

City of Tipton, Iowa

Meeting:	Tipton Regular City Council Meeting
Place:	Tipton City Hall, 407 Lynn Street, Tipton, Iowa 52772
Date/Time:	December 3, 2007 – 5:30 PM
Web Page:	www.tiptoniowa.org
Posted:	November 30, 2007 (website & front door of City Hall)

Mayor:	Donald G. Young	City Manager:	Doug Boldt
Council At Large:	Warren Wethington	City Attorney:	Lowell Dendinger
Council At Large:	Donald McGlaughlin	City Clerk:	John Foley
Council Ward #1:	Robert Klemme	City Finance Officer:	Lorna Fletcher
Council Ward #2:	Dean Anderson	D. of Public Works:	Steve Nash
Council Ward #3:	Klay Johnson	Chief of Police:	Roger Hakeman

A. Call to Order – 5:30 PM

B. Roll Call

C. Agenda Additions/Agenda Approval

D. Communications and Reports:

1. Unscheduled

2. State Representative Jeff Kaufmann – Annual Legislative Update

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of Minutes

F. Public Hearing

1.

G. Resolutions for Approval

1.

H. Ordinance Approval/Amendment

1.

I. Mayoral Proclamation

1.

J. Old Business

1.

K. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion of Handicap Parking in Downtown Business District and Council Action as Needed
3. Consideration of 2008 Street Improvements Program and Council Action as Needed
4. Discussion and Consideration of Natural Gas Prepay Proposal and Council Action as Needed
5. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 20.17(3) for Public Employment Relations Procedures

L. Reports to be Received/Filed

1. Monthly Library Minutes

M. Reports of Mayor/Council/Manager

1. Council Reports
2. Mayor's Report
3. City Manager's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

E: Consent Agenda

November 19, 2007
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in Regular Session at 5:30 p.m. Mayor Young called the meeting to order. Upon roll call the following named council members were present: Anderson, Johnson, McGlaughlin, Wethington. Also present: Boldt, Foley, Nash, Hakeman, Alden, Hembry, Packwood Visitors: Several visitors and the press were also in attendance.

AGENDA: Motion by Anderson, seconded by Wethington to approve the agenda as presented. Motion carried by the following vote:

Aye: Anderson, Johnson, McGlaughlin, Wethington
Nay: None

OATH OF OFFICE: Bob Klemme took the Oath of Office to fill the 1st Ward council member vacancy. The council member vacancy was previously held by Shirley Kepford who resigned her position when she moved out of Ward 1.

COMMUNICATIONS:

Scheduled – None
Unscheduled – None

CONSENT AGENDA: Motion by McGlaughlin, seconded by Johnson to approve the consent agenda which included the following:

1. Minutes from the previous meeting.
2. Clerk's/Investment Report.

Motion carried by the following vote:

Aye: Anderson, Johnson, McGlaughlin, Wethington, Klemme
Nay: None

RAGBRAI RESOLUTION: City Manager Boldt and Community Development Director Travis Alden introduced Joe Taylor of the Quad Cities Convention and Visitors Bureau. Taylor said a joint effort among numerous Quad City groups, Scott County and Cedar County are presenting to the RAGBRAI selection committee to vie for the route to come through both Cedar and Scott County. Taylor gave a brief background of RAGBRAI and explained RAGBRAI's liability waiver. After a short discussion, council member McGlaughlin introduced the following Resolution which was seconded by Anderson:

RESOLUTION NO. 111907A, which is A RESOLUTION SHOWING SUPPORT FROM THE CITY OF TIPTON FOR THE REGISTER'S ANNUAL GREAT BICYCLE ACROSS IOWA ROUTE TO TRAVEL THROUGH THE CITY OF TIPTON IN 2008. Motion carried by the following vote:

Aye: Anderson, Johnson, McGlaughlin, Wethington, Klemme
Nay: None

CLAIMS LIST: Motion by Anderson, seconded by Klemme to approve the following list of claims:

ALBAUGH PHC	105.80
ALEX AIR APPARATUS	1547.95
ALEXIS FIRE EQUIPMENT	1653.34
ALLIANCE WATER RESOURCES	19203.33
ARAMARK	45.81
ARROW QUICK	1677.45
BAKER & TAYLOR	266.46
BRAD PECK	20.00
BUSINESS RADIO SALES&SERVICE	132.26
CEDAR COUNTY PUBLIC HEALTH	640.00
CEDAR COUNTY CO-OP	10466.08
CEDAR COUNTY ENGINEER	2793.70
CEDAR COUNTY SOLID WASTE	2175.00
CEDAR RAPIDS WELDING SUPPLY	4.98
CITY CARTON	1284.15
CITY METER FUNDS	758.50
CITY UTILITIES	106.86
CJ COOPER	60.00
CLARENCE LOWDEN SUN NEWS	144.50
CONNIE KNOUSE	57.00
COPY SYSTEMS	21.63
CUSTOM BUILDERS	13.42
DAISEY'S ON SQUARE	9.63
DEMCO	80.88
EAST CENTRAL LIBRARY	2.00
EASTERN IA. LIGHT&PWR	841.69
ELECTRIC PUMP	1935.87
EMP INC	331.27
FINANCIAL ADJUSTMENT BUREAU	186.98
MISC. VENDOR	2346.28
FLETCHER REINHARDT	2721.71
G&K SERVICES	51.57
GARDEN & ASSOCIATES	13504.62
GENERAL PEST CONTROL	140.68
GOVCONNECTION	150.29
GRASSHOPPER LAWN CARE	1014.92
GRAYBILL COMMUNICATIONS	750.00
GROEBNER & ASSOCIATES	1176.41
HALL, GREG	20.00
HANSEN ASPHALT	3795.00
HAWKEYE MATERIAL HANDELING	19.10
IOWA ONE CALL	43.20
IOWA POLICE FORUM	35.00
IOWA TELECOM	1736.59
KEPFORD, LISA	20.00
KIME, PAUL	20.00
L L PELLING	157559.92
LANCASTER FORD MERCURY	382.90
LINN, CHARLES	61.00
MAGUIRE IRON	28500.00
NEWTON HOME OIL	30.00
NEWTON MANUFACTURING	308.62
NILES CHIROPRACTIC	50.00
NORTHWAY WELL,PUMP	865.28
O'ROURKE MOTORS	134.82
ORTIVUS NORTH AMERICA	1595.00

