

City of Tipton, Iowa

Meeting: Tipton City Council Meeting
Place: Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772
Date/Time: Monday, July 10, 2023, 5:30 p.m.
Web Page: www.tiptoniowa.org
Posted: Friday, July 7, 2023 (Front door of City Hall & City Website)

Please join my meeting from your computer, tablet, or smartphone.

<https://meet.goto.com/642904677>

You can also dial in using your phone.

Access Code:

642-904-677

United States (Toll Free):

[1 866 899 4679](tel:18668994679)

Mayor: Bryan Carney

Council at Large:	Abby Cummins-VanScoy	Council At Large:	Jason Paustian
Council Ward #1	Ron Hembry	Council Ward #2	Mike Helm
Council Ward #3	Tim McNeill	City Attorney:	Lynch Dallas, P.C.
City Manager:	Brian Wagner	Gas Utilities Supt:	Adam Fitch
Finance Director:	Melissa Armstrong	Electric Supt:	Jon Walsh
City Clerk:	Amy Lenz	Water & Sewer Supt:	Brian Brennan
Dir. Of Public Works:	Steve Nash	Ambulance Svc Dir:	Brad Ratliff
Police Chief:	Lisa DuFour	Economic Dev. Dir.	Linda Beck
Park & Recreation:	Adam Spangler	Library Director:	Denise Smith

A. Call to Order

B. Roll Call

C. Pledge of Allegiance

D. Agenda Additions/Agenda Approval

E. Communications:

1. Discussion and possible action concerning rectifying the damage caused to front lawn after the North Avenue construction project. (*Pamela Bisbee*)
2. Progress on sidewalks along Plum Street (*Eric Kruse*)

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern at this time and give your name and address for the public record before discussing your item. Scheduled communications are allowed to speak up to five minutes. Unscheduled communications are allowed to speak up to three minutes.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval – Council Meeting Minutes, June 19, 2023
2. Approval – Library Minutes, June 5, 2023
3. Approval – Library Director’s Report, May 2023

4. Approval – Planning and Zoning Minutes, June 1, 2023
5. Approval – Planning and Zoning Minutes, June 15, 2023
6. Approval – Downtown Revitalization Incentive Program (DRIP) reimbursement, Nicole Rock, DBA: Nicole Rock’s School of Dance, 323 Cedar Street, \$7,500
7. Approval - Street closure, East 5th St., between Cedar St. and Meridian St., for Touch A Truck event on Saturday, August 5th, 8:00 a.m. to 11:00 a.m.
8. Approval – Township Contract for Ambulance Services for Rochester Township
9. Approval – Claims Register which includes claims paid under the current Purchase Policy

G. City Business

1. Discussion and possible action concerning change order to school’s bleacher retaining wall project due to conflict with existing city manhole. *(The change order estimate is enclosed in the meeting packet. The situation will be explained at the July 10th meeting.)*
2. Resolution No. 071023A: Resolution waiving right to review the final plat of “Werling’s First Addition”, Cedar County, Iowa
3. Resolution No. 071023B: Resolution to assess nuisance charge due to non-payment of property owner.
4. Discussion and possible action concerning a three-year renewal with Office Machine Consultants for managed services.
5. Discussion and possible action concerning purchase of decorative LED streetlights.
6. Discussion and possible action concerning the gas and electric purchase rate adjustments.

H. Reports of Mayor/ Council/ Manager/ Department Heads

1. Mayor’s Report
2. Council Reports
3. Committee Reports
4. City Manager’s Report
5. Department Heads

I. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

Brian Wagner, City of Tipton

From: Pamela Bisbee <pkbisbee@yahoo.com>
Sent: Friday, July 7, 2023 9:28 AM
To: Brian Wagner, City of Tipton
Subject: Fw: 1320 Cedar St - Lawn Care bill and photos
Attachments: GLC lawn bill.pdf

Good Morning-

These pictures were taken after they sprayed the hydroseed in the right away of my property and as you can see that they missed many areas of my yard. There was many sections that were not addressed along my driveway where the fire hydrant was placed and the in the front yard where the water shut off was placed. The company that was hired to repair the yards did the bare minimum and it shows. I should not have to spend my money to correct/repair my yard caused by this project.

There are many yards along 10th Ave besides mine that were not repaired/restored after this project.

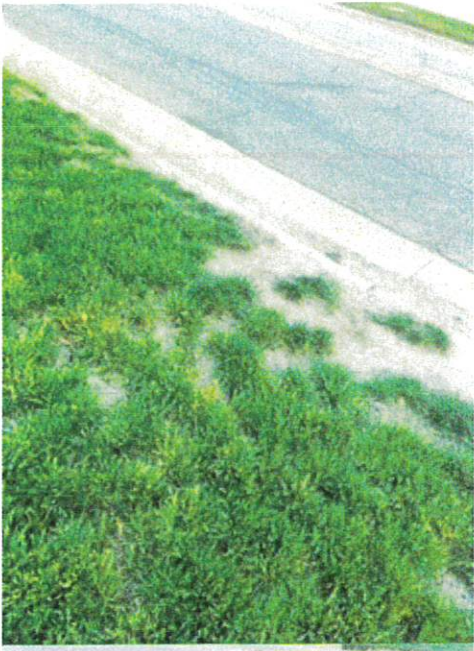
The bill is attached and the bill does not include the money I have had to spend to water my grass and for fertilizer and weed maintenance.

Best Regards-

















PAM☐Sent from my iPhone

All Star Turf

All Star Turf Invoice

12147

A Division of Grasshopper Lawn Care
 PO Box 22 • Tipton, IA 52772 • 563-886-3280

Name: Paul Bishoe
 Address: 1320 Cedar St
 City: Tipton Zip: _____ Phone: _____

TODAY YOUR LAWN RECEIVED		AMOUNT	
<input type="checkbox"/>	Fertilizer 17-2-5		
<input type="checkbox"/>	Dimension - Crabgrass		
<input type="checkbox"/>	T-Zone - Broadleaf		
<input type="checkbox"/>	Surg - Broadleaf		
<input type="checkbox"/>	Grub Control MERIT		
<input type="checkbox"/>	Overseed	<i>Fix Fourth Lawn! with 1800's CUSTOMER</i>	
<input type="checkbox"/>	Coreation	<i>started 215</i>	
<input type="checkbox"/>	Perimeter Control		
<input checked="" type="checkbox"/>	Round-up Control <i>seed</i>	45	00
<input checked="" type="checkbox"/>	Topsoil	185	00
<input checked="" type="checkbox"/>	Starter Fertilizer	45	00
<input checked="" type="checkbox"/>	Labor	230	00
Area Treated / Sq. Ft.		Total Applied / Gal.	
Wind Direction N NE E SE S SW W NW	Wind Speed	Tempeture	Sub-Total
			505 00
Date 5/5/23	Time 10 AM	Tax	35 35
Technician's Signature	Pesticide Applicator Licenses #06501-001	TOTAL	540 35

TERMS: Late charges apply to all accounts unpaid after 30 days. Late charges will be computed by a periodic rate of 1.5% per month (18% APR) minimum late charge, \$1.00.

Thank You - All Star Turf

June 19, 2023
 Tipton Fire Station
 301 Lynn Street
 Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Cummins, Paustian, Helm, Hembry and McNeill. Also present: Armstrong, Lenz, Nash, DuFour, B. Brennan, Beck, Goerd, other visitors, and the press.

Agenda:

Motion by Paustian, second by Cummins to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Paustian, second by Cummins to approve the consent agenda which includes the June 5th Council Meeting Minutes, May 2023 Investment and Treasurer's Report, April 17th Library Minutes, April 2023 Library Director's Report, June 6th Cemetery Minutes, liquor license renewal for Family Foods, No One Fights Alone Road Race on the 4th of July, mayoral appointment of Jacob McFadon to the Library Board, mayoral appointment of Laura Woods to the Library Board, Pay Application No. 3, replace Hwy 38 South Street to IA 130, Triple B Construction, \$175,399.52, Tipton Incentive Program (TIP) request, Austin Milligan, 605 East 7th Street, Tipton Revitalization Incentive Program (TRIP) request, Dean Challis, DBA: Challis Restoration Services, 57 Spruce Street, Downtown Revitalization Incentive Program (DRIP) reimbursement, Penny Pratt, DBA: Penny's Hair & Nail Studio, 111 East 4th Street, \$7,500, Tobacco License Renewals effective July 1, 2023, for Tiger-Mart, Dollar General, Walmart, Family Foods and Casey's, Township Contract for EMS and Fire Services for Fairfield Township, and the following claims list. Following the roll call vote the motion passed unanimously.

ACCESS SYSTEMS LEASING	COPIER AGREEMENT	130.99
ADVANTAGE ADMINISTRATORS	AMENDMENT OF PLAN	150.00
AFLAC	AFLAC AFTER TAX PY W/HOLDING	593.31
ALL AMERICAN CONCRETE INC	PAY APP NO. 5/FINAL	27893.28
ALLIED GLASS LLC	REPAIR MAIN ENTRANCE DOOR	551.05
ALTEC INDUSTRIES INC	REPAIR PARTS #5	96.37
ATLANTIC COCA-COLA BOTTLIN	DRINK ORDER	485.07
AUCA CHICAGO LOCKBOX	MATS	158.82
AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	1353.01
AXA EQUI-VEST PROCESSING O	DEF. COMP PRETAX	175.00
BAKER & TAYLOR	BOOKS	857.30
BINNS & STEVENS INC	DUST CONTROL	1101.60
BLUE CROSS/BLUE SHIELD	BCBS HEALTH INSURANCE PYMT	34060.00
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	106.50
CEDAR COUNTY CO-OP	1248 GL FUEL	4667.65
CEDAR COUNTY ENGINEER	13.2 GL DSL	2040.70
CEDAR COUNTY REPAIR INC	OPERATING SUPPLIES	13.00
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	3214.00
CENTRAL IOWA DISTRIBUTING	MISC SUPPLIES	102.00
CINTAS	UNIFORMS	612.54
CITY OF TIPTON	MISC. EMPLOYEE REIMBURSEMENTS	415.29
CITY OF TIPTON FUNDS	ADMIN SERVICES	33940.23

