

**City of Tipton, Iowa**

**Meeting:** Tipton City Council Meeting  
**Place:** Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772  
**Date/Time:** Monday, December 20, 2021, 5:30 p.m.  
**Web Page:** [www.tiptoniowa.org](http://www.tiptoniowa.org)  
**Posted:** Friday, December 17, 2021 (Front door of City Hall & City Website)

**Go to Meeting link:**

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/840977285>

**You can also dial in using your phone.**

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(571\) 317-3129](tel:+15713173129)

**Access Code:** 840-977-285

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**Mayor:** Bryan Carney

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<b>Council at Large:</b>	Abby Cummins-VanScoy	<b>Council At Large:</b>	Jason Paustian
<b>Council Ward #1</b>	Ron Hembry	<b>Council Ward #2</b>	Mike Helm
<b>Council Ward #3</b>	Tim McNeill	<b>City Attorney:</b>	Lynch Dallas, P.C.
<b>City Manager:</b>	Brian Wagner	<b>Gas Utilities Supt:</b>	Adam Fitch
<b>Finance Director:</b>	Melissa Armstrong	<b>Electric Utilities Supt:</b>	Floyd Taber
<b>City Clerk:</b>	Amy Lenz	<b>Water &amp; Sewer Supt:</b>	Brian Brennan
<b>Dir. Of Public Works:</b>	Steve Nash	<b>Ambulance Svc Dir:</b>	Brad Ratliff
<b>Police Chief:</b>	Lisa DuFour	<b>Economic Dev. Dir.</b>	Linda Beck
<b>Park &amp; Recreation:</b>	Adam Spangler	<b>Library Director:</b>	Denise Smith

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- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Agenda Additions/Agenda Approval
- E. Communications:

If you wish to address the City Council regarding an issue, whether on the agenda or something not on the agenda, please approach the lectern at this time and give your name and address for the public record before discussing your item. Scheduled communications are allowed to speak up to five minutes. Unscheduled communications are allowed to speak up to three minutes.

**F. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval – Special Council Meeting Minutes, December 2, 2021
2. Approval – Council Meeting Minutes, December 6, 2021
3. Approval – Investment and Treasurer’s Report, November 2021

4. Approval – Downtown Revitalization Incentive Program (DRIP) Reimbursement, Sally Groves, DBA: The Rickery, 116 West 5<sup>th</sup> Street, \$7,500
5. Approval – Garbage Exemption, John Prickett, 102 Cedar Street
6. Approval – Liquor License, The Rickery Bourbon Bar, 116 West 5<sup>th</sup> Street
7. Approval – Proposal to renew the City’s contract with Postal Source
8. Approval – Claims Register which includes claims paid under current Purchase Policy

**G. Public Hearing**

1. Public hearing concerning an ordinance amending Chapter 6, City Elections; Subsection 6.07, Wards; Election Precincts

**H. Old Business**

1. Discussion and possible action concerning Cedar County Coop’s request for a waiver of the City’s \$0.15 charge that was added to the natural gas rate.

**I. New Business**

1. Resolution No. 122021A: Resolution approving the FY 2023 Five-Year Capital Improvement Program and Airport Improvement Program Data Sheets
2. Discussion and possible action to approve the appraisal proposal for Daniel and Lynn Homerding property for the Airport Project
3. Resolution No. 122021B: Resolution setting Monday, January 10, 2022, as the Public Hearing date regarding the proposed plans, specifications, form of contract, and estimated cost of the Highway 38/Cedar Street Improvements
4. Resolution No. 122021C: Resolution reaffirming and approving policy against alcohol possession and use on City property.
5. Resolution No. 122021D: Resolution approving the allocation of funds to Tipton Fire and Rescue, Inc., to be done on a reimbursement basis.
6. Discussion and possible action concerning the purchase of SCBA gear for the Fire Department
7. Ordinance No. 582: An ordinance amending Title 1, Chapter 6, Subsection 7, of Tipton establishing the boundaries of the Voting Precincts
8. Resolution No. 122021E: Resolution accepting the Fiscal Year 20/21 Annual Audit

**J. Reports of Mayor/ Council/ Manager/ Department Heads**

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. Department Heads

**K. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.**

December 2, 2021  
Tipton Library  
206 Cedar Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in special session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Cummins, Hembry, McNeill, and Helm. Absent: Paustian. Also present: Wagner and Armstrong.