P & E ENGINEERING	752.00
PITNEY BOWES	163.10
R M BOGGS	413.80
RESALE POWER GROUP	96323.77
REXCO EQUIPMENT	301.82
ROURKE PUBLISHING	1011.50
SCHIMBERG	283.25
SMITH, DENISE	32.98
STUCKEY PLUMBING	131.19
STUELAND CHEVY OLDS	341.00
TAYLOR TECHNOLOGIES	208.14
TERRY DURIN COMPANY	2452.80
THE LIFEGUARD STORE	24.00
TIPTON BAKERY	27.50
TIPTON CONSERVATIVE	1286.42
TIPTON PHARMACY	47.30
TIPTON TIRE & AUTO	15.00
UNITED STATES POSTAL	4000.00
UTILITY EQUIPMENT	251.29
VERMEER SALES	136.52
WENDLING QUARRIES	67.91
WETHINGTON, JOAN	100.00
WASTE MANAGEMENT	10165.21

Motion carried by the following vote:

Aye: Anderson, Johnson, McGlaughlin, Wethington, Klemme
Nay: None

CHANGE ORDER – STREET PROJECT: Motion by Anderson, seconded by Wethington to approve Change Order No.2 to L.L. Pelling in the amount of -\$2492.40 for work being done on the 2007 Street Improvements project. Motion carried by the following vote:

Aye: Anderson, Johnson, McGlaughlin, Wethington, Klemme
Nay: None

PAY APPLICATION #3 (FINAL) L.L. PELLING: Motion by Wethington, seconded by Johnson to approve pay application No.3 (final) to L.L. Pelling in the amount of \$16,011.03 for work completed on the 2007 Street Improvements Project 2007. Motion carried by the following vote:

Aye: Anderson, Johnson, McGlaughlin, Wethington, Klemme
Nay: None

PAY APPLICATION #2, ALL AMERICAN CONCRETE: Motion by Anderson, seconded by Klemme to approve pay application No.2 to All American Concrete in the amount of \$148,211.97 for work completed on the Downtown Streetscape Project. Motion carried by the following vote:

Aye: Anderson, Johnson, McGlaughlin, Wethington, Klemme
Nay: None

AIRPORT HANGER LEASE & HANGER POLICY: City Manager Boldt and Airport Committee Chairman Jim Rohlf reviewed some revisions with the council that the Airport Committee is proposing to the current Airport Hanger Lease and Hanger Policy. Listed below are some changes the airport committee would like the council to approve:

1. Adding the Manager to the Hanger List holders.
2. Clarifying the order in which hangers are assigned from the waiting list.
3. Deleting language about not using hanger for 30 days.
4. Deleting language stating City has no plans to build more hangers.
5. Remove wording for flammable material stored in hangers.

After a brief discussion, motion was made by Wethington and seconded by Johnson to approve proposed changes to the Tipton Hanger Lease and Hanger Policy. Motion carried by the following vote:

Aye: Anderson, Johnson, McGlaughlin, Wethington, Klemme
Nay: None

TIF DEBT CERTIFICATION: City Manager Boldt reported that TIF Debt Certification for the following need to approved by the council and filed with the County Auditor by December 1, 2007:

RV Cummins - \$16,615
Prairie Hills Assisted Living - \$49,071
Tipton Structural Fabrication (1) - \$2,953
Tipton Structural Fabrication (2) - \$1,169
Sandarac Construction - \$2,190
Downtown Revitalization Incentive Program - \$50,000

After a brief explanation by Boldt, motion was made by Wethington and seconded by Anderson to certify the above TIF Debt Certification amounts to the County Auditor. Motion carried by the following vote:

Aye: Anderson, Johnson, McGlaughlin, Wethington, Klemme
Nay: None

EXPANSION OF URBAN RENEWAL AREA: City Manager Boldt received a request to expand the Tipton Urban Renewal Area south of Prairie Hills Assisted Living Area. This area is known as Auditor's Parcel "J" which is 16.81 acres and contains Sheridan Addition which was annexed into the city limits in 2005. Including this area into the Urban Renewal Area would result in the potential of utilizing tax increment financing (TIF) funds in the area. After a brief discussion, motion was made by Anderson and seconded by Klemme to authorize City Manager to contact Dorsey & Whitney to prepare the necessary materials to Amend the City's Urban Renewal Plan to include Auditor's Parcel "J" to South City Limits. Motion carried by the following vote:

Aye: Anderson, Johnson, McGlaughlin, Wethington, Klemme
Nay: None

APPOINTMENT DEVELOPMENT COMMISSION: City Manager Boldt informed the council that the Development Commission currently has a City Council representative vacancy due to the resignation of Shirley Kepford from the council. Mayor Young said he would recommend Bob Klemme to fill the vacancy and said the Commission believes Klemme would be a great addition to the Development Commission. Motion by Wethington, seconded by McGlaughlin to approve the recommendation form Mayor Young. Motion carried by the following vote:

Aye: Anderson, Johnson, McGlaughlin, Wethington, Klemme
Nay: None

DOWNTOWN REVITALIZATION INCENTIVE PROGRAM: Travis Alden and Mark Niles spoke on behalf of Tipton's Development Commission for the Downtown Revitalization Incentive Program. They said the following two applications were unanimously approved by the Development Commission to receive Grant awards:

Hugh Stumbo – 108 West 5th Street
Hugh Stumbo – 110 West 5th street

Total recommended funding for these two applications is \$6,500 which is 50% of the project cost for each facade. After a short discussion, motion was made by Klemme and seconded by Anderson to approve the Development Commission's Recommendations for the Downtown Revitalization Incentive Program Grant Awards. Motion carried by the following vote:

Aye: Anderson, Johnson, Wethington, Klemme
Nay: McGlaughlin

MONTHLY WATER REPORT: Motion by Anderson, seconded by Wethington to approve Monthly Water Report for October. Motion carried by the following vote:

Aye: Anderson, Johnson, McGlaughlin, Wethington, Klemme
Nay: None

REPORTS RECEIVED/FILE: Council received the following monthly reports:

1. Community Development Report.
2. Airport Minutes.

COUNCIL REPORTS: Council Member Wethington held a brief discussion about hiring a part-time Building Inspector for the city. Council Member McGlaughlin agreed with Wethington saying that the need for an inspector is long over due. City Manager Boldt said the topic had been discussed in the past, but finding a part-time inspector was very difficult. After a brief discussion, Boldt said he would pursue the issue again.

CITY MANAGER REPORT: City Manager Boldt briefly spoke on the following:

1. Natural Gas prepay proposal continues to move forward, contact approval at the December 3rd council meeting.
2. The States share for the new airport hanger increased to \$3629.00
3. Explained to Council Member McGlaughlin using a current tax receipt form a local business. Boldt pointed out the assessed values from last year to this year, the tax levy and the total annual taxes. The difference from last year to this year, both the levy amount and the total taxes paid equals 2.72%.
4. Gave a detailed presentation on the Downtown Streetscape project noting that an individual approached him while taking photos of the progress of the project and said he really liked what was going on. Boldt also talked about all the projects undertaken in Tipton over the past 10 years, starting with the Industrial Park, Aquatic Center, water and sewer projects, reconstruction of streets and improvements to the airport, just to mention a few.