CITY UTILITIES	CITY UTILITIES	2486.09
COLLECTION SERVICES CENTER	CHILD SUPPORT	96.73
COPY SYSTEMS	BASE & COPIES	85.76
CORE & MAIN LP	OPERATING SUPPLIES	425.00
CORE-MARK MIDCONTINENT INC	CONCESSIONS	3728.76
D & R PEST CONTROL	PEST CONTROL	202.45
DAVE & SALLY KRUSE	TIF REBATE	4101.36
EASTERN IOWA LIGHT & POWER	UTILITIES	1340.25
ECIA	N AVE WATER IMPROVEMENTS	741.02
ELECTRICAL ENGINEERING & E	BLDG MAINT SUPPLIES	108.01
FAMILY FOODS	MISC SUPPLIES	265.84
FIRST DUE HOSE CO LLC	HOSE TEST	3563.00
FLETCHER-REINHARDT CO.	LOCATING FLAGS	824.30
GRASSHOPPER LAWN CARE DBA	CONTRACT PAY 05/16-06/15	3670.33
H & H AUTO	TIRE REPAIR #55	30.00
HAWKINS INC	CHEMICALS	1165.00
HEIMAN INC	PANTS, COATS, GOGGLES	4068.00
I.R.S.	FEDERAL WITHHOLDING	20702.14
IIMC	DUES	210.00
INDUSTRIAL SALES CO	OPERATING SUPPLIES	1113.93
INTEGRATED TECHNOLOGY PART	PHONE SERVICES	32.76
IOWA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS AND ARTICLES	1200.00
IOWA DNR	CERTIFICATION	120.00
IPERS	IPERS WITHHOLDING, FIRE	13514.99
JOHN DEERE FINANCIAL	OPERATING SUPPLIES	2117.74
LATHAM, ERVIN, VOGNSEN & A	UPDATE ANALYSIS SOLAR	1000.00
LECTRONICS INC	ALARM SERVICE	120.00
LINDE GAS & EQUIPMENT INC	OXYGEN	74.21
LRS PORTABLES OF IOWA	PORT A POTTIE SERVICES	375.00
MANATTS INC	MANHOLE LEMON & 3RD	279.00
MIDWEST SPRAY TEAM & SALES	VEGETATION/WEED CONTROL	1487.16
MISC. VENDOR	MISC VENDORS	8870.34
O'ROURKE MOTORS INC	TIF REBATE	844.16
OFFICE MACHINE CONSULTANTS	TECH SERVICES	761.25
PRINCIPAL	GTL_VTL INSURANCE	830.60
PRO HYDRO TESTING LLC	HYDRO TESTING	147.66
PROGRESSIVE REHABILITATION	PHYSICAL	78.00
QC ANALYTICAL SERVICES LLC	WASTEWATER TESTING	1665.00
REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	1341.94
RODNEY'S YARD MOWING	MOWING	550.00
SPAHN & ROSE LUMBER CO	OPERATING SUPPLIES	197.88
SPEER FINANCIAL INC	GENERAL OBLIGATION BONDS	16515.00
STAPLES	OFFICE SUPPLIES	100.98

STATE HYGIENIC LABORATORY	TESTING	167.50
T & M CLOTHING CO.	OPERATING SUPPLIES	55.00
THE GAZETTE	ANNUAL SUBSCRIPTION	306.80
TIPTON CONSERVATIVE	4TH OF JULY ADS	313.60
TIPTON ELECTRIC MOTORS	UPS CHARGES	139.78
TIPTON PHARMACY	PHARMACEUTICALS	375.80
TOTAL MAINTENANCE INC	MONTHLY SERVICE	511.00
TREASURER, STATE OF IOWA	STATE WITHHOLDING	2822.00
TRIPLE B CONSTRUCTION CORP	PAY APP NO 2	45100.73
UNUM LIFE INSURANCE COMPAN	LONG TERM DISABILITY PAYROLL	353.90
VERIZON	CELL & DATA	1605.94
WINDSTREAM	MONTHLY SERVICES	270.62
** TOTAL **		265892.02

FUND TOTALS

001 GENERAL GOVERNMENT	59028.24
110 ROAD USE TAX FUND	1877.86
125 TIF SPECIAL REVENUE FUND	7058.34
160 ECONOMIC/INDUSTRIAL DEV	7537.30
316 GO 2021 CP	27893.28
317 HWY 38 PROJCT	61615.73
600 WATER OPERATING	7607.91
610 WASTEWATER/AKA SEWER REV	8481.43
630 ELECTRIC OPERATING	19103.36
640 GAS OPERATING	10493.14
660 AIRPORT OPERATING	85.25
670 GARBAGE COLLECTION	14231.45
740 STORM WATER	495.64
810 CENTRAL GARAGE	9333.00
820 PSF HEALTH INSURANCE	150.00
835 ADMINISTRATIVE SERVICES	4514.34
860 PAYROLL ACCOUNT	26385.75
GRAND TOTAL	265892.02

CITY CREDIT CARD STATEMENT
City Card

Card Ttl **-14,767.78**

Operating Supplies	Grainger	152.47
	Iowa Insurance Division	104.13

256.60

Finance Director

Telecommunications	GoTo Technologies	30.35
Technology	License Renewal - Microsoft	1,656.00
		276.00
		828.00

		828.00	
		276.00	
		552.00	
		276.00	
		92.00	
		92.00	
		1,380.00	
		552.00	
		92.00	
		1,656.00	
Grounds Maint Supplies	Amazon	73.17	
			8,659.52
Library			
Materials	Walmart	142.72	
Office Supplies	Demco	21.94	
Postage/Shipping	USPS	66.47	
Miscellaneous	Walmart, Amazon	255.68	
CIP Reserve	Amazon	1,186.95	
			1,673.76
Ambulance			
Dues/Fees	Active Screening	44.90	
Training	GoTo Technologies	122.40	
Building Maint & Repair	Walmart	198.03	
Op Equip Maint & Repair	Ebay	5.30	
Telecommunications	JAMF	6.00	
		16.00	
		6.00	
		2.00	
Advertising	Indeed	60.00	
Advertising	Indeed	60.00	
Technology	Microsoft	180.00	
Miscellaneous	Tipton Meat Locker, Walmart	51.09	
Building Maint & Repair	Ebay	57.76	
			809.48
Police			
Training -	Kirkwood Cont. Ed.	45.00	
Office Supplies	Dash Medical, Amazon	279.91	
			324.91
Electric			
Operational Equip & Repair	Home Depot	23.51	
Miscellaneous	United-States-Flag.com	171.88	
			195.39

Public Works

Training	Kirkwood Cont. Ed.	270.00
Training	Kirkwood Cont. Ed.	270.00
Small Tools	Harbor Freight	190.79

730.79**REC / Aquatic Center**

Building Maint. & Repair	Global Industrial	99.70
Operating Supplies	Global Industrial	-265.37
Uniforms/Equipment	Epic Sports	1,049.12
Dues/Fees	Homebase, Amazon Prime	592.04
Training	Amazon, The Lifeguard Store	212.48
Advertising	Canva	12.99
Concession Supplies	Gov Connect Iowa, Amazon	179.63
Operating Supplies	Amazon, Wristband.com	236.74

2,117.33**Statement Total****14,767.78****City Business:**

1. Resolution No. 061923A: Resolution setting public hearing on proposed rezoning of 113 Lemon Street as more formally described within.

Motion by Cummins, second by Helm to approve Resolution No. 061923A, the resolution setting a public hearing on July 17, 2023, at the Tipton Fire Station, 5:30 p.m., on proposed rezoning of 113 Lemon Street as more formally described within. Following the roll call vote the motion passed unanimously.

2. Resolution No. 061923B: Resolution setting the compensation for appointed city officers and employees for Fiscal Year 2023-2024

Motion by Cummins, second by Helm to approve Resolution No. 061923B, the resolution setting the compensation for appointed city officers and employees for Fiscal Year 2023-2024. The motion passed with the following vote:

Aye: Cummins, Helm, Paustian

Nay: Hembry, McNeill

3. Resolution No. 061923C: Resolution approving application for Urban Revitalization Tax-Exemption filed by KMAC Properties LLC

Motion by Paustian, second by McNeill to approve Resolution No. 061923C, the resolution approving application for Urban Revitalization Tax-Exemption filed by KMAC Properties LLC. Following the roll call vote the motion passed unanimously.

4. Resolution No. 061923D: Resolution to authorize the transfer of funds.

Motion by McNeill, second by Helm to approve Resolution No. 061923D, the resolution to authorize the transfer of funds. Following the roll call vote the motion passed unanimously.

5. Purchase of new tires for the aerial ladder fire truck.

Motion by McNeill, second by Paustian to approve purchase of new tires for the aerial ladder fire truck from Eastern Iowa Tire in the amount of \$7,134. Following the roll call vote the motion passed unanimously.

6. Allow food trucks to park on the Green Space and quote for concrete pad.

Motion by Paustian, second by Helm to approve the 20 x 40 concrete pad quote of \$6,400 from WJ Leeper Construction on the Green Space. Following the roll call vote the motion passed unanimously.

7. Move July council meetings.

Motion by Cummins, second by Paustian to approve moving the July meetings to July 10th and July 17th. Following the roll call vote the motion passed unanimously.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Paustian, second by Helm. Following the roll call vote the motion passed unanimously. Meeting adjourned at 5:45 p.m.

Mayor _____

Attest: _____
City Clerk

Tipton Library
Board of Trustees Meeting
June 5th, 2023 at 6:30 p.m.

Meeting was called to order by Dale Jedlicka at 6:45

Members present- Jim M., Holly K., Jillian P., Maggie H., Amanda F., Dale J., and Denise S.

Approval of Agenda-Holly moved to accept; Jim 2nd; motion passed.

Approval of last meeting minutes- Amanda moved to accept, Jim 2nd; motion passed.

Director's Report-Summer reading program started. \$750 grant was received from Children's Library Enhancement program.

Financial Report- Jim moved to accept; Maggie 2nd; motion passed.

Financial Committee- None

Personnel Committee- None

Maintenance committee- Dale to contact Grasshopper regarding weeds that need sprayed. Thanks to all that helped with the flower beds out front and made them look so nice.

Friends of the Library- None

Old Business-Waiting on table for the meeting room and chairs are being put together.

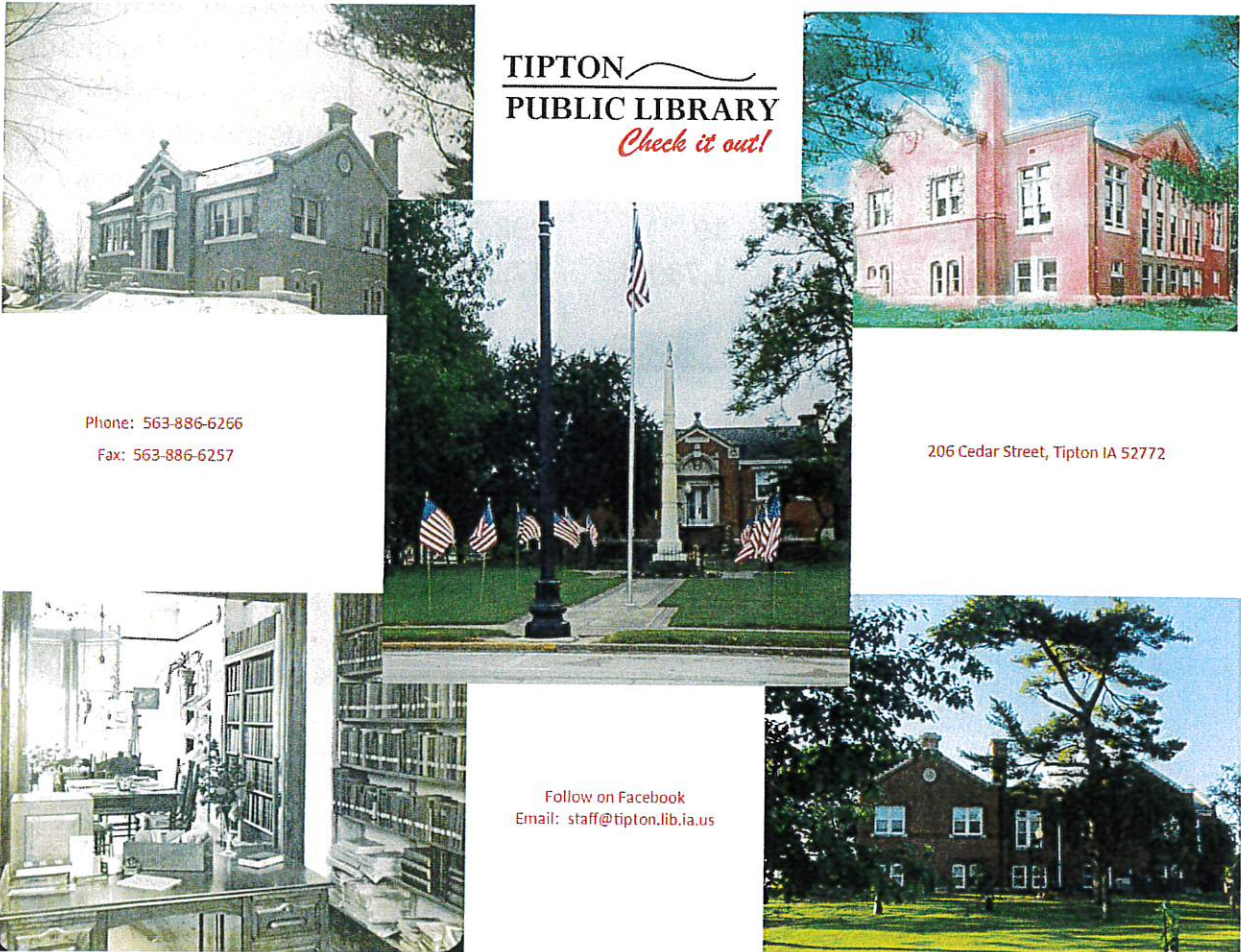
New Business-Reviewed addition to Collection Development, Mission Statement and Library Service Program.