**Agenda:**

Motion by Cummins, second by McNeill to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**1. Closed Session:**

Pursuant to Iowa Code Chapter 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Motion by Cummins, second by Helm to adjourn from regular session to closed session at 5:33 p.m. Following the roll call vote the motion passed unanimously.

**Roll call to return to regular session:**

The council reconvened to regular session from closed session at 6:28 p.m. with the following named Council member's present: Helm, Hembry, McNeill, and Cummins. Motion by Cummins, second by McNeill to reconvene to regular session from closed session. Following the roll call vote the motion passed unanimously.

**2. Action Resulting from Closed Session**

Motion by Cummins, second by Helm to direct the City attorney to proceed as discussed in the closed session. Following the roll call vote the motion passed unanimously.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Cummins, second by McNeill. Following the roll call vote the motion passed unanimously.  
Meeting adjourned at 6:31 p.m.

Mayor\_\_\_\_\_

Attest:\_\_\_\_\_ Finance Director

December 6, 2021  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Hembry, McNeill, Paustian and Helm. Absent: Cummins. Also present: Wagner, Armstrong, Lenz, DuFour, B. Brennan, Ratliff, Beck, other visitors and the press.

**Agenda:**

Motion by McNeill, second by Helm to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Consent Agenda:**

Motion by McNeill, second by Helm to approve the consent agenda which includes the November 22<sup>nd</sup> Council Meeting Minutes, October 18<sup>th</sup> Library Minutes, October 2021 Library Director's Report, October/November 2021 Development Director's Report, Downtown Revitalization Incentive Program (DRIP) request, Kimberly Leitch, 118 West 5<sup>th</sup> Street second floor apartment, Downtown Revitalization Incentive Program (DRIP) reimbursement, Lee Beine, DBA: Beine and Abel Law Firm, 419 Cedar Street, in the amount of \$7,500, Pay Application No. 1, North Avenue Water Main Improvements, to Triple B Construction in the amount of \$112,022.58, Garbage Exemption for Brian King at 104 Meridian Street, Liquor License Renewal for Cedar Lanes, and the following claims list. Following the roll call vote the motion passed unanimously.

ABM EQUIPMENT LLC	OPERATING SUPPLIES	487.50
ACTION SEWER & SEPTIC SERV	SEWER CAMERA ON NORTH AVENUE	1258.90
AFLAC	AFLAC AFTER TAX PY W/HOLDING	618.81
ALTEC INDUSTRIES INC	REPAIR PARTS #6	885.28
APPARATUS TESTING SERVICES	ANNUAL FIRE PUMP CERTIFICATION	1495.00
AT&T MOBILITY	WIRELESS	247.15
AUCA CHICAGO LOCKBOX	MATS	151.88
AXA EQUI-VEST PROCESSING O	DEF. COMP PRETAX	485.00
BAKER & TAYLOR	BOOKS	150.66
BANLEACO	COPIERS CONTRACT	105.60
BARRON MOTOR SUPPLY	REPAIR PARTS #29	34.55
BLUE CROSS/BLUE SHIELD	ADJUSTMENTS, COBRA	2328.00
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	1132.97
CAPITAL ONE	OFFICE SUPPLIES	8.12
CINTAS LOC	UNIFORMS	741.85
CITY OF MECHANICSVILLE	ALS SUPPORT	200.00
CITY OF TIPTON FUNDS	ADMINISTRATIVE SERVICES	298251.39
CITY OF TIPTON-REVOLVING C	CENTRAL GARAGE	23589.97
CITY UTILITIES	CITY UTILITIES	13027.87
COLLECTION SERVICES CENTER	CHILD SUPPORT	96.73
COMPASS MINERALS AMERICA I	47.33 TONS ROAD SALT	3706.41
COPY SYSTEMS	BASE CHARGE	75.40
DR DARLENE A EHLERS	DEC RENT	500.00
ELECTRICAL ENGINEERING & E	BLDG MAINT SUPPLIES	287.15
ERIC STORJOHANN	2 BURIALS	1350.00