Boldt said he believed the streetscape project and the incentives being offered for the downtown storefront improvements was just the start of better times for the business district. He thanked the council, Chamber of Commerce and Tipton Economic Board members for supporting the downtown projects.

CLOSED SESSION: Motion by Wethington, seconded by Johnson to go into Closed Session at 6:26 p.m. in accordance with Iowa Code 20.17(3), Public Employment Relations Procedures. Motion carried by the following vote:

Aye: Anderson, Johnson, McGlaughlin, Wethington, Klemme
Nay: None

REGULAR SESSION: Motion by Johnson, seconded by Klemme to go out of Closed Session at and back into Regular Session at 6:58 p.m. Motion carried by the following vote:

Aye: Anderson, Johnson, McGlaughlin, Wethington, Klemme
Nay: None

No decision was made during Closed Session.

ADJOURN: With no further business to come before the council, motion to adjourn was made by Anderson and seconded by Wethington. Motion carried by the following vote:

Aye: Anderson, Johnson, McGlaughlin, Wethington, Klemme
Nay: None

Mayor

ATTEST: _____
City Clerk

K. Motions For Approval

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ABC FIRE PROTECTION INC	extinguishers serviced	GENERAL GOVERNMENT	FIRE DEPARTMENT	<u>245.00</u>
			TOTAL:	245.00
ALLIANT ENERGY	ALLIANT ENERGY	ELECTRIC OPERATING	ELECTRIC DISTRIBUTION	<u>195.50</u>
			TOTAL:	195.50
ALTORFER INC	Parts	CENTRAL GARAGE	OTHER GOVERNMENTAL SER	81.59
	Parts	CENTRAL GARAGE	OTHER GOVERNMENTAL SER	<u>19.13</u>
			TOTAL:	100.72
ARAMARK	mats	GENERAL GOVERNMENT	FAMILY AQUATIC CENTER	107.98
	mats	GENERAL GOVERNMENT	BUILDING MAINTENANCE	<u>44.26</u>
			TOTAL:	152.24
ARAMARK WORK APPAREL	Uniforms	ELECTRIC OPERATING	ELECTRIC DISTRIBUTION	164.71
	Uniforms	ELECTRIC OPERATING	ELECTRIC POWER PLANT	39.94
	Uniforms	ELECTRIC OPERATING	ELECTRIC BILL/COLLECT	39.94
	Uniforms	GAS OPERATING	GAS DISTRIBUTION	<u>79.88</u>
			TOTAL:	324.47
ARROW QUICK	IT service/computer	GENERAL GOVERNMENT	FAMILY AQUATIC CENTER	<u>912.50</u>
			TOTAL:	912.50
BLUE CROSS/BLUE SHIELD	ATTORNEY PREMIUM	GENERAL GOVERNMENT	FINANCE & ADMINISTRATI	<u>227.50</u>
			TOTAL:	227.50
CEDAR COUNTY AUDITOR	Election services	GENERAL GOVERNMENT	ELECTIONS	<u>2,497.74</u>
			TOTAL:	2,497.74
CITY ELECTRIC SUPPLY	light maintenance	GENERAL GOVERNMENT	FAMILY AQUATIC CENTER	77.25
	misc/overhead supplies	ELECTRIC OPERATING	ELECTRIC DISTRIBUTION	22.95
	Downtown Sw/St Scape suppl	ELECTRIC OPERATING	ELECTRIC DISTRIBUTION	27.95
	Supplies	ELECTRIC OPERATING	ELECTRIC DISTRIBUTION	28.24
	misc/overhead supplies	ELECTRIC OPERATING	ELECTRIC POWER PLANT	7.70
	10' channel/corner angles	ELECTRIC OPERATING	ELECTRIC POWER PLANT	<u>69.77</u>
			TOTAL:	233.86
CITY UTILITIES	CITY HALL	GENERAL GOVERNMENT	POLICE DEPARTMENT	6.63
	FIRE DEPT.	GENERAL GOVERNMENT	FIRE DEPARTMENT	47.58
	FIRE DEPT.	GENERAL GOVERNMENT	FIRE DEPARTMENT	148.03
	AMBULANCE BLDG.	GENERAL GOVERNMENT	AMBULANCE	37.23
	AMBULANCE BLDG.	GENERAL GOVERNMENT	AMBULANCE	72.51
	TRAFFIC LIGHTS	GENERAL GOVERNMENT	TRAFFIC SERVICE MAINT.	59.57
	LIBRARY	GENERAL GOVERNMENT	LIBRARY	202.14
	LIBRARY	GENERAL GOVERNMENT	LIBRARY	348.02
	CITY HALL	GENERAL GOVERNMENT	FINANCE & ADMINISTRATI	301.57
	CITY HALL	GENERAL GOVERNMENT	FINANCE & ADMINISTRATI	12.15
	STREET LIGHTS	GENERAL GOVERNMENT	FINANCE & ADMINISTRATI	2,765.97
	DEEP WELL/SOUTH WELL	WATER OPERATING	WATER DISTRIBUTION	870.17
	DEEP WELL/SOUTH WELL	WATER OPERATING	WATER DISTRIBUTION	10.00
	NORTH WELL	WATER OPERATING	WATER DISTRIBUTION	675.49
	CITY HALL	WATER OPERATING	WATER DISTRIBUTION	6.63
	WATER TREATMENT	WATER OPERATING	WATER DISTRIBUTION	29.12
	WATER TREATMENT	WATER OPERATING	WATER DISTRIBUTION	1,120.49
	CITY HALL	WASTEWATER/AKA SEW	WASTEWATER/AKA SEWER	6.63
	903 WEST SOUTH STREET	WASTEWATER/AKA SEW	WASTEWATER/AKA SEWER	505.47