Next Meeting- June 19th, 2023 at 6:30

Motion to adjourn by Jim.

Meeting adjourned at 7:08.

May 2023 Director's Report



TIPTON
PUBLIC LIBRARY
Check it out!

Phone: 563-886-6266
Fax: 563-886-6257

206 Cedar Street, Tipton IA 52772

Follow on Facebook
Email: staff@tipton.lib.ia.us

Prepared by Denise Smith

Library Director

To

Library Board, Mayor, Council Members and City Manager

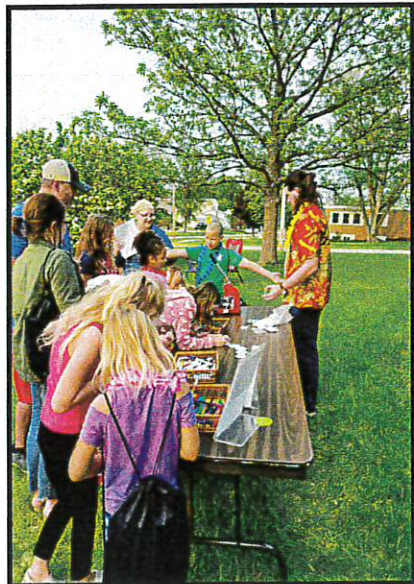
June 2023

Statistics

	May	YTD
Total Circulation	1,143	12,941
Bridges Circ	414	4,670
Tipton Residents Circ.	740	8,068
Cedar County Residents Circ.	254	3,065
Computer Use	134	906
WiFi Usage	166	1,410
Transactions for Copies made	92	936
Transactions for Faxes Sent	8	91
Transactions for Keurig Drinks	9	66
Transactions for Friends of Library	19	298
Door Count	1,739	17,382

Circulation

	May	YTD
Adult	367	4,112
Teen	44	309
Children	487	5,427
DVDs	169	2,209
Audios	33	400
Magazines	6	95



MISSION STATEMENT

The Tipton Public Library will provide all the people of its community, a welcoming place where access to a balanced collection, technology, programming and other resources will serve their educational, cultural and recreational needs.

LIBRARY STAFF

Denise Smith
Director
Tanya Demmel
Library Assistant
James Stratton
Library Assistant
John Barnum
Custodian

LIBRARY BOARD

Dale Jedlicka-President
Amanda Fonteyne-V. President
Jim McCollough
Matt McCall
Holly Kerns-Secretary
Jillian Paustian
Maggie Helmold



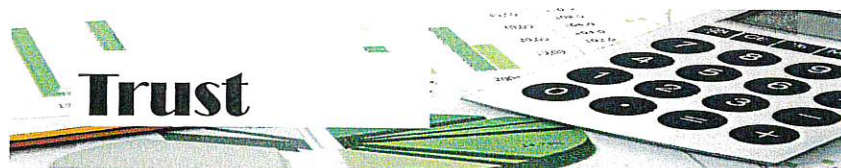
Revenues

	May	YTD
Grants	\$0	\$0
Rural Funding	\$0	\$22,550.06
Fines and Fees	\$225.00	\$273.50
Donations	\$1,333.70	\$1,550.26
Enrich Iowa	\$0	\$2,620.12
Reimbursements	\$0	\$7.05
Refunds	\$0	\$237.87
Miscellaneous	\$175.51	\$1,897.01
Utility Reim.	\$450.12	\$4,951.28
Total Revenues	\$2,184.33	\$34,087.15



Expenses

	May	YTD
Staff	\$6,597.50	\$80,196.24
Staff Benefits	\$1,042.72	\$4,113.49
Materials	\$2,756.56	\$26,285.86
B. Maintenance	\$782.50	\$1,236.62
G. Maintenance	\$437.67	\$3,625.17
Technology	\$305.99	\$3,474.40
Programming	\$187.81	\$743.20
Miscellaneous	\$3,001.07	\$43,028.87
Software	\$0	\$1,441.00
CIP	\$8,050.22	\$22,561.14
Total Expenses	\$23,162.04	\$193,518.49



Trust

Trust Fund Revenue- \$82.64

Trust Fund Balance- \$16,471.53

June 1, 2023
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The Planning & Zoning Commission of the City of Tipton, Cedar County, Iowa, met at 5:35 p.m. City Manager Wagner called the meeting to order. Upon roll being called the following named commission members were present: Larry Hodgden, Lu Ann Helm, Annie Schroder, Brett Eggert. Absent: Dave Hill. Also present: Terry Goerd, Konnie Daufeldt and other visitors.

Officers:

Two nominations for Chair were made: Hodgden nominated Eggert and Eggert nominated Hodgden. Between the two nominees it was decided Eggert would be the Chair, and Hodgden would be the Vice-Chair. The nominations were approved by a unanimous vote.

Schroder was nominated for Secretary. Motion by Hodgden, second by Eggert to approve the nomination. The motion passed unanimously.

Agenda:

Motion by Hodgden, second by Schroder to approve the agenda as presented. The motion passed unanimously.

Audience:

Rezoning Applicants, Don Roth and Andy Nash were recognized.

Preliminary Report on the Rezoning Application for 113 Lemon Street:

After some discussion, it was noted that the parcel is adjoined to property already zoned R-2. Therefore, the commission would not be 'spot zoning'. Also noted, the property development would increase the city's tax base, and increase available house. Motion to approve the initial report was made by Hodgden and seconded by Helm. The motion passed unanimously.

Public Hearing on the Preliminary Report:

Motion by Hodgden second by Schroder to set the required Public Hearing on June 15, 2023, at 5:30 p.m. to be held at the Tipton Fire Station. The motion passed unanimously.

Adjourn:

With no further business to come before the commission a motion to adjourn was made by Hodgden, second by Schroder. The motion passed unanimously.

June 15, 2023
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The Planning & Zoning Commission of the City of Tipton, Cedar County, Iowa, met at 5:35 p.m. Chairperson, Brett Eggert called the meeting to order. Upon roll being called the following named commission members were present: Dave Hill, Larry Hodgden, and Annie Schroder. Absent: LuAnn Helm. Also present: City Manager Wagner, Terry Goerdts, Konnie Daufeldt, and other visitors.

Agenda:

Motion by Hodgden, second by Schroder to approve the agenda as presented. The motion passed unanimously.

Minutes:

Motion to approve the June 1, 2023, Minutes was made by Hill, second by Hodgden. The motion passed unanimously.

Audience:

Rezoning Applicants, Don Roth and Andy Nash were recognized. Also present were Judy and Andrew Jenkins.

Public Hearing regarding the Preliminary Report on the Rezoning Application for 113 Lemon Street:

Motion by Hodgden, seconded by Schroder to open the Public Hearing. The motion passed unanimously.

Comments from the audience and the commission were positive regarding the construction project, as a whole. There were no objections regarding the rezoning application.

Motion to close the Public Hearing was made by Hodgden, seconded by Schroder. The motion passed unanimously.

Resolution:

Motion was made by Hill, seconded by Hodgden to pass the 'Resolution Approving the Final Report on Rosh Properties' Rezoning Application for 113 Lemon St'. Following a roll call vote, the motion passed unanimously. The resolution will be sent to the city's attorney next, with the 'setting of a Public Hearing' to be placed on the City Council's, June 19th agenda. The Public Hearing will be set for July 17, 2023.

Planning & Zoning Commission Terms in Office:

The Planning & Zoning Commission has 5-year terms starting on May 1st of a given year. Upon discussion, the commission members chose to stagger their terms in office by the following 2-1-2 scenario:

P & Z Commissioner	Term End Date
Larry Hodgden	April 30, 2026
Lu Ann Helm	April 30, 2026
Annie Schroder	April 30, 2027
Brett Eggert	April 30, 2028
Dave Hill	April 30, 2028

Motion by Hill, second by Hodgden. Following a roll call vote, the motion passed unanimously.

Adjourn:

With no further business to come before the commission a motion to adjourn was made by Hodgden, second by Hill. The motion passed unanimously.

AGENDA ITEM

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	7/10/2023
AGENDA ITEM:	DRIP Reimbursement Request
ACTION:	Motion to approve, deny or table

SYNOPSIS:

Downtown Revitalization Incentive Program (DRIP) reimbursement request

Applicant: Nicole Rock DBA: Nicole Rock's School of Dance
Buildings: 323 Cedar Street

Commission corresponded via email (but couldn't legally vote). However, there weren't any objections via email to proceed with granting approval with this project. The Commission is asking the City Council to make final decision regarding this application.

Project:

- Tuckpointing exterior brick of building located at 323 Cedar Street

Reimbursement Request:

Applicant: Nicole Rock – Nicole Rock's School of Dance

- **Project cost: \$18,800**
- **Reimbursement amount: \$7,500**
- **Recommendation: The project has met its requirements and is recommended for reimbursement**

BUDGET ITEM: 160-5-599-2-64996

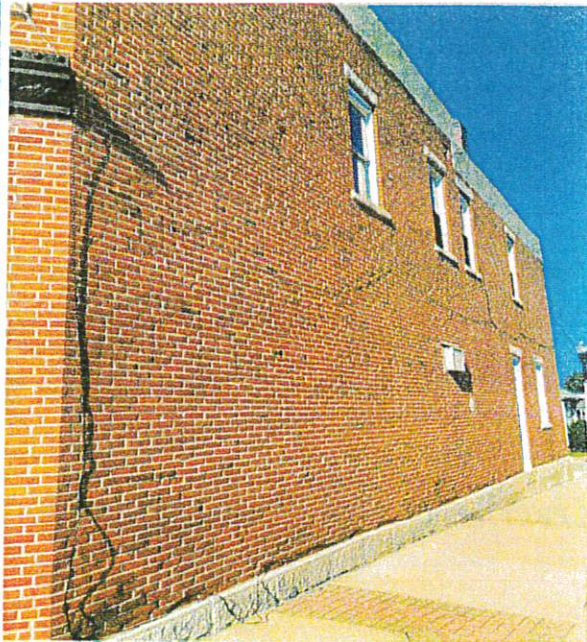
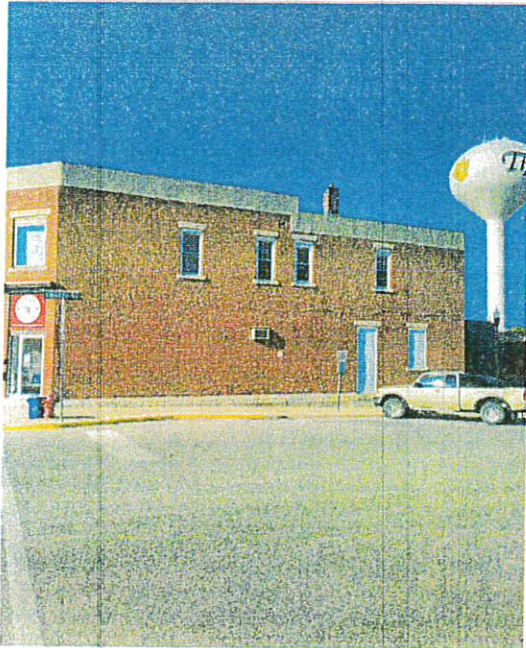
RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

MAYOR/COUNCIL ACTION: Approve, deny or Table

ATTACHMENTS: Picture

DATE PREPARED: 7/3/2023

Nicole Rock
Final Photos



AGENDA ITEM

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	7/10/2023
AGENDA ITEM:	Touch a Truck Event
ACTION:	Motion to approve, deny or table

SYNOPSIS: Touch a Truck is a family event that allows children to explore trucks of all shapes and sizes. Many communities across our country sponsor this event for children to investigate trucks, sit in a driver's seat, look at the big tires etc. Event date is Saturday, August 5th from 9:30 a.m. from 11:00 a.m. This event will also coincide with Ridiculous Days.