FAMILY FOODS	MISC SUPPLIES	89.22
GARDEN & ASSOCIATES INC	MULBERRY STREET	763.50
HARRY'S CUSTOM TROPHIES	PLAQUE FOR DON ROSENOW	365.00
HASTY AWARDS	56 MEDALS	138.35
HAWKINS INC	CHEMICALS	1146.14
I.R.S.	FEDERAL WITHHOLDING	21031.62
IOWA ONE CALL	LOCATES	66.60
IOWA UTILITIES BOARD	GAS ASSESSMENT	1525.00
IPERS	IPERS WITHHOLDING, FIRE	12792.02
JOHNSON COUNTY AMBULANCE S	ALS INTERCEPT	800.00
KIECK'S CAREER APPAREL AND	BADGES	427.05
LECTRONICS INC	ALARM SERVICE	120.00
LEXIPOL	ONLINE TRAINING	2347.00
LINDE GAS & EQUIPMENT INC	OXYGEN	502.33
LYNCH'S EXCAVATING INC	WATER MAIN REPAIR CEDAR STREET	1675.00
MANATTS INC	CONCRETE FOR POLE PILE	2427.32
MARCIA MEYERS	DEC RENT	600.00
MH EQUIPMENT CO	REPAIR PARTS #21	430.99
MIDAMERICAN ENERGY COMPANY	DECEMBER CASH REQUEST	69000.00
MIDWEST CONCRETE INC	PAY APP NO 2	273157.90
MIKE FOGG CONSTRUCTION	INSTALL HEAT LINE	725.00
MISC. VENDOR	JAMES & MARITA STAHLE:EASEMENT	13314.37
MITCHELL 1	WEB SUBSCRIPTION	260.80
MUNICIPAL SUPPLY INC	WATER BAY RESTOCK	2838.65
O'REILLY AUTOMOTIVE INC	SHOP SUPPLIES	12.98
O'ROURKE MOTORS INC	EXPLORER POLICE	35953.00
OFFICE EXPRESS	OFFICE SUPPLIES	559.26
OFFICE MACHINE CONSULTANTS	MANAGEMENT SERVICES	2985.00
ORIGIN DESIGN	SUNRISE ESTATES PAVING	86430.75
PCC	BILLING	3401.52
POWER PLANT COMPLIANCE	RETURN BAD CATALYSTS	342.27
PRINCIPAL	PRINCIPAL DENTAL POLICY	1734.21
R.A.D. SYSTEMS	LICENSE RENEWAL	150.00
RMB COMPANY INC	PUMP PARTS	173.05
S & S FLATWORK	STORM INTAKE MATERIALS	5375.00
SPINUTECH INC	EMAIL MARKETING	25.00
STUART C IRBY CO	METER SUPPLIES	1520.17
SUNBELT RENTALS INC	AIR COMPRESSOR RENTAL	181.27
T & M CLOTHING CO.	34 BASKETBALL SHIRTS	660.00
THERESA FOULKS	TRAVEL TRAINING	545.92
TIPTON GREENHOUSE & FLORIS	TREES & PLANTING SUPPLIES	3591.75
TREASURER, STATE OF IOWA	STATE WITHHOLDING	3327.00