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CITY UTILITIES	CITY HALL	ELECTRIC OPERATING	ELECTRIC DISTRIBUTION	8.28
	POWER PLANT	ELECTRIC OPERATING	ELECTRIC POWER PLANT	1,359.98
	BOILER POWER PLANT	ELECTRIC OPERATING	ELECTRIC POWER PLANT	608.59
	CITY HALL	GAS OPERATING	GAS DISTRIBUTION	8.28
	GAS PEAK SHAVING	GAS OPERATING	GAS PEAK SHAVING PLANT	36.20
	AIRPORT	AIRPORT OPERATING	AIRPORT	144.55
	CITY HALL	GARBAGE COLLECTION	GARBAGE COLLECTION	6.63
	LOWER SHOP	GARBAGE COLLECTION	RECYCLING	27.70
	CITY GARAGE	CENTRAL GARAGE	OTHER GOVERNMENTAL SER	20.28
	CITY GARAGE	CENTRAL GARAGE	OTHER GOVERNMENTAL SER	83.81
	CITY GARAGE	CENTRAL GARAGE	OTHER GOVERNMENTAL SER	144.39
	CITY GARAGE	CENTRAL GARAGE	OTHER GOVERNMENTAL SER	<u>22.00</u>
			TOTAL:	9,696.09
COMMSPEED	internet service	AIRPORT OPERATING	AIRPORT	<u>29.95</u>
			TOTAL:	29.95
DORSEY & WHITNEY	Services-urban renewal amn	TIF CAPITAL IMP FU	OTHER GOVERNMENTAL SER	<u>2,034.50</u>
			TOTAL:	2,034.50
DUECO INC	Truck service	ELECTRIC OPERATING	ELECTRIC DISTRIBUTION	<u>577.50</u>
			TOTAL:	577.50
ED M. FELD EQUIPMENT CO	pressure gasket	GENERAL GOVERNMENT	FIRE DEPARTMENT	<u>13.50</u>
			TOTAL:	13.50
ENERGY ECONOMICS	22 meters	GAS OPERATING	GAS DISTRIBUTION	<u>1,721.17</u>
			TOTAL:	1,721.17
FARM PLAN CORPORATION	boiler repairs-partol offi	GENERAL GOVERNMENT	POLICE DEPARTMENT	37.38
	misc hardware	GENERAL GOVERNMENT	STREET DEPARTMENT	0.54
	anitifreeze	GENERAL GOVERNMENT	PARK	28.14
	supplies	GENERAL GOVERNMENT	PARK	7.90
	lock	GENERAL GOVERNMENT	ADULT RECREATION	6.49
	file	WATER OPERATING	WATER DISTRIBUTION	9.49
	screwdriver, gloves	ELECTRIC OPERATING	ELECTRIC DISTRIBUTION	2.99
	screwdriver, gloves	ELECTRIC OPERATING	ELECTRIC DISTRIBUTION	13.85
	brush	ELECTRIC OPERATING	ELECTRIC DISTRIBUTION	2.13
	spray paint	ELECTRIC OPERATING	ELECTRIC DISTRIBUTION	4.59
	cord/surge protector	ELECTRIC OPERATING	ELECTRIC DISTRIBUTION	7.79
	cord	ELECTRIC OPERATING	ELECTRIC DISTRIBUTION	4.91
	braided nylon cord	ELECTRIC OPERATING	ELECTRIC POWER PLANT	2.66
	paint brushes	ELECTRIC OPERATING	ELECTRIC POWER PLANT	5.78
	hardware	GAS OPERATING	GAS DISTRIBUTION	17.53
	misc hardware	GAS OPERATING	GAS DISTRIBUTION	17.01
	Anchor sleeves	GAS OPERATING	GAS DISTRIBUTION	26.64
	tarp strap, grease,sign	CEMETERY ENTERPRIS	CEMETERY	10.55
	Adapter, tape, pliers	CENTRAL GARAGE	OTHER GOVERNMENTAL SER	32.42
	oil	CENTRAL GARAGE	OTHER GOVERNMENTAL SER	92.59
	rollers	CENTRAL GARAGE	OTHER GOVERNMENTAL SER	1.49
	supplies #6	CENTRAL GARAGE	OTHER GOVERNMENTAL SER	19.02
	monthly ticket fee	ADMINISTRATIVE SER	OTHER GOVERNMENTAL SER	<u>5.00</u>
			TOTAL:	356.89
FARNER-BOCKEN COMPANY	concession/maint supplies	GENERAL GOVERNMENT	FAMILY AQUATIC CENTER	312.45
	concession/maint supplies	GENERAL GOVERNMENT	FAMILY AQUATIC CENTER	151.36

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
FARNER-BOCKEN COMPANY	concession/maint supplies	GENERAL GOVERNMENT	FAMILY AQUATIC CENTER	<u>307.19</u>
			TOTAL:	771.00
FESLER'S INC	Belts	GENERAL GOVERNMENT	POLICE DEPARTMENT	<u>59.00</u>
			TOTAL:	59.00
FLETCHER-REINHARDT CO.	meter supplies	ELECTRIC OPERATING	ELECTRIC DISTRIBUTION	182.07
	connectors	ELECTRIC OPERATING	ELECTRIC DISTRIBUTION	<u>1,284.00</u>
			TOTAL:	1,466.07
FOSTER COACH SALES INC.	lens	GENERAL GOVERNMENT	AMBULANCE	<u>33.76</u>
			TOTAL:	33.76
FRIENDS OF THE ANIMALS	Contract services	GENERAL GOVERNMENT	ANIMAL CONTROL	<u>450.00</u>
			TOTAL:	450.00
G&K SERVICES	supplies	ELECTRIC OPERATING	ELECTRIC POWER PLANT	50.46
	supplies	CENTRAL GARAGE	OTHER GOVERNMENTAL SER	<u>119.74</u>
			TOTAL:	170.20
GROEBNER & ASSOCIATES	gas main supplies	GAS OPERATING	GAS DISTRIBUTION	<u>557.02</u>
			TOTAL:	557.02
IOWA ASSOCIATION OF	EIASSO Saftey Dues	GENERAL GOVERNMENT	GENERAL ADMINISTRATION	252.89
	EIASSO Saftey Dues	ELECTRIC OPERATING	ELECTRIC DISTRIBUTION	252.89
	EIASSO Saftey Dues	GAS OPERATING	GAS DISTRIBUTION	<u>126.45</u>
			TOTAL:	632.23
IOWA CITY/COUNTY MANAGEMENT ASSOCIATIO	07/08 Membership	ADMINISTRATIVE SER	OTHER GOVERNMENTAL SER	<u>160.00</u>
			TOTAL:	160.00
IOWA PUBLIC AIRPORT ASSOCIATION	2008 Membership fees	AIRPORT OPERATING	AIRPORT	<u>150.00</u>
			TOTAL:	150.00
JIM ROHLF	EXPENSE REIMBURSEMENT	AIRPORT OPERATING	AIRPORT	<u>50.00</u>
			TOTAL:	50.00
MANATTS INC	1 yd - 5th & Meridian	GENERAL GOVERNMENT	STORM SEWER MAINT	<u>90.00</u>
			TOTAL:	90.00
MID-LAND EQUIPMENT	strobe bulb	CENTRAL GARAGE	OTHER GOVERNMENTAL SER	<u>64.79</u>
			TOTAL:	64.79
MIDAMERICAN ENERGY CO.	DECEMBER CASH REQUIREMENT	ELECTRIC OPERATING	LOUISA GENERATING STAT	21,400.00
	DECEMBER CASH REQUIREMENT	ELECTRIC OPERATING	LOUISA GENERATING STAT	41,200.00
	DECEMBER CASH REQUIREMENT	ELECTRIC OPERATING	LOUISA GENERATING STAT	2,500.00
	DECEMBER CASH REQUIREMENT	ELECTRIC OPERATING	LOUISA GENERATING STAT	<u>78,900.00</u>
			TOTAL:	144,000.00
PRAXAIR DISTRIBUTION INC 717	cylinder rent	GENERAL GOVERNMENT	AMBULANCE	47.96
	Oxygen - 3	GENERAL GOVERNMENT	AMBULANCE	<u>137.91</u>
			TOTAL:	185.87
REPUBLIC COMPANIES	St sign posts/brackets	GENERAL GOVERNMENT	TRAFFIC SERVICE MAINT.	<u>170.48</u>
			TOTAL:	170.48