1. I request the council to consider having city vehicles for this event as they have in the past
2. I request 5th street – Cedar to Meridian be barricaded from 8:00 a.m. – 11:00 a.m. for the trucks to line up and park

BUDGET ITEM: None

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

MAYOR/COUNCIL ACTION: Motion to approve, deny or table

ATTACHMENTS: None

DATE PREPARED: 6/23/2023

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT		
POLICE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	1,081.98		
			MEDICARE WITHOLDING	218.77		
			MEDICARE WITHOLDING	3.68		
			MEDICARE WITHOLDING	19.95		
			MEDICARE WITHOLDING	10.67		
			COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	20,407.84	
			IPERS	IPERS REGULAR EMPLOYEES	3.30	
				IPERS WITHOLDING POLICE	1,630.76	
			LASER TECH USA INC	MISC SUPPLIES	47.95	
			CAPITAL ONE	OPER & MISC SUPPLIES	99.94	
			CITY UTILITIES	City Hall	15.26	
			CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	3,495.74	
				TOTAL:	27,035.84	
		FIRE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	56.45
					MEDICARE WITHOLDING	13.23
	COMMUNITY INSURANCE SERVICES			Annuual premiun/audit	37,790.11	
	EASTERN IOWA TIRE			TIRES FOR AERIAL FIRE TRUC	7,134.00	
	INTEGRATED TECHNOLOGY PARTNERS LLC			PHONE SERVICES	792.23	
	IPERS			IPERS WITHOLDING, FIRE	58.40	
				IPERS REGULAR EMPLOYEES	9.44	
	MIDWEST BREATHING AIR LLC			SERVICES ON AIR COMPRESSOR	776.31	
	CITY UTILITIES			CITY UTILITIES	573.07	
				CITY UTILITIES	283.59	
	CITY OF TIPTON-REVOLVING CENTRAL GARAG			vehicle/equipment charges	1,209.62	
				TOTAL:	48,696.45	
AMBULANCE	GENERAL GOVERNMENT I.R.S.				FICA WITHOLDING	494.77
					MEDICARE WITHOLDING	59.66
					MEDICARE WITHOLDING	36.99
			MEDICARE WITHOLDING	0.15		
			MEDICARE WITHOLDING	15.02		
			MEDICARE WITHOLDING	3.90		
			AT&T MOBILITY	WIRELESS	507.23	
			BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	66.63	
				MEDICAL SUPPLIES	206.43	
				MEDICAL SUPPLIES	24.49	
				MEDICAL SUPPLIES	13.95	
				MEDICAL SUPPLIES	23.88	
			COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	23,417.18	
			D & R PEST CONTROL	D & R PEST CONTROL	35.00	
			IPERS	IPERS WITHOLDING EMT	745.63	
			LIFEMED SAFETY INC	POWERLOAD BATTERIES	1,716.88	
				VENTILATOR	873.12	
				POWERCOT MAINTENANCE	3,476.00	
			WING PC	MEDICAL DIRECTOR	500.00	
			CITY OF TIPTON FUNDS	TRANSFERS	1,425.00	
			CITY UTILITIES	CITY UTILITIES	175.07	
				CITY UTILITIES	55.78	
			CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,385.06	
		TOTAL:	35,257.82			
STREET DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	198.49		
			MEDICARE WITHOLDING	30.79		
			MEDICARE WITHOLDING	2.09		
			MEDICARE WITHOLDING	3.45		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	7.80
			MEDICARE WITHOLDING	2.32
		CINTAS	UNIFORMS	52.24
			UNIFORMS	103.60
			UNIFORMS	52.24
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	15,554.38
		IPERS	IPERS REGULAR EMPLOYEES	302.45
		WENDLING QUARRIES INC	27.56 TN WASHED CHIPS	420.29
		CITY OF TIPTON FUNDS	TRANSFERS	10,535.50
		CITY UTILITIES	CITY UTILITIES	15.00
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	3,085.59
			TOTAL:	30,366.23
SIDEWALKS	GENERAL GOVERNMENT	COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	0.00
			TOTAL:	0.00
TREES	GENERAL GOVERNMENT	COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	0.00
		MICHEL'S TREE SERVICE	BUCKET TRUCK RENTAL	1,950.00
			TOTAL:	1,950.00
CEMETERY	GENERAL GOVERNMENT	COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	1,457.05
		ERIC STORJOHANN	1 BURIAL	600.00
			TOTAL:	2,057.05
GENERAL ADMINISTRATION	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	155.66
			MEDICARE WITHOLDING	34.01
			MEDICARE WITHOLDING	0.28
			MEDICARE WITHOLDING	1.60
			MEDICARE WITHOLDING	0.52
		CINTAS	UNIFORMS	11.66
			UNIFORMS	11.66
			UNIFORMS	11.66
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	3.04
		IPERS	IPERS REGULAR EMPLOYEES	238.03
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,260.31
			TOTAL:	1,728.43
LIBRARY	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	209.50
			MEDICARE WITHOLDING	26.16
			MEDICARE WITHOLDING	22.84
		BAKER & TAYLOR	BOOKS	240.83
			BOOKS	99.59
			BOOKS	63.26
		BANLEACO	COPIERS CONTRACT	105.60
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	11,419.31
		COPY SYSTEMS	BASE AND COPIES	86.89
		MISC. VENDOR ALLEN MCCAULLEY	ALLEN MCCAULLEY:MILEAGE SR	62.88
		D & R PEST CONTROL	D & R PEST CONTROL	125.00
		OVERDRIVE INC	E BOOK CONTENT FEE	961.29
		IPERS	IPERS REGULAR EMPLOYEES	318.99
		SWANK MOVIE LICENSING USA	MOVIE LICENSE RENEWAL	104.00
		WINDSTREAM	MONTHLY SERVICES	184.21
		CITY UTILITIES	CITY UTILITIES	312.43
			TOTAL:	14,342.78
PARK	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	38.12

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	2.03
			MEDICARE WITHOLDING	6.88
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	8,061.40
		IPERS	IPERS REGULAR EMPLOYEES	13.28
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,711.30
			TOTAL:	9,833.01
RECREATION DEPARTMENT	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	72.70
			MEDICARE WITHOLDING	17.01
		ACCESS SYSTEMS LEASING	COPIER AGREEMENT AND COPIE	103.37
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	279.66
		IPERS	IPERS REGULAR EMPLOYEES	110.70
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	80.88
			TOTAL:	664.32
SUMMER BALL PROGRAMS	GENERAL GOVERNMENT	MISC. VENDOR	DOYLE KIRK:UMPIRE	60.00
			MICHELLE BARTON:UMPIRE	30.00
			PRESTON DAEDLOW:UMPIRE	30.00
			TY NICHOLS:UMPIRE	60.00
			ZACH BINNS:UMPIRE	80.00
			DOYLE KIRK:UMPIRE	30.00
			ZACH BINNS:UMPIRE	30.00
		HASTY AWARDS	118 MEDALS	300.75
		LRS PORTABLES OF IOWA	PORT A POTTIE SERVICES	375.00
		CITY OF WEST BRANCH	TOURNEY IN WEST BRANCH 062	50.00
			TOTAL:	1,045.75
YOUTH RECREATON	GENERAL GOVERNMENT	MISC. VENDOR	MICHELLE BARTON:PICKLEBALL	100.00
			NICOLE ROCK:CHEER/DANCE CA	300.00
			EMMA HARTMAN:SOCCER CAMP	60.00
			GRACE HODGES:SOCCER CAMP	60.00
		T & M CLOTHING CO.	MISC SUPPLIES	150.00
			DANCE CAMP SHIRTS	168.00
			MISC SUPPLIES	104.00
			TOTAL:	942.00
FAMILY AQUATIC CENTER	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	933.49
			MEDICARE WITHOLDING	35.83
			MEDICARE WITHOLDING	181.49
			MEDICARE WITHOLDING	0.99
		ELECTRIC PUMP	SERVICE CALL	958.02
		ACCESS SYSTEMS LEASING	COPIER AGREEMENT AND COPIE	103.37
		ATLANTIC COCA-COLA BOTTLING CO	DRINK ORDER	1,123.22
			DRINK ORDER	522.68
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	20,250.78
		DAYSMAST SOFTWARE	KEY TAGS FOR MEMBERSHIPS	700.00
		CORE-MARK MIDCONTINENT INC	CONCESSIONS	2,203.19
		MISC. VENDOR KATI SCHNEIDER	KATI SCHNEIDER:REFUND	25.00
		D & R PEST CONTROL	D & R PEST CONTROL	55.00
		HAWKINS INC	CHEMICALS	766.00
		IPERS	IPERS REGULAR EMPLOYEES	309.13
		TERRY AND SONS INC	PAINTING INDOOR POOL	12,300.00
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	80.88
			TOTAL:	40,549.07
ECONOMIC DEVELOPMENT	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	134.84

