Dev - One Card		
Office Supplies - Walmart	26.47	
Misc Supplies-Country Club(lunch w/ ICAD),Online Photo Order	191.48	
4th of July Supplies - Graphics Land, Facebook	151.63	
Training - Iowa Economic Development Authority	130.00	
Total Charges		499.58
Statement Total		6,387.01

Motion by Spear, second by Zearley to approve the list of claims as presented with the stipulation to hold the check for Lovewell Fencing until the breakout amounts for the fences are received. Following the roll call vote the motion passed unanimously.

2. September's Council Meeting Dates, Possible Change

Motion by Zearley, second by Anderson to approve changing September's Council Meetings to the second and fourth Mondays, September 9th & 23rd. Following the roll call vote the motion passed unanimously.

3. Street/Alley Closure Request, Fireman's Dance

Motion by Spear, second by Siech to approve the closing of the alley west of the fire station on August 31, 2013, for the annual Fireman's Street Dance. Following the roll call vote the motion passed unanimously.

4. Set Public Hearing, Ordinance Amendment, Title I Foundations, Chapter 17, Airport Committee

Motion by Zearley, second by Spear to set a public hearing date of September 9, 2013, at 5:30 p.m., to amend Title I Foundations, Chapter 17, Airport Committee. Following the roll call vote the motion passed unanimously.

5. Pay Application No. 8, Tri City Electric

Motion by Zearley, second by Siech to approve pay application No. 8, to Tri City Electric, in the amount of \$27,834.02, for the substation project. Following the roll call vote the motion passed unanimously.

6. Sewer Exemption Request, 220 W. 5th Street

Motion by Zearley, second by Siech to approve the sewer exemption request for 220 W. 5th Street. Following the roll call vote the motion passed unanimously.

7. Revolving Loan Fund Request, JAB Ink

Motion by Anderson, second by Spear to approve the revolving loan fund request from JAB Ink, in the amount of \$16,843.73, recognizing that the amount exceeds the \$10,000.00 limited outlined in the City of Tipton's revolving loan fund plan. Following the roll call vote the motion passed unanimously.

8. Revolving Loan Fund Request, Adaptive Day Care

Motion by Fry, second by Siech to approve the revolving fund loan request from Adaptive Day Care, in the amount of \$10,000.00, for playground equipment, fencing, sidewalks and grounds improvements. Following the roll call vote the motion passed unanimously.

9. Community Development Offices

Motion by Siech, second by Anderson to approve relocating the Community Development offices to 301 Cedar Street. Motion failed by the following roll call vote;

Aye: Siech, Anderson,

Nay: Spear, Zearley, Fry

10. Downtown Revitalization Incentive Program, 305 Cedar Street

Motion by Zearley, second by Anderson to accept the recommendation of the Tipton Development Commission and approve the DRIP application for 305 Cedar Street, for exterior façade improvements in the amount of \$7,500.00.

11. One-Time Water, Sewer Exemption

Motion by Spear, second by Zearley to approve the one-time water and sewer adjustment for 610 Lynn Street, reducing the water and sewer portion each to \$42.46 with a total credit of \$169.84. Following the roll call vote the motion passed unanimously.

12. Fill Station Gate

Motion by Siech, second by Fry to approve moving the gas fill station and installing a new gate with the approximate cost between \$1,400.00 and \$1,500.00. Following the roll call vote the motion passed unanimously.

12. Second Annual Fire Department's Auxiliary Fun Run 5K

Motion by Siech, second by Spear to approve the race and route for the Fire Department's Auxiliary Fun Run 5K Race/Walk to be held on Saturday, August 31, 2013, with the walk beginning at 7:00 p.m. and the race at 8:00 p.m. Following the roll call vote the motion passed unanimously.

Discussion Items:

Update, Interior Water Tower Cleaning

Midco Diving & Marine Services inspected the water tower and repaired a small area that was showing signs of rust. They removed 1/8" of sediment on the bottom and said the tower was in great condition. Tower should be inspected ever two to three years.

Reports of Mayor/Council/Manager:

Manager's Report

The well repair last week consisted of installing a new airline with a cost \$300.00.
Police Department has started working on renovating the back room at City Hall. Fiber should be here the first week of September for the DSL upgrade project.
New lights installed at library.
Department head reviews complete and the salary information in the League's data base.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Zearley, second by Fry. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:37 p.m.

Mayor

Attest: _____
City Clerk/Finance Officer