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RK DIXON CO	monthly copier maintenance	GENERAL GOVERNMENT	AMBULANCE	<u>15.53</u>
			TOTAL:	15.53
S & W HEALTHCARE	chart paper	GENERAL GOVERNMENT	AMBULANCE	<u>29.58</u>
			TOTAL:	29.58
SPAHN & ROSE LUMBER CO	supplies-frame srvc area m	GENERAL GOVERNMENT	AMBULANCE	50.68
	flashing/rebar tie wire	GENERAL GOVERNMENT	STORM SEWER MAINT	19.19
	plywood	GENERAL GOVERNMENT	PARK	15.79
	bldg maintenance	GENERAL GOVERNMENT	PARK	56.98
	support/leg hinges	ELECTRIC OPERATING	ELECTRIC DISTRIBUTION	4.26
	primer	CENTRAL GARAGE	OTHER GOVERNMENTAL SER	25.99
	primer	CENTRAL GARAGE	OTHER GOVERNMENTAL SER	<u>25.99</u>
			TOTAL:	198.88
STAPLES BUSINESS ADVANTAGE	printer/cable	GENERAL GOVERNMENT	COMMUNITY DEVELOPMENT	<u>264.97</u>
			TOTAL:	264.97
SUN LIFE OF CANADA	MAYOR/COUNCIL SHARE	GENERAL GOVERNMENT	EXECUTIVE	<u>40.80</u>
			TOTAL:	40.80
TERRY DURIN COMPANY	compact lamps	GENERAL GOVERNMENT	FAMILY AQUATIC CENTER	<u>204.00</u>
			TOTAL:	204.00
UTILITY EQUIPMENT COMPANY	materials	GENERAL GOVERNMENT	STORM SEWER MAINT	3,187.25
	materials	GENERAL GOVERNMENT	STORM SEWER MAINT	102.80
	materials	WATER OPERATING	WATER DISTRIBUTION	<u>86.28</u>
			TOTAL:	3,376.33
VAN METER INDUSTRIAL INC	light bulbs	AIRPORT OPERATING	AIRPORT	<u>27.41</u>
			TOTAL:	27.41
VERIZON WIRELESS	POLICE CELLULAR CALLS	GENERAL GOVERNMENT	POLICE DEPARTMENT	<u>105.79</u>
			TOTAL:	105.79
WALMART COMMUNITY	supplies	GENERAL GOVERNMENT	POLICE DEPARTMENT	4.38
	25' cord	GENERAL GOVERNMENT	FAMILY AQUATIC CENTER	4.97
	25' cord credit	GENERAL GOVERNMENT	FAMILY AQUATIC CENTER	4.97-
	50' cord	GENERAL GOVERNMENT	FAMILY AQUATIC CENTER	8.27
	Hanging folders	GENERAL GOVERNMENT	FAMILY AQUATIC CENTER	7.94
	Glad bags/towels	GENERAL GOVERNMENT	FAMILY AQUATIC CENTER	13.46
	Posterboard/wipes	GENERAL GOVERNMENT	FAMILY AQUATIC CENTER	14.58
	Wastebasket/radio/wipes	GENERAL GOVERNMENT	FAMILY AQUATIC CENTER	32.09
	supplies	ELECTRIC OPERATING	ELECTRIC DISTRIBUTION	4.38
	Supplies	ELECTRIC OPERATING	ELECTRIC POWER PLANT	11.66
	supplies	ADMINISTRATIVE SER	OTHER GOVERNMENTAL SER	<u>4.38</u>
			TOTAL:	101.14
WENDLING QUARRIES	229.45 ton - rock	GENERAL GOVERNMENT	STORM SEWER MAINT	<u>1,793.19</u>
			TOTAL:	1,793.19
WOOD, KEITH	CEMETERY CONTRACT	CEMETERY ENTERPRIS	CEMETERY	<u>3,008.42</u>
			TOTAL:	3,008.42

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: * All *
VENDOR: THRU ZZZZZZ
ITEM DATE: 11/21/2007 THRU 11/29/2007
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Vendor Sort
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: November 29, 2007

AGENDA ITEM: Discussion of Handicap Parking in Downtown Business District and Council
Action as Needed

ACTION: Discussion and Possible Motion

FILE:: mgr/c/mydocuments/city/reports to Council/Administration/Handicap Parking 2007

SYNOPSIS: Several months ago at the beginning of the Downtown Sidewalk Streetscape Project we had a request to readdress the handicap parking situation in the downtown. With the first phase of the project as complete as it is going to get before winter, this might be a good time to discuss it. Attached is a map that was generated in 2003 when the original handicap spots were determined.

STATUTORY REFERENCES/AUTHORITY:

BUDGET ITEM:

MAYOR/COUNCIL ACTION: Discussion and Possible Motion

ATTACHMENTS: Downtown Map

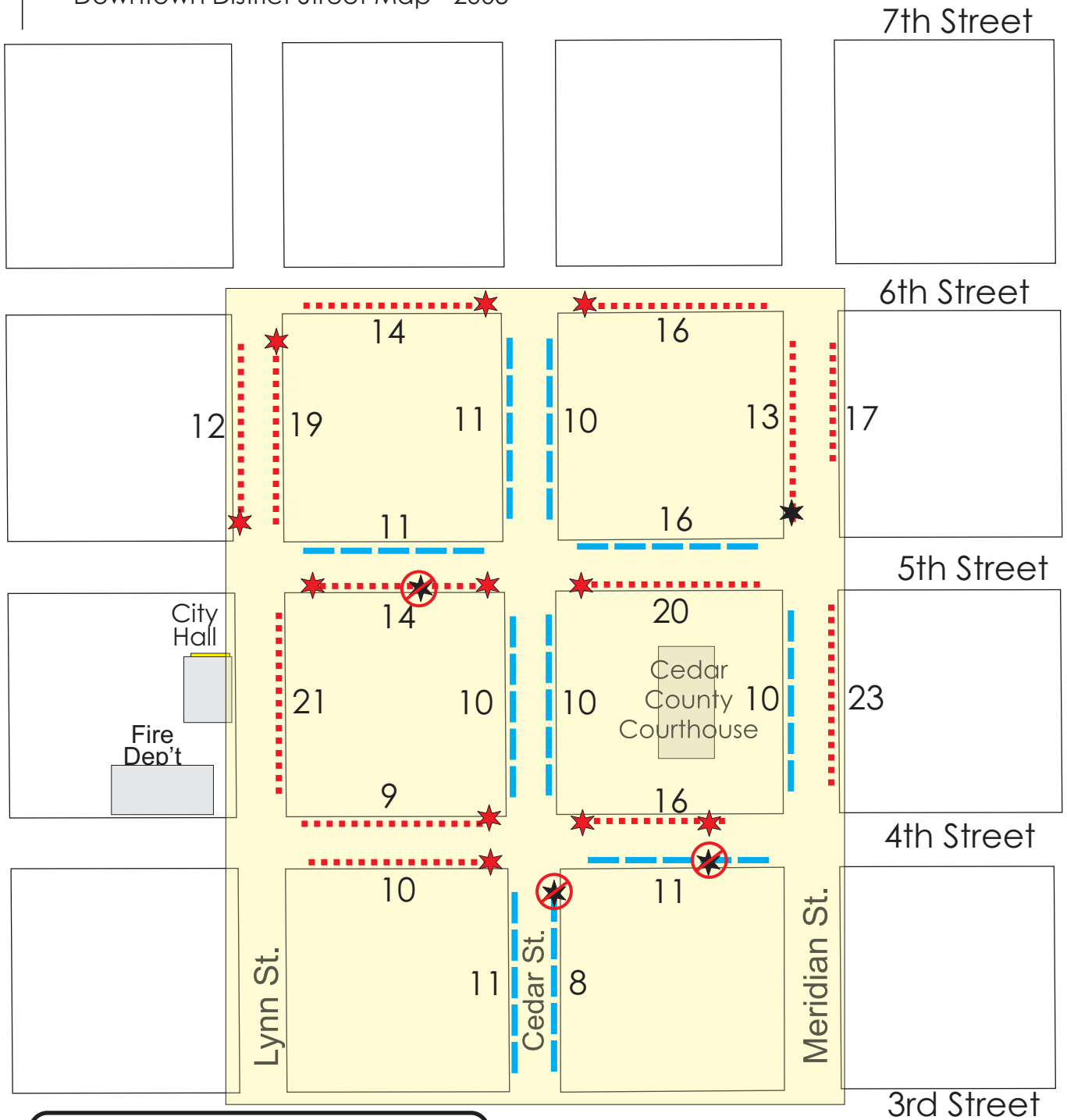
PREPARED BY: Doug Boldt



DATE PREPARED: November 29, 2007

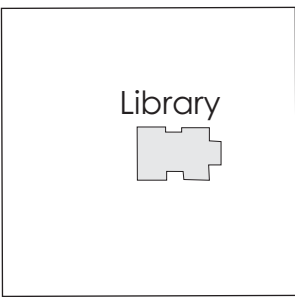


The City of Tipton

Downtown District Street Map - 2003



Parallel 
 Diagonal 
 Existing Hdcp 
 Existing Removed 
 Total Marked Parking 312
 Suggested additional 



**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: November 29, 2007

AGENDA ITEM: Consideration of 2008 Street Improvements Program and Council Action as Needed

ACTION: Motion

FILE: mydocuments/city/reportstocouncil/capital projects/2008 Street Improvements Program

SYNOPSIS: Attached is a revised estimate and schedule for the 2008 Street Improvements Program from Jack Pope. Jack, Steve Nash and I discussed the program on Wednesday, November 21st, and would recommend that we revise the original schedule first approved in the fall of 2006 by delaying reconstruction of Plum Street from North Street to the City limits, add West Second Street from Spruce Street to Lemon Street and add Seventh Street from Locust Street to Lemon Street. If the revised schedule meets the approval of the council, Garden & Associates would begin survey work during the winter months.

BUDGET ITEM:

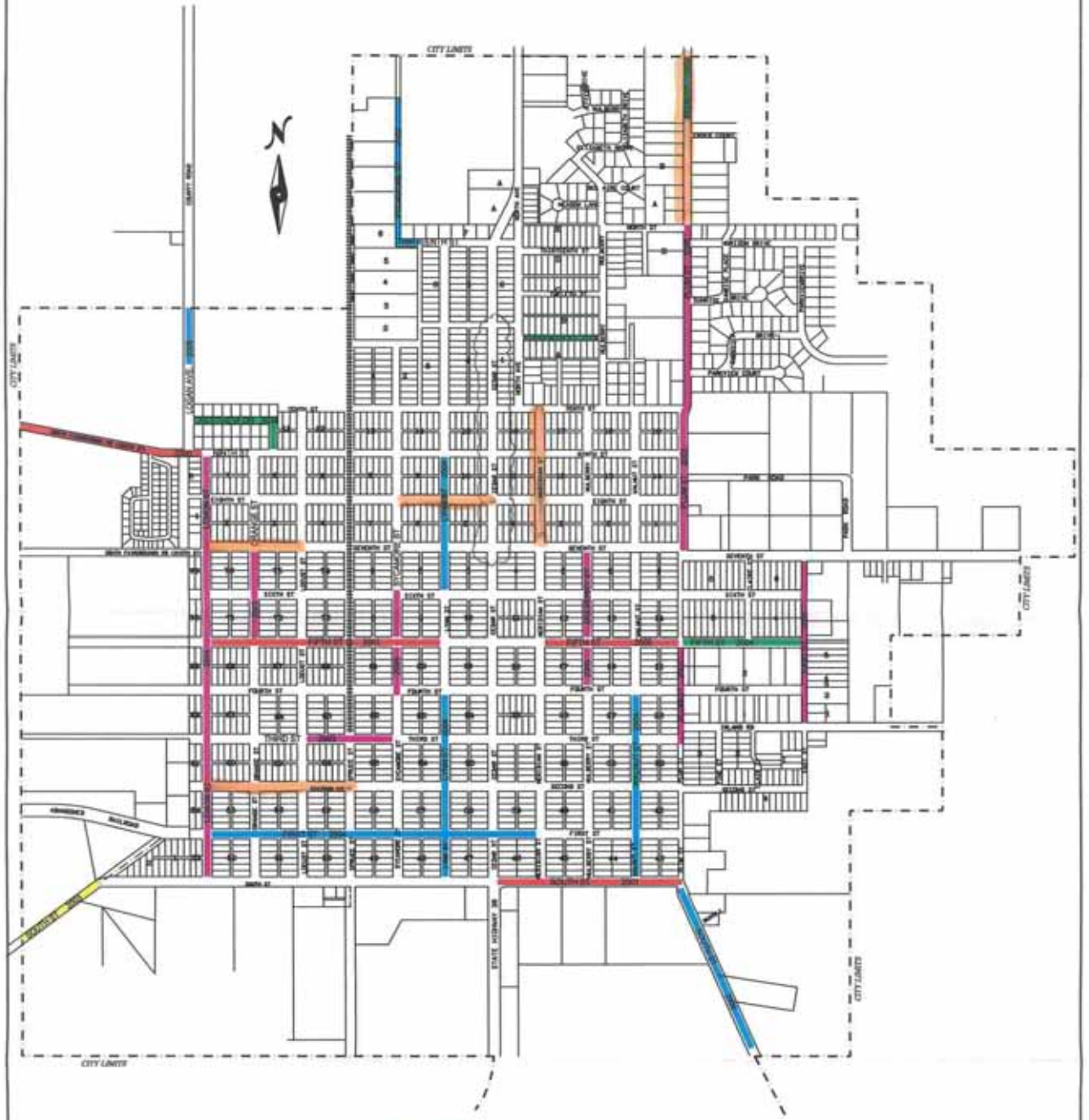
MAYOR/COUNCIL ACTION: Motion to Proceed with 2008 Street Improvements Program