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	31.54
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	52.69
		IPERS	IPERS REGULAR EMPLOYEES	208.83
		MARCIA MEYERS	JULY RENT	600.00
		SPINUTECH INC	EMAIL MARKETING	25.00
		CAPITAL ONE	OPER & MISC SUPPLIES	19.46
			TOTAL:	1,072.36
EXECUTIVE	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	182.28
			MEDICARE WITHOLDING	42.64
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	1.01
		IPERS	IPERS ELECTED OFFICIALS	165.19
			TOTAL:	391.12
FINANCE & ADMINISTRATI	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	75.73
			MEDICARE WITHOLDING	4.28
			MEDICARE WITHOLDING	12.51
			MEDICARE WITHOLDING	0.04
			MEDICARE WITHOLDING	0.29
			MEDICARE WITHOLDING	0.47
			MEDICARE WITHOLDING	0.14
		CEDAR COUNTY EMERGENCY MANAGEMENT	ASSESSMENT	14,957.75
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	10,849.86
			4TH OF JULY ACTIVITIES	580.75
		MISC. VENDOR NICK KRUSE	NICK KRUSE:CLEAN MID-WAY	200.00
		IPERS	IPERS REGULAR EMPLOYEES	115.46
		LYNCH DALLAS PC	LEGAL SERVICES	627.00
		TIPTON CHAMBER OF COMMERCE	CHAMBER BUCKS FOR 4TH PARA	90.00
		CITY UTILITIES	City Hall	169.52
			City Hall	27.97
			CITY UTILITIES	1,664.57
			TOTAL:	29,376.34
BUILDING MAINTENANCE	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	18.91
			MEDICARE WITHOLDING	4.42
		AUCA CHICAGO LOCKBOX	MATS	180.15
		CINTAS CORPORATION	FIRST AID SUPPLIES	17.94
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	12,547.05
		D & R PEST CONTROL	D & R PEST CONTROL	35.00
		IPERS	IPERS REGULAR EMPLOYEES	28.80
			TOTAL:	12,832.27
AMBULANCE TRUST	GENERAL GOVERNMENT CITY OF TIPTON FUNDS		TRANSFERS	1,425.00
			TOTAL:	1,425.00
TRANSFER-COMM/LOCAL AC	GENERAL GOVERNMENT CITY OF TIPTON FUNDS		TRANSFERS	1,666.67
			TOTAL:	1,666.67
STREET DEPARTMENT	ROAD USE TAX FUND	CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	5,049.43
			TOTAL:	5,049.43
TRAFFIC SERVICE MAINT.	ROAD USE TAX FUND	I.R.S.	FICA WITHOLDING	5.89
			MEDICARE WITHOLDING	0.88
			MEDICARE WITHOLDING	0.42
			MEDICARE WITHOLDING	0.08
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	0.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ECONO SIGNS LLC	42 SIGNS	1,624.40
		IOWA PRISON INDUSTRIES	SIGNS	81.00
			SIGNS	233.00
			SIGNS	104.00
		IPERS	IPERS REGULAR EMPLOYEES	8.96
		CITY UTILITIES	CITY UTILITIES	34.82
			TOTAL:	2,093.45
SNOW AND ICE REMOVAL	ROAD USE TAX FUND	I.R.S.	FICA WITHOLDING	66.00
			MEDICARE WITHOLDING	11.11
			MEDICARE WITHOLDING	0.69
			MEDICARE WITHOLDING	2.60
			MEDICARE WITHOLDING	1.04
		COMMUNITY INSURANCE SERVICES	Annual premiun/audit	0.00
		IPERS	IPERS REGULAR EMPLOYEES	100.53
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	2,965.54
			TOTAL:	3,147.51
STREET CLEANING	ROAD USE TAX FUND	COMMUNITY INSURANCE SERVICES	Annual premiun/audit	4,321.50
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	938.32
			TOTAL:	5,259.82
TRANSFER/OTHER SOURCES	ROAD USE TAX FUND	CITY OF TIPTON FUNDS	TRANSFERS	2,666.67
			TOTAL:	2,666.67
TRANSFERS/OTHER SOURCE	TRUST AND AGENCY F	CITY OF TIPTON FUNDS	TRANSFERS	42,923.75
			TOTAL:	42,923.75
TRANSFER	Emergency Fund	CITY OF TIPTON FUNDS	TRANSFERS	2,829.58
			TOTAL:	2,829.58
TRANSFERS/OTHER SOURCE	LOCAL OPTION TAX	CITY OF TIPTON FUNDS	TRANSFERS	25,000.00
			TOTAL:	25,000.00
TRANSFERS/OTHER SOURCE	TIF SPECIAL REVENU	CITY OF TIPTON FUNDS	TRANSFERS	6,940.25
			TRANSFERS	9,245.00
			TOTAL:	16,185.25
REVOLVING LOAN PRGRM	ECONOMIC/INDUSTRIA	ECIA	APPLICATION WRITING SERVIC	674.25
			TOTAL:	674.25
TRANSFERS/OTHER SOURCE	FIRE ENTERPRISE TR	CITY OF TIPTON FUNDS	TRANSFERS	7,178.08
			TOTAL:	7,178.08
HWY 38 PROJECT	HWY 38 PROJCT	ORIGIN DESIGN	CEDAR STREET IMPROVEMENTS	67,556.50
			TOTAL:	67,556.50
INVALID DEPARTMENT	HWY 38 PROJCT	CITY OF TIPTON FUNDS	TRANSFER OF FUNDS	218,740.00
			TOTAL:	218,740.00
WATER DISTRIBUTION	WATER OPERATING	I.R.S.	FICA WITHOLDING	292.36
			MEDICARE WITHOLDING	47.65
			MEDICARE WITHOLDING	3.69
			MEDICARE WITHOLDING	13.34
			MEDICARE WITHOLDING	3.70
		CINTAS	UNIFORMS	10.29

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			UNIFORMS	10.29
			UNIFORMS	10.29
		COMMUNITY INSURANCE SERVICES	Annual premiun/audit	24,273.38
		ECIA	N AVE WATER IMPROVEMENTS	166.52
		HAWKINS INC	CHEMICALS	1,667.34
		IOWA ONE CALL	LOCATES	30.90
		IPERS	IPERS REGULAR EMPLOYEES	447.10
		MUNICIPAL SUPPLY INC	OPERATING SUPPLIES	154.60
			WATER MAIN SUPPLIES	295.33
			OPERATING SUPPLIES	1,561.46
		NEWCOM TECHNOLOGIES INC	LICENSE SERVICE AGREEMENT	199.00
		MOTOR PARTS & EQUIPMENT CORP	REPAIR PARTS & OPERATING S	139.86
		USA BLUE BOOK	OPERATING SUPPLIES	833.79
		CITY UTILITIES	City Hall	15.26
			CITY UTILITIES	610.47
			CITY UTILITIES	737.41
			CITY UTILITIES	1,142.34
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	233.78
			TOTAL:	32,900.15
WATER BILL/COLLECT	WATER OPERATING	I.R.S.	FICA WITHOLDING	51.46
			MEDICARE WITHOLDING	10.23
			MEDICARE WITHOLDING	1.21
			MEDICARE WITHOLDING	0.60
		COMMUNITY INSURANCE SERVICES	Annual premiun/audit	2,181.52
		IPERS	IPERS REGULAR EMPLOYEES	80.52
		TYLER TECHNOLOGIES INC	ANNUAL SOFTWARE MAINTENANC	1,691.81
			UB ONLINE ANNUAL FEE	172.80
			UB NOTIFICATION CALLS	8.26
			TOTAL:	4,198.41
TRANSFER/OTHER SOURCES	WATER OPERATING	CITY OF TIPTON FUNDS	TRANSFERS	4,166.67
			TRANSFERS	356.25
			TOTAL:	4,522.92
WASTEWATER/AKA SEWER	WASTEWATER/AKA SEW	I.R.S.	FICA WITHOLDING	300.86
			MEDICARE WITHOLDING	50.98
			MEDICARE WITHOLDING	3.24
			MEDICARE WITHOLDING	13.32
			MEDICARE WITHOLDING	2.82
		COMMUNITY INSURANCE SERVICES	Annual premiun/audit	10,382.76
		IPERS	IPERS REGULAR EMPLOYEES	461.24
		NEWCOM TECHNOLOGIES INC	LICENSE SERVICE AGREEMENT	199.00
		TYLER TECHNOLOGIES INC	ANNUAL SOFTWARE MAINTENANC	1,691.81
			UB ONLINE ANNUAL FEE	172.80
		CAPITAL ONE	OPER & MISC SUPPLIES	41.66
		CITY UTILITIES	City Hall	15.26
			CITY UTILITIES	3,630.53
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	836.85
			TOTAL:	17,803.13
TRANSFER/OTHER SOURCES	WASTEWATER/AKA SEW	CITY OF TIPTON FUNDS	TRANSFERS	3,866.67
			TRANSFERS	35,290.67
			TOTAL:	39,157.34
ELECTRIC DISTRIBUTION	ELECTRIC OPERATING	I.R.S.	FICA WITHOLDING	682.69

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE WITHOLDING	123.58
			MEDICARE WITHOLDING	3.52
			MEDICARE WITHOLDING	2.91
			MEDICARE WITHOLDING	17.17
			MEDICARE WITHOLDING	11.10
			MEDICARE WITHOLDING	1.40
		CINTAS	UNIFORMS, SHOP TOWELS, MAT	57.69
			UNIFORMS, SHOP TOWELS, MAT	65.24
			UNIFORMS, SHOP TOWELS, MAT	57.69
			UNIFORMS, SHOP TOWELS, MAT	65.24
			UNIFORMS, SHOP TOWELS, MAT	57.69
			UNIFORMS, SHOP TOWELS, MAT	65.24
		CINTAS CORPORATION	FIRST AID SUPPLIES	101.70
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	18,046.97
		CRIST ELECTRICAL SERVICES	HWY 38 LIGHT PROJECT	4,430.00
		DR DARLENE A EHLERS	JULY RENT	500.00
		MISC. VENDOR CROCK, DAVID	04-0130-32	193.08
		ISAAH RODRIGUE, RYL	07-0320-14	20.68
		HALL, HELEN	09-3910-17	59.17
		TRIPLE B CONSTRUCTIO	09-4327-02	80.12
		FLETCHER-REINHARDT CO.	METER SEALS	192.60
			OVERHEAD SUPPLIES	3,338.40
			OVERHEAD SUPPLIES	8,404.72
			OPERATING SUPPLIES	881.68
		IOWA ONE CALL	LOCATES	30.90
		IPERS	IPERS REGULAR EMPLOYEES	1,055.26
		NEWCOM TECHNOLOGIES INC	LICENSE SERVICE AGREEMENT	199.00
		RESCO	OVERHEAD SUPPLIES	536.07
		WESCO RECEIVABLES CORP	UNDERGROUND SUPPLIES	87,884.15
		CITY UTILITIES	City Hall	19.06
			CITY UTILITIES	255.97
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,421.49
			TOTAL:	128,862.18
ELECTRIC POWER PLANT	ELECTRIC OPERATING I.R.S.		FICA WITHOLDING	31.98
			MEDICARE WITHOLDING	3.70
			MEDICARE WITHOLDING	0.07
			MEDICARE WITHOLDING	3.70
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	54,081.12
		D & R PEST CONTROL	D & R PEST CONTROL	37.45
			D & R PEST CONTROL	37.45
		IPERS	IPERS REGULAR EMPLOYEES	49.08
		CAPITAL ONE	OPER & MISC SUPPLIES	60.26
		CITY UTILITIES	CITY UTILITIES	690.17
			CITY UTILITIES	1,290.73
			CITY UTILITIES	1,064.75
			CITY UTILITIES	103.35
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	171.26
			TOTAL:	57,625.07
ELECTRIC BILL/COLLECT	ELECTRIC OPERATING I.R.S.		FICA WITHOLDING	107.87
			MEDICARE WITHOLDING	17.70
			MEDICARE WITHOLDING	0.17
			MEDICARE WITHOLDING	1.21
			MEDICARE WITHOLDING	6.16
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	5.07