ATTACHMENTS: Revised 2008 Street Improvements Program

PREPARED BY: Doug Boldt

ATE PREPARED: November 29, 2007

TIPTON, IOWA



- PORTLAND CEMENT CONCRETE PAVEMENT
- ASPHALT WITH CONCRETE CURB & GUTTER PAVEMENT
- ASPHALT SURFACING
- SEAL COAT SURFACING
- CAPE SEAL SURFACING

REVISIONS NO. DATE DESCRIPTION _____ _____		FILE NO. _____	SCALE _____	CITY OF TIPTON, IOWA PAVEMENT REPLACEMENT MAP	PROJECT NO. _____ DATE _____
DESIGNER _____		DATE _____	DRAWN _____	CITY OF TIPTON, IOWA PAVEMENT REPLACEMENT MAP	PROJECT NO. _____ DATE _____

G. SWICKEN & ASSOCIATES LTD.
 ENGINEERS & SURVEYORS
 1000 W. 10TH ST., IOWA CITY, IA 52241

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: November 29, 2007

AGENDA ITEM: Discussion and Consideration of Natural Gas Prepay Proposal and Council Action as Needed

ACTION: Discussion and Possible Motion

FILE: mydocuments/city/reportstocouncil/admin/Natural Gas Prepay

SYNOPSIS: Attached is an update on the Natural Gas Prepay Proposal. Thomas C. Gorak has reviewed the contract and the necessary changes have been made. Both a revised and redlined contract is in the conference room. Everything appears to be in order except for the stability of the market to provide the most favorable savings level. The target discount amount continues to be \$0.65. Right now Minnesota Municipal Gas Agency (MMGA) is guaranteeing a minimum \$0.50 discount for those who sign the contract now but they are leaving themselves an open window to execute the transaction until April 1, 2008, to hopefully give the market enough time to stabilize and achieve the \$0.65 discount level. Virgil Penrod and I are comfortable recommending the execution of this contract and are hopeful to realize the full discount of \$0.65. Virgil will also be at the meeting on Monday night to participate in the discussion.

BUDGET ITEM:

MAYOR/COUNCIL ACTION: Motion to Proceed with Natural Gas Prepay Proposal

ATTACHMENTS: Update Memo

PREPARED BY: Doug Boldt

ATE PREPARED: November 29, 2007

Gas Prepay Update – November 20, 2007

Gas Supply Contract Update. An updated version of the Gas Supply Contract has been attached to this e-mail distribution. For your convenience, both clean and redlined versions are provided. The attached version of the Gas Supply Contract represents the contract in substantially final form and should be the form that Participant's Board and/or Council approves. MCMU and MMGA will work with each participant to finalize Exhibits. Price Reduction Amounts and Estimated Annual Refund amounts will be filled in at the time the prepayment transaction is priced.

Market Conditions. Credit markets have been disrupted in recent weeks due to the exposure of some financial firms to the sub-prime mortgage market. This disruption is similar to the one that occurred in response to the credit crunch in August. We are hopeful that the market will stabilize in a relatively short period of time, as was the case with the August disruption. Unfortunately, it cannot be predicted precisely when the market will recover sufficiently for prepay transactions to proceed.

Given the current uncertainty surrounding the credit markets, we have to acknowledge the fact that we may not be able to proceed with our transaction under the current schedule. We will continue to move ahead in order to be able to close on schedule if market conditions permit, but if the market is not ready to accept a transaction such as ours by mid-December we will put the transaction "on hold," and wait for the opportune time to price the bonds and close.

Parameters. To accommodate the scheduling uncertainty relating to the credit markets, we have added to the Gas Supply Contract parameters giving Participants the ability to terminate the Contract under certain circumstances before the gas delivery begins. This provides MMGA the flexibility to quickly access the credit markets if conditions improve (see "Market Conditions" above). As described in Section 2.3 of the Gas Supply Contract, MMGA may proceed with the Gas Supply Contracts based upon a minimum aggregate Price Reduction Amount and Annual Refund of \$0.50 per MMBtu. Section 2.3 also allows for execution of a transaction up until April 1, 2008 (or seven days prior to mailing the Preliminary Official Statement) if additional time is needed to allow the market to recover to the point at which we can achieve sufficient savings levels. MMGA will contact Participants before these deadlines to communicate estimated savings and schedule.

Please note, the target savings level continues to be \$0.65 per MMBtu. The minimums are provided to eliminate the need for further Board or Council action if a Participant determines it is in its best interest to proceed with savings below the target amount. We are still aiming for a December pricing, but could delay to January (or later) if the market environment has not improved.

Additional Changes. Other changes have been made to the contract. Most of these changes were proposed by Thomas C. Gorak Esq., an attorney highly experienced in gas contract matters who represents a number of the participants in the transaction.

The changes recommended by Mr. Gorak either were proposed on behalf of Participants or improve the clarity of the contract.

Conclusion. As we get new information and the story develops we will keep you informed. We will continue to move forward with the execution of Gas Supply Contracts in order to be in a position to price immediately as soon as market conditions are favorable.

L. Reports to be Received/Filed

Tipton Library Board November 19, 2007

Attendance: Bonnie Butler, Andy Owen, Jaime Meyer, Laurie Hakeman, Joanne Beckley, Jane Moen and Denise Smith.

Bonnie Butler called the meeting to order.