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		IPERS	IPERS REGULAR EMPLOYEES	166.97
		TYLER TECHNOLOGIES INC	ANNUAL SOFTWARE MAINTENANC	1,691.81
			UB ONLINE ANNUAL FEE	172.80
			UB NOTIFICATION CALLS	8.27
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	119.88
			TOTAL:	2,297.91
LOUISA GENERATING STAT ELECTRIC OPERATING MIDAMERICAN ENERGY COMPANY			Est cash request	11,900.00
			Est cash request	19,720.00
			Est cash request	340.00
			Est cash request	2,040.00
			TOTAL:	34,000.00
TRANSFER/OTHER SOURCES ELECTRIC OPERATING CITY OF TIPTON FUNDS			TRANSFERS	25,946.67
			TRANSFERS	19,030.00
			TRANSFERS	7,325.14
			TOTAL:	52,301.81
GAS DISTRIBUTION	GAS OPERATING	I.R.S.	FICA WITHOLDING	445.12
			FICA WITHOLDING	85.11
			MEDICARE WITHOLDING	84.15
			MEDICARE WITHOLDING	7.64
			MEDICARE WITHOLDING	2.59
			MEDICARE WITHOLDING	8.95
			MEDICARE WITHOLDING	0.77
			MEDICARE WITHOLDING	19.90
		CINTAS	UNIFORMS, SHOP TOWELS, MAT	43.19
			UNIFORMS, SHOP TOWELS, MAT	145.78
			UNIFORMS, SHOP TOWELS, MAT	44.51
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	15,029.51
		IOWA ASSOCIATION OF	TRAINING	446.25
		IOWA ONE CALL	LOCATES	30.90
		IPERS	IPERS REGULAR EMPLOYEES	690.64
		MUNICIPAL SUPPLY INC	OPERATING SUPPLIES	160.20
		NEWCOM TECHNOLOGIES INC	LICENSE SERVICE AGREEMENT	199.00
		CITY UTILITIES	City Hall	19.06
			CITY UTILITIES	85.33
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	656.42
			TOTAL:	18,205.02
GAS BILL/COLLECT	GAS OPERATING	I.R.S.	FICA WITHOLDING	67.44
			MEDICARE WITHOLDING	12.09
			MEDICARE WITHOLDING	0.03
			MEDICARE WITHOLDING	1.21
			MEDICARE WITHOLDING	2.46
		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	1.01
		IPERS	IPERS REGULAR EMPLOYEES	105.06
		TYLER TECHNOLOGIES INC	ANNUAL SOFTWARE MAINTENANC	1,691.81
			UB ONLINE ANNUAL FEE	172.80
			UB NOTIFICATION CALLS	8.27
			TOTAL:	2,062.18
GAS PEAK SHAVING PLANT GAS OPERATING		COMMUNITY INSURANCE SERVICES	Annuual premiun/audit	1,736.71
		CITY UTILITIES	CITY UTILITIES	63.15
			TOTAL:	1,799.86

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
TRANSFER/OTHER SOURCES	GAS OPERATING	CITY OF TIPTON FUNDS	TRANSFERS	9,012.00
			TOTAL:	9,012.00
AIRPORT	AIRPORT OPERATING	COMMUNITY INSURANCE SERVICES	Annual premiun/audit	11,025.16
		WRIGHT LAWN CARE	CONTRACT PAY JULY 2023	358.33
		CITY UTILITIES	CITY UTILITIES	257.13
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	133.67
			TOTAL:	11,774.29
TRANSFER/OTHER SOURCES	AIRPORT OPERATING	CITY OF TIPTON FUNDS	TRANSFERS	356.25
			TOTAL:	356.25
GARBAGE COLLECTION	GARBAGE COLLECTION I.R.S.		FICA WITHOLDING	203.32
			MEDICARE WITHOLDING	40.00
			MEDICARE WITHOLDING	2.52
			MEDICARE WITHOLDING	3.81
			MEDICARE WITHOLDING	1.19
		CEDAR COUNTY AUDITOR	SOLID WASTE ASSESSMENT	20,333.62
		CINTAS	UNIFORMS	12.93
			UNIFORMS	12.93
			UNIFORMS	12.93
		COMMUNITY INSURANCE SERVICES	Annual premiun/audit	9,452.59
		IPERS	IPERS REGULAR EMPLOYEES	311.54
		TYLER TECHNOLOGIES INC	ANNUAL SOFTWARE MAINTENANC	1,691.80
			UB ONLINE ANNUAL FEE	172.80
		CITY UTILITIES	City Hall	15.26
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	2,176.91
			TOTAL:	34,444.15
RECYCLING	GARBAGE COLLECTION I.R.S.		FICA WITHOLDING	75.20
			MEDICARE WITHOLDING	11.06
			MEDICARE WITHOLDING	6.53
		IPERS	IPERS REGULAR EMPLOYEES	72.02
		ULINE	YARD WASTE BAGS	4,511.15
		CITY UTILITIES	CITY UTILITIES	48.57
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	1,451.27
			TOTAL:	6,175.80
TRANSFER OUT/SINKING F	GARBAGE COLLECTION	CITY OF TIPTON FUNDS	TRANSFERS	3,466.67
			TRANSFERS	400.00
			TRANSFERS	1,763.58
			TOTAL:	5,630.25
STORM WATER	STORM WATER	I.R.S.	FICA WITHOLDING	23.34
			MEDICARE WITHOLDING	4.35
			MEDICARE WITHOLDING	0.40
			MEDICARE WITHOLDING	0.30
			MEDICARE WITHOLDING	0.36
		COMMUNITY INSURANCE SERVICES	Annual premiun/audit	0.00
		IPERS	IPERS REGULAR EMPLOYEES	35.44
		NEWCOM TECHNOLOGIES INC	LICENSE SERVICE AGREEMENT	199.00
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	82.78
			TOTAL:	345.97
OTHER SOURCES	STORM WATER	CITY OF TIPTON FUNDS	TRANSFERS	686.67
			TRANSFERS	100.08

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	786.75
INT SRVC-OTHER BUSINES	CENTRAL GARAGE	I.R.S.	FICA WITHHOLDING	98.08
			MEDICARE WITHHOLDING	14.63
			MEDICARE WITHHOLDING	7.00
			MEDICARE WITHHOLDING	1.30
		CINTAS	UNIFORMS	9.27
			UNIFORMS	9.27
			UNIFORMS	9.27
		CINTAS CORPORATION	FIRST AID SUPPLIES	126.80
		COMMUNITY INSURANCE SERVICES	Annual premiun/audit	102,419.14
		FELD FIRE	AMKUS TOOLS/RAM	8,400.00
		IPERS	IPERS REGULAR EMPLOYEES	149.35
		LAWSON PRODUCTS INC	SHOP SUPPLIES	137.15
		MITCHELL 1	WEB SUBSCRIPTION	282.08
		O'ROURKE MOTORS INC	REPAIR PARTS #66	391.77
			REPAIR PARTS #7	99.95
		MOTOR PARTS & EQUIPMENT CORP	REPAIR PARTS & OPERATING S	584.24
			REPAIR PARTS & OPERATING S	5.49
		SHOTTENKIRK	REPAIR PARTS #51	17.69
			REPAIR PARTS #51	282.03
		THOMPSON TRUCK & TRAILER	STOCK PARTS	579.96
		CITY UTILITIES	CITY UTILITIES	293.69
			CITY UTILITIES	254.79
			CITY UTILITIES	135.89
			TOTAL:	114,308.84
INT SRVC OTHER BUSINE	PSF HEALTH INSURAN	UNITED STATES TREASURY	2022-2023 PCORI FEE	90.00
			TOTAL:	90.00
INT SRVC-OTHER BUSINES	ADMINISTRATIVE SER	I.R.S.	FICA WITHHOLDING	113.23
			MEDICARE WITHHOLDING	25.12
			MEDICARE WITHHOLDING	1.36
		ACCESS SYSTEMS LEASING	COPIER AGREEMENT	1,133.37
		CLIFTON LARSON ALLEN LLP	AUDIT	1,575.00
		COMMUNITY INSURANCE SERVICES	Annual premiun/audit	2,615.20
		ECIA	1ST INSTALLMENT DUES	1,165.13
		IOWA LEAGUE OF CITIES	DUES	2,077.00
		IPERS	IPERS REGULAR EMPLOYEES	172.39
		LASER TECH USA INC	MISC SUPPLIES	47.95
		LYNCH DALLAS PC	LEGAL SERVICES	3,838.00
			LEGAL SERVICES	645.72
			LEGAL SERVICES	1,167.50
			LEGAL SERVICES	429.00
		TIPTON CHAMBER OF COMMERCE	DUES	400.00
		QUADIENT FINANCE USA INC	POSTAGE	2,000.00
		SPINUTECH INC	LICENSE, SUPPORT, HOSTING	680.00
		TYLER TECHNOLOGIES INC	ANNUAL SOFTWARE MAINTENANC	16,546.02
			TYLER U MAINTENANCE	1,558.33
		WINDSTREAM	MONTHLY SERVICES	903.94
		CITY OF TIPTON-REVOLVING CENTRAL GARAG	vehicle/equipment charges	9.17
			TOTAL:	37,103.43
NON-DEPARTMENTAL	PAYROLL ACCOUNT	I.R.S.	FEDERAL WITHHOLDING	7,647.06
			FEDERAL WITHHOLDING	132.04
			FEDERAL WITHHOLDING	30.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			FICA WITHOLDING	6,035.48
			FICA WITHOLDING	85.11
			FICA WITHOLDING	182.28
			MEDICARE WITHOLDING	1,411.61
			MEDICARE WITHOLDING	19.90
			MEDICARE WITHOLDING	42.64
		AFLAC	AFLAC AFTER TAX PY W/HOLDI	96.40
			AFLAC PY PRETAX WITHOLDING	466.67
			AFLAC AFTER TAX DEDUCTION	30.24
		AXA EQUI-VEST PROCESSING OFFICE	DEF. COMP PRETAX	175.00
		COLLECTION SERVICES CENTER	CHILD SUPPORT- SPANGLER-96	96.73
		IPERS	IPERS WITHOLDING, FIRE	38.95
			IPERS ELECTED OFFICIALS	110.07
			IPERS REGULAR EMPLOYEES	3,707.74
			IPERS WITHOLDING EMT	497.36
			IPERS WITHOLDING POLICE	1,087.76
		TREASURER, STATE OF IOWA	STATE WITHOLDING	2,993.00
			STATE WITHOLDING	80.00
			STATE WITHOLDING	20.00
		CITY OF TIPTON	IPERS EMPLOYEE REIMBURSEME	165.29
			TOTAL:	25,151.33

===== FUND TOTALS =====

001	GENERAL GOVERNMENT	261,232.51
110	ROAD USE TAX FUND	18,216.88
112	TRUST AND AGENCY FUND	42,923.75
119	Emergency Fund	2,829.58
121	LOCAL OPTION TAX	25,000.00
125	TIF SPECIAL REVENUE FUND	16,185.25
160	ECONOMIC/INDUSTRIAL DEVEL	674.25
192	FIRE ENTERPRISE TRUST	7,178.08
317	HWY 38 PROJCT	286,296.50
600	WATER OPERATING	41,621.48
610	WASTEWATER/AKA SEWER REVE	56,960.47
630	ELECTRIC OPERATING	275,086.97
640	GAS OPERATING	31,079.06
660	AIRPORT OPERATING	12,130.54
670	GARBAGE COLLECTION	46,250.20
740	STORM WATER	1,132.72
810	CENTRAL GARAGE	114,308.84
820	PSF HEALTH INSURANCE	90.00
835	ADMINISTRATIVE SERVICES	37,103.43
860	PAYROLL ACCOUNT	25,151.33

 GRAND TOTAL: 1,301,451.84

MODERN BUILDERS CONSTRUCTION MANAGEMENT

City Business Item No. 1 - Change Order to School's bleacher retaining wall project. Pg. 1/3

Tipton Stadium/Concession Stand		Estimator	Date	Project Number
Tipton, IA		Jackson	6/9/2023	22-462
Description	Unit/Hours	Unit Price	Total Price	
General Conditions	5	\$45.00	\$225.00	
Excavation	1	\$5,150.00	\$5,150.00	
Concrete	1	\$4,720.00	\$4,720.00	
Sub-total			\$10,095.00	
Mark-Up		5%	504.75	
			\$10,599.75	
Approved:	Yes	No		
Date:				
By:				

Country Builders Inc

2671 Clay Ave
Janesville, Iowa 50647
319-987-2233 Stans cell # 230-8030
Fax 319-987-2184 email stancbi@aol.com

Submitted to: Modern Builders Inc
201 Main st
Janesville, Iowa 50647
319-987-2911

ATTN: Marty Leary

We are submitting our price for change order #1 for the concrete work for the Tipton Concession and Sidewalk project.