Joanne Beckley moved to approve the agenda. Andy Owen seconded. Motion carried.

Jaime Meyer moved to approve the minutes from our October meeting. Laurie Hakeman seconded. Motion carried.

Guest – Evelyn Straub

Evelyn's husband killed a prized elk in 1993 and shared numerous newspaper clippings about it. Evelyn offered to donate the elk to the library so it could be hung above the fireplace. After discussion, Jaime moved and Laurie seconded to decline Evelyn's offer. Motion carried. The board felt donations need to fulfill the mission/purpose of the library. Jaime will contact Evelyn to let her know of our decision.

Librarian's Report

- The library is now fully staffed with two staff on in the mornings and in the afternoons. Mindy Williams and Judy Merchant are the two newest staff members. Welcome!
- The library purchased a box of 1000 library cards and approximately ½ of the box is gone.
- Both Cindy and Denise attended the Iowa Library Association conference. It was an excellent conference.
- For Teen Read Week, 62 turned in their forms and were eligible for cash prizes.
- Denise attended the Fred Prior Seminar and found it to be well worth it. She learned that management and communication play an important role in working with employees.
- The library will be closed on Thursday and Friday for the Thanksgiving holiday. The library will be closed also on Christmas Eve and Christmas Day.
- A teen movie night will be held on Thursday, December 27.
- Circulation has increased. The board discussed possible reasons for the increase in circulation. Laurie wondered if it might be due to the unstable economy.

Financial Report

Denise followed up with Lorna about the questions we had from our last meeting. She discovered that Kathleen had been getting paid out of the temporary/seasonal line item rather than from the part-time line item. This has now been corrected.

Denise learned that the library has a reserve of \$50,154.57 in "pooled cash" through the city. It was suggested that we use reserve funds from pooled cash to reimburse the current deficit (\$1,293.27) under Building Maintenance.

Andy Owen moved to approve the financial report. Laurie seconded. Motion carried.

Committee Reports

Finance – The committee has been unable to meet so the board spent time reviewing the budget for 2009.

Personnel – Denise has hired Mindy Williams and Judy Merchant.

Public Relations – Laurie is the newly, self-appointed representative for this committee. Reports will occur quarterly. ☺ Laurie attended the Cedar County Library Association meeting with Denise. Vicky Moore, Lowden, will work on a new contract. The meeting with the Board of Supervisors will be held on January 7 at 9:00 a.m. Laurie encouraged the group to ask for \$10,000 in financial support due to the increase in costs of library materials.

Laurie recommended that the library be offered as a host site for a candidate forum next year. A good time might be two weeks after candidates turn in their nomination papers. Denise will contact Travis Alden to see if he will host a forum for the community to learn about the candidates' stances on various issues.

Friends of the Tipton Public Library – The Friends of the Library had their sale at the end of last week and raised over \$600 in funds. To increase potential buyers, the board discussed the possibility of coordinating the sale with a library event.

Maintenance –

- Challis will continue doing our Christmas lights. Jaime will check to see if they will look at our gutters while up on the roof.
- The board discussed the need to prepare the crown molding. Jaime will contact Dave Larson to see if he is aware of any restoration specialists who might be able to work on the molding.
- Sandy Childs and Karla Fowler volunteered their time to paint and then wallpaper a wall in the women's restroom last Saturday. Looks great!

Correspondence –

- Denise received a letter from Chuck Grassley.
- Sandy Harmel sent a note of thanks to the library for donating the microfilm and reader to the Cedar County Historical Society.
- The Child Conservation League sent a thank you to Denise for the program and tour of the library.

Old Business

- The board discussed the importance of following and applying the library card policy for ALL users.
- Our practice is to provide outreach to certified preschools and not day cares.
- As of January 1st, the library hours will move Friday hours to 10:00 am –5:00 pm. This means the library will be open consistently at 10:00 a.m. After six months, we keep track of numbers again to make sure numbers support the change.

New Business

- The library board decided not to complete the registration and participate in the JailFest of Trees.
- The board supported the purchase of a new, commercial vacuum.
- Denise needs a new computer for her office and we'll need a new computer at the circulation desk when we change over to Alexandria. Laurie moved and Bonnie seconded that we purchase two new computers using the funds from the cash reserve. Motion carried.

Miscellaneous

- Denise has \$1800 from Direct State Aid and will contact Julie Courter to determine how those funds have been used in the past.
- The library also received \$444 as an empowerment grant. Funds will be used as set up.
- Denise will contact Dan Kessler to remind him of his responsibility for snow removal.
- Denise reported that Herman has noticed a moisture problem on the south wall of the boiler room.

Joanne Beckley moved to adjourn the meeting. Jaime Meyer seconded. Motion carried.
Our next regular meeting will be on Tuesday, December 11 at 7:00 p.m.

Jane Moen, Secretary

M. Reports of Mayor/Council/Manager

**CITY OF TIPTON
CITY MANAGER
REPORT TO THE CITY COUNCIL
November 29, 2007**

- The Public Works Department will be changing the recycling schedule for the Christmas Holiday this year. With Christmas on Tuesday, the City will be closed on both Monday and Tuesday as those are the observed holidays. Typically, the Public Works Department would 'double-up' one of the routes on Wednesday. Instead they will pickup the south side garbage on Wednesday, December 26th and pickup both the north and south side recycling on Thursday, December 27th. North side garbage will be picked up on it normal day, Friday, December 28th.
- The plans and specification for the demolition of the current water tower are complete and a copy is in the conference room. We will open bids on December 10th and take action at the December 17th meeting.
- We had a situation at the Family Aquatic Center over the Thanksgiving holiday in which condensation in a junction box and in the bottom of one of the Desert Aire units tripped the fire alarm sensors. The fire department was called out and when they arrived a haze with a freon odor was in the natatorium. We were already closed for the evening and by letting fresh air into the building we were able to bring the oxygen level back to a normal level. Northwest Mechanical came out on Saturday morning and checked the Desert Aire unit. Nothing was found to be functioning outside of its normal range but with a lingering freon odor we remained closed until Monday. The unit was again checked along with the air quality and all levels were normal. We have not had any problems with the unit since. Simplex Grinnell, the fire alarm company, is scheduled to be here on Monday, December 3rd, to do an inspection and move some of the sensors to different locations in the junction boxes. Northwest Mechanical is scheduled for a maintenance visit to further familiarize them with our system the first part of December.
- Attached is an invitation that has been extended to the City to attend Citizens Bank's Business After Hours on Wednesday, December 5th from 5:00 – 7:00 p.m.



Citizens Bank's

Business After Hours

All Employees Are Invited

Wednesday, December 5th

5 - 7 p.m.

Please RSVP by Wednesday, November 28th
886-2136 or jchambliss@citizensbankia.com