Dimensions;

1. Add 3' x 180' x 5" of sidewalk at retaining wall area - **\$4'320.00**
2. Reset forms for retaining wall footing - **\$400.00**

General Provisions

1. Payment terms are balance due within 35 days. Unpaid balances received after 35 days to include interest at 15% per month. If payments are not received in 60 days, a claim will be placed on the project. Concrete will not be paid for until we have received our payment **Concrete discounts are lost because of late payment it will be added on to price. Any interest charged to us for late payments on concrete will be added to price.**

It is our goal to give you the best product and service possible.

Thanks for the opportunity.

Stan Talaska

Date 06-09-23

1315 Hwy 130
Tipton, IA, 52772
Home (319) 886-3053
Cell (319) 551-2922

Estimate

Modern Builders, Inc
201 Main St
Janesville IA, 50647

06-08-2023

For:

Extra: Visitor side excavating wall back to clear manhole
rock/trucking and placing rock.....\$5,150.00

Total: \$5,150.00

Estimate Includes Material

Brian Wagner, City of Tipton

From: lee beineabellaw.com <lee@beineabellaw.com>
Sent: Wednesday, June 21, 2023 1:47 PM
To: Brian Wagner, City of Tipton; Amy Lenz
Subject: Werling's First Addition - rural subdivision
Attachments: Werling's First Addition = Plat & signed Subdivision documents.pdf; Proposed Resolution Waiving Review.pdf

Brian and Amy,

Attached are copies of the Final Plat and signed subdivision documents for Werling's First Addition, a rural minor subdivision located within 2 miles of the Tipton City limits. As the subdivision is within 2 miles of Tipton the City Council will need to adopt a resolution either approving the Plat or waiving review of the Final Plat. It is my recollection that on the past the Council has opted to waive review rather than approving the Plat and I am also attaching a proposed resolution waiving review.

This is strictly an agricultural subdivision devoted to farming and no other development is anticipated. The only reason for the need of a minor subdivision is that the residential acreage had previously been surveyed and sold off. Please have this put on the Council agenda for consideration. If you need any further documentation from me please let me know. Also, please let me know if you believe it be necessary for me to attend the Council meeting.

Thank you for your assistance and cooperation.

Lee W. Beine
Beine & Abel Law Firm, PLC
419 Cedar Street, PO Box 270
Tipton, IA 52772
Phone: 563-886-2107
Fax: 563-886-2591

This electronic message transmission contains information from Beine & Abel Law Firm, PLC which may be confidential or privileged. The information is intended to be for the use of the individual or entity named above. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this information is prohibited. If you have received this electronic transmission in error, please notify me immediately by email or telephone at 563-886-2107.

RESOLUTION NO. 071023A

RESOLUTION WAIVING RIGHT TO REVIEW THE FINAL PLAT OF "WERLING'S FIRST ADDITION", CEDAR COUNTY, IOWA

WHEREAS a Final Plat of Werling's First Addition in Cedar County, Iowa, lying within two miles of the Corporate Boundary of the City of Tipton, Iowa, has been filed with the City Manager; and

WHEREAS the provisions of Iowa Code Section 354.9(2), incorporated in the Code of Ordinances, Tipton, Iowa (the "City Code") by reference in Section 170.03 thereof, provides the City may, by resolution, waive it's right to review extraterritorial subdivision plats; and

WHEREAS the Final Plat pertains to land, which although situated within two miles of the City's boundaries (i.e. approximately 0.82 mile away), the current and anticipated impacts of property within the Final Plat on the City are negligible.

NOW THEREFORE, BE IT RESOLVED by the Tipton City Council that the City hereby waives its right to review the Final Plat of Werling's First Addition in Cedar County, Iowa, lying within two miles of the Corporation Boundary of the City of Tipton, Iowa.

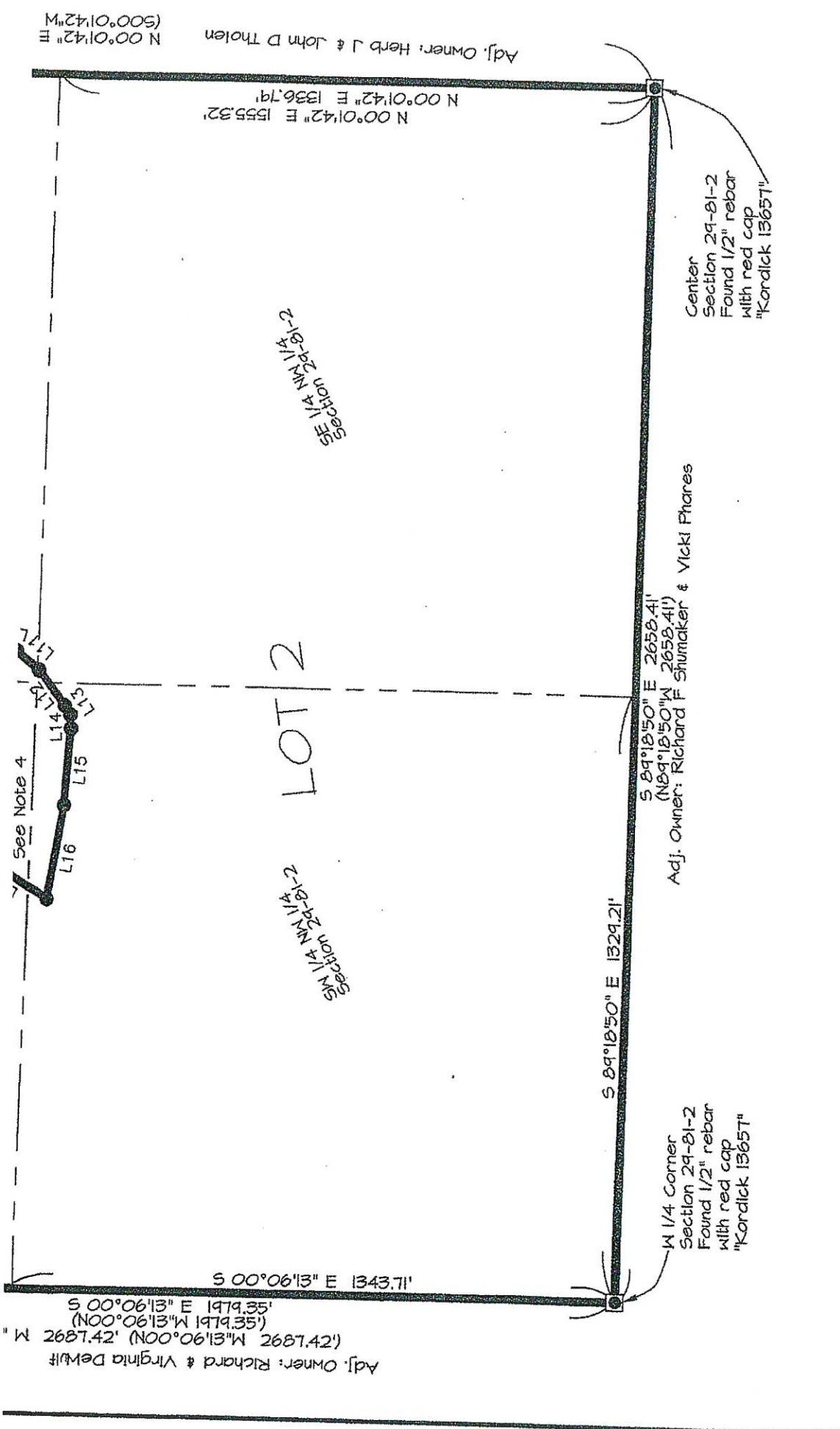
Passed and approved this ____ day of _____, 2023.

Bryan Carney, Mayor

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify tht the above is a true and correct copy of Resolution No. _____ which was passes by the Tipton City Council on this ____ day of _____, 2023.

Amy Lenz, City Clerk



Adj. Owner: Richard & Virginia DeWitt
 (267.892' M, 190.000' N) 271.892' M
 (197.935' M, 190.000' N) 267.892' M
 (197.935' E, 190.000' N) 267.892' M

Adj. Owner: Herb J & John D Tholen
 (1555.32' E, 01'42\"/>

W 1/4 Corner
 Section 29-81-2
 Found 1/2" rebar
 with red cap
 "Kordick 1365T"

Adj. Owner: Richard F Shumaker & Vicki Phares

Center
 Section 29-81-2
 Found 1/2" rebar
 with red cap
 "Kordick 1365T"



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Richard M. Kordick
 Richard M. Kordick
 License number 13657
 My license renewal date is December 31, 2023.
 Pages or sheets covered by this seal: 1 and 2 of 2

Date:	5/25/23
Job No.:	23021
Scale:	1"=300'
Sht No.:	1 of 2
FINAL PLAT	
Kordick Surveying & Engineering 689 185th Street Tipton, Iowa 52772 (563) 432-6424	

0 300
 Date of Survey: 5/2/23

RESOLUTION NO. 071023B

RESOLUTION TO ASSESS NUISANCE CHARGE DUE
TO NON-PAYMENT BY PROPERTY OWNER

WHEREAS, the City of Tipton, Iowa has provided mowing & trimming services for properties within the City of Tipton, and

WHEREAS, the Utility Billing Clerks billed the subject property owner and the City was never paid, and

WHEREAS, the Finance Director has presented the City Council with a list of costs for services that have not been paid by the subject property owner.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tipton, Iowa, that the following property owner and costs have hereby been reviewed and approved by this Council and that the Finance Director is hereby directed to file this resolution with the Cedar County Treasurer and to request these costs be collected with and in the same manner as the property taxes paid by the property owner as provided in Section 384.2 Code of Iowa:

<u>Owner/Property</u>	<u>PIN</u>	<u>Legal Description</u>	<u>For</u>	<u>Costs</u>
Morden, Dustin	0480-07-31-310-007-0	NW IMP W ½ LOTS 23& 24 BLK 4	Mowing & Trimming Service	\$87.00

PASSED AND APPROVED this 10th day of July 2023.

Bryan Carney, Mayor

ATTEST: _____
Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution _____ which was passed by the Tipton City Council this 10th day of July 2023.

Amy Lenz, City Clerk

AGENDA ITEM

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	July 10, 2023
AGENDA ITEM:	Discussion/possible action concerning a three-year renewal with Office Machines Consultant for managed services
ACTION:	Approve, deny, or table to get more info.

SYNOPSIS:

In December 2020, Council approved a three-year term with OMC. This plan allowed for an all-inclusive managed service which included managed maintenance costs, tech service requests and labor. Attached to this synopsis are two documents that details the included services.

OMC has reviewed the services we have requested since that three-year term started and determined that the fees for the services we are receiving can be reduced from the current rate.

Our three-year term is set to expire December 15, 2023.

OMC is proposing to reduce our monthly cost from **\$2,985 a month to \$2,880 a month** for a three-year term. This is a saving of **\$1,260 annually**.

Project expenses such as computer replacements, server upgrades, wiring projects etc. would be an additional cost. The labor to do this project would be included in the current proposal so the only expenses would be the actual equipment if it is purchased through OMC.

City Staff is requesting council to make a motion to sign the three-year service contract with OMC.

PREPARED BY: MA

DATE PREPARED: 07/06/23



OFFICE MACHINE CONSULTANTS, INC.

3624 BLACKHAWK ROAD, ROCK ISLAND, IL 61201 (309) 786-5534

MANAGED SERVICES AGREEMENT

Customer

Provider

NAME City Of Tipton

NAME Office Machine Consultants

ADDRESS 407 Lynn Street

ADDRESS 3624 Blackhawk Road

CITY Tipton COUNTY Cedar County

CITY Rock Island STATE IL

STATE Ia ZIP 52772

TELEPHONE 309-786-5534

1. MANAGED SERVICES AGREEMENT Office Machine Consultants (Provider) hereby agrees to perform attached listed services for Customer, and Customer hereby agrees to pay fixed monthly sum described below.
2. TERM AND FEES This Managed Services Agreement shall have a term of 36 Months, commencing Dec. 15th 2023 and ending Dec. 15th 2026 For services provided, Customer hereby agrees to pay to Provider the sum of \$ 2880 per month plus applicable tax, beginning on the above commencement date, and the same amount on the same day of each consecutive month thereafter for the term of Managed Services Agreement, provided that the first and last monthly payment(s) totaling \$ N/A shall be paid at the time of the signing of the Managed Services Agreement. **SOW attached.**
3. This Managed Services agreement cannot be canceled or terminated except as expressly provided herein. All payments and other sums payable by Customer to Provider shall be paid to Provider at the address specified above or as Provider may hereafter direct. Customer agrees that on each payment which is not fully paid within thirty (30) days after it is due, Provider may collect a late charge in an amount equal to five percent of the payment.
4. This Managed Services Agreement will automatically renew for additional term as stated above at the same monthly amount unless Customer gives Provider written notice of cancellation of this renewal provision at least thirty (30) days before the expiration of any term. All provisions applicable to the initial term shall apply to the extended term or terms.
5. Time is of the essence in this Managed Services Agreement. Any change or modification to this Managed Services Agreement must be in writing and signed by the parties hereto. All notices shall be sent by certified mail.

The undersigned agrees to all the terms and conditions set forth above and on the reverse side hereof and acknowledges receipt of a copy of the Managed Services Agreement.

ACCEPTED ON _____ 20____ DATED _____ 20____

Office Machine Consultants, Inc

City of Tipton

PROVIDER

CUSTOMERS NAME

BY _____

BY _____

TITLE _____

TITLE _____

(Continued from reverse hereof)

6. **Limitation of Liability**

In no event shall OMC be liable to Customer for any indirect, incidental, consequential, special or punitive damages, including, without limitation, lost profits, loss of goodwill or business interruption, for any matter arising out of or related to any services or goods provided to Customer whether such liability is asserted on the basis of contract, tort or otherwise, even if OMC has been advised of the possibility of such damages by Customer. Customer's damages shall be limited to the total amount paid by the Customer to OMC under the terms of this agreement.

7. **Termination**

If Customer cancels contract, fees (including pre-paid fees) paid to date are non refundable. Notwithstanding any termination hereunder, (a) Customer shall remain liable to pay OMC the costs and fees that have accrued under this Agreement prior to the effective date of termination, and (b) all rights and duties of the parties shall survive the termination of this Agreement.

8. **Force Majeure**

OMC shall not be liable for failure to perform or for delay in performance due to causes beyond OMC reasonable control, including, without limitation, fire, explosion, flood, war, riot, embargo, labor or materials shortages, insurrections, governmental restrictions, limitation or regulations, Acts of God, or any other cause beyond OMC reasonable control. If any such event occurs, OMC shall be granted such additional time within which to perform as may be reasonably necessary under the circumstances.

9. Customer will not solicit employees for employment for private or off-site service after, on, or before normal business hours.

10. Customer agrees to pay, when due, all taxes on or relating to this Agreement.

11. The failure of Customer to pay payment within thirty (30) days after the date on which same shall become due, or any breach or failure of Customer to observe or perform any of its other obligations hereunder shall constitute defaults on the part of Customer. Upon the occurrence of any such default, Provider may, at its option, do any or all of the following:

- (I) accelerate the balance of payments and other sums due hereunder, thereby requiring prepayment of this Managed Services Agreement with all payments and other sums due and payable forthwith;
- (II) terminate this Managed Services Agreement;
- (III) recover from Customer as liquidated damages for the default of this Managed Services Agreement and not as a penalty, an amount equal to all unpaid payments and other sums due hereunder; and three months payments; and
- (IV) pursue any other remedy at law or equity.

In all cases of default, Customer shall also be liable for all costs and expenses incurred by Provider on account of such default and while enforcing any remedy including court costs and reasonable attorneys' fees. The rights granted Provider herein shall be cumulative and action upon one shall not be deemed to constitute an election or waiver of the other rights of action, or any other right to which Provider may be entitled.

12. **Miscellany**

All software must be owned or licensed by Customer. OMC will only support the software and hardware owned or licensed by the Customer. This Agreement constitutes the entire understanding between the parties. Only an instrument in writing signed by both parties can modify the terms of this agreement. A waiver of a breach of any of the provisions of this Agreement shall not be construed as a continuing waiver of other breaches of the same or other provisions hereof. It is intended that each paragraph of this Agreement shall be viewed as separate and divisible, and in the event that any paragraph shall be held to be invalid, the remaining paragraphs shall continue to be in full force and effect. This Agreement shall be binding on, and inure to the benefit of, the parties' heirs, successors, assigns, and personal representatives. This Agreement shall be governed by the laws of the State of Illinois and the venue for all disputes shall be in the state courts located in Rock Island County or the federal courts located in Rock Island, Illinois.

City of Tipton

OMC Managed Services/SOW

The Goal of OMC's Managed Services is to be proactive about the health of your office technology. When you pay for labor by the hour; you're not going to call until there is major problem; that means down time while the issue is resolved. We don't want your people to be without the tools they need to be successful. With managed services from OMC, we are going to be actively monitoring your systems to find and solve issues, often before they cause extensive, time consuming interruptions.

Support: We are here to help. Call us for unlimited support for all the following listed services.

Help Desk Support: Placing a call to the OMC Help Desk allows you to speak directly with a technician and describe the problem at hand. In most cases, the technician is able to remotely access your PC and resolve the issue, saving you time and money. **24x7x365 monitoring.**

On-site Support Services: When on-site technical assistance is needed, OMC will dispatch an IT expert to your location. **Job Sheets signed off on services rendered.**

Software Supported: Your main software program. All Microsoft Office products, all standard email programs, all standard internet web browsers, and all current windows packages. **Reports of services updated on a regular basis will be provided.**

Security: You can't take security for granted these days with competitors, hackers, viruses, and spyware everywhere you turn. Let us manage your workstation security for you. **Reports will also be provided.**

Anti-Virus: OMC provides VIPRE Anti-Virus. It is PC Mag 4 Star top rated anti-virus. It will screen for viruses and manage the removal of all virus files. We can also use your current program if desired.

Anti-Spyware: The internet is full of trackers, profilers, and pop-ups. Get all the use of the internet without all the potential problems.

Software Patch Management: We'll keep all your supported software products listed above up to date with the current service packs and security patches.

Management: OMC has the resources and expertise to keep your workstations operating at their best so your people will be as efficient as possible. **Reports related to the management of your workstations will be provided on a semiannual basis.**

Labtech: This powerful tool has the ability to remotely detect and fix issues on your workstations and servers in the background while you work.

Proactive Maintenance: Management of all your workstations and server: anti-virus, spyware, Microsoft Security Updates and service packs, hard drive cleaning and management.

Asset Management Reports: This report details all hardware and software locations, versions, updates, issues, and suggested resolutions.

System Inventory Management: In addition to keeping track of hardware, software and updating versions, let us be your partner in identifying, removing, and replacing outdated, inefficient, and problem, software, hardware, and processes.

Disaster Recovery as a Service: We specialize in making sure you are prepared for any situation that may arise, from the everyday issues to major disaster recovery. We are here to make sure you are up and running again as quickly as possible. **All DRaaS systems will be true tested on an a fixed basis for continuity.** Backups are ported to OMC's Secure Data Center & cloud based service as well.

Data Back-up: Data is the life-blood of any company. OMC will set up a data back-up system that will insure your data will be protected. Then we will monitor the data back-up system to make sure it is functioning properly.

Disaster Recovery: If you ever have a server failure OMC is ready to help replace all that data and get you up and running. Data restore is an included service and there are no additional labor expenses during normal business hours. **This will be a tested process.**

Corporate Services: Managed Services isn't just about hardware and support, we want to make your office technology and technology processes run as efficiently as possible. **Annual discussions of long term planning and solutions will aid in your technology updates.**

Vendor Management: Let us handle the support calls and updates to your main ERP software for you. We have the expertise to solve your software problems, saving you time.

Consulting: OMC is here to act as your trusted advisor for all your IT and equipment needs. OMC will attend meetings with the management team to help shape a strategic corporate vision and plan technology investments.

Agreement: This is a 3-year agreement. We believe that agreement is secondary; we want all our business partners to be satisfied to the point of recommendation.

Budgeting: One flat monthly investment covers all your IT needs, excluding special projects. Allowing you to set a technology budget that you can stick to and there are no subscription renewals. There are also no drive time fees and no extra labor fees for covered services during 8-5 M-F hours. OMC best rate for Projects.

48 Devices to include 4 virtual servers with various P/C's & Laptops. All network infrastructure devices that are server related. Management of switches, firewalls, routers, UPC's, Wireless. Hardware not purchased thru OMC could result in additional setup fees.

\$2880

AGENDA ITEM

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:7/10/2023

AGENDA ITEM: Streetlights

ACTION: Discussion and Possible Approval

SYNOPSIS: I am proposing the purchase of decorative Led streetlights that will match the existing downtown streetlights and meet the DOT specs. These will be for the northwest corner of south and cedar (Tiger Mart) going north to the intersection of Cedar and 2nd, this will consist of seven (7) poles. This will be the first and most expensive of two (2) streetlight discussions for the Highway 38 project. The cost of these decorative streetlight poles are at \$76,484.10 with a lead time of 130 days.

These decorative poles are quoted without the Christmas snowflake holder, the banner arms, and the electrical outlets. I have reached back out to Holophane to possibly add these, and they are working on getting the extra costs for those items. If the council would like these extras, then there would be an additional amount to the quote. I am hopeful that they will have those costs to me before the meeting so I may share that info with you.

BUDGET ITEM: Yes, in CIP

RESPONSIBLE DEPARTMENT: Electric

MAYOR/COUNCIL ACTION: Discussion and Possible Approval

ATTACHMENTS: yes

PREPARED BY: Jon Walsh

DATE PREPARED: 7/6/2023

AGENDA ITEM:

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	07/10/2023
AGENDA ITEM:	Discussion and possible action concerning the Gas & Electric purchase adjustment rate
ACTION:	Motion to Approve, Deny or Table

SYNOPSIS:

Two years ago, the Country was impacted by a five day stretch of extreme cold weather. This had a significant financial impact on both the Gas and Electric resources. In March 2021, Council approved an energy cost adjustment for both utilities that would help repay the deficit both utilities faced. The hope was that this could be paid back within two years. City Administration as well as the Gas and Electric Superintendents have been reviewing the numbers and there is still a shortage in both departments. As of 5/2023 the shortages were:

Gas Deficit	Amount Recouped through 5/2023	Remaining Deficit
\$ 839,456.00	\$ 569,862.59	\$ 269,593.41

Electric Deficit	Amount Recouped through 5/2023	Remaining Deficit
\$ 231,306.00	\$ 113,442.59	\$ 117,863.41

City staff notified the Mayor & City Council of two potential options:

- 1) Allow for an extension to continue the repayment option until the deficit has been fully repaid or
- 2) Stop both repayment plans and the City will have to absorb the remaining deficit

Committee members from the Utility committee have recommended option #1 allowing for an extension to occur until the deficit has been fully repaid. Based off history, this could be another year for gas and possibly two for electric. These are estimates though and will vary based on actual usage.

Once the deficit is fully repaid, the charges will be removed from the utility bills.

PREPARED BY: BW/VP/DL/JW/MA

DATE PREPARED: 07/06/23