TRIPLE B CONSTRUCTION CORP	PAY APP NO 5	53117.34
VAN METER INC	RELAYS	105.41
VEENSTRA & KIMM INC	NW AREA UTILITY IMPROVEMENTS	4779.44
WINDSTREAM	MONTHLY SERVICES	1017.11
WING PC	MEDICAL DIRECTOR	500.00
WOODRUFF CONSTRUCTION LLC	PAY APP NO 16	327753.30
WRIGHT LAWN CARE	CONTRACT PAY DEC 2021	358.33
ZOLL MEDICAL CORPORATION	MEDICAL SUPPLIES	172.67
** TOTAL **		1292531.80
FUND TOTALS		
001	GENERAL GOVERNMENT	93224.59
110	ROAD USE TAX FUND	66682.52
112	TRUST AND AGENCY FUND	37201.83
119	Emergency Fund	2678.58
121	LOCAL OPTION TAX	20780.67
125	TIF SPECIAL REVENUE FUND	19717.75
160	ECONOMIC/INDUSTRIAL DEV	10693.37
192	FIRE ENTERPRISE TRUST	2083.33
303	WASTEWATER PROJECT	327753.30
317	HWY 38 PROJCT	358716.15
600	WATER OPERATING	17784.36
610	WASTEWATER/AKA SEWER REV	51826.41
630	ELECTRIC OPERATING	171376.07
640	GAS OPERATING	25471.13
660	AIRPORT OPERATING	1201.18
670	GARBAGE COLLECTION	15456.18
740	STORM WATER	1755.33
810	CENTRAL GARAGE	40521.47
835	ADMINISTRATIVE SERVICES	2860.39
860	PAYROLL ACCOUNT	24747.19
GRAND TOTAL		1292531.80

Payroll Amount for November 2021

\$185,930.07

**Council Business:**

1. Resolution No. 120621A: Resolution to assess nuisance charge due to non-payment by property owner. Motion by Hembry, second by McNeill to approve Resolution No. 120621A, the resolution to assess nuisance due to non-payment by property owner. Following the roll call vote the motion passed unanimously.

2. Tipton Home Loan Fund, Julie Roman, 100 East 7<sup>th</sup> Street, \$10,000  
Motion by Hembry, second by Helm to approve a Tipton Home Loan Fund for Julie Roman at 100 East 7<sup>th</sup> Street in the amount of \$10,000. Following the roll call vote the motion passed unanimously.

3. FY 22-23 Proposed Budget Schedule

Motion by McNeill, second by Helm to approve the FY 22-23 Proposed Budget Schedule. Following the roll call vote the motion passed unanimously.

4. Purchase of an inflatable patient lift for the ambulance service.

Motion by Hembry, second by Helm to approve the purchase of an inflatable patient lift for the ambulance service, in the amount of \$5,400. The Cedar County Foundation Grant covers \$4,000, and the remainder of the cost will be paid by donations. Following the roll call vote the motion passed unanimously.

5. Mayoral appointment of Beau Holub to the Zoning Board of Adjustments

Motion by McNeill, second by Hembry to accept the mayoral appointment of Beau Holub to the Zoning Board of Adjustments. Following the roll call vote the motion passed unanimously.

6. Closed Session:

Pursuant to Iowa Code Chapter 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Motion by McNeill, second by Hembry to adjourn from regular session to closed session at 5:41 p.m. Following the roll call vote the motion passed unanimously.

**Roll call to return to regular session:**

The council reconvened to regular session from closed session at 5:51 p.m. with the following named Council member's present: Paustian, Helm, Hembry, and McNeill. Absent: Cummins. Motion by McNeill, second by Paustian to reconvene to regular session from closed session. Following the roll call vote the motion passed unanimously.

7. Action Resulting from Closed Session

Motion by McNeill second by Paustian to direct the City attorney to proceed as discussed in the closed session. Following the roll call vote the motion passed unanimously.

**Reports of Mayor/Council/Manager/Department Heads**

1. Water/Wastewater Superintendent Brennan stated that the baffle curtain at the lagoon that was just installed six to eight weeks ago was damaged from the wind. Brennan will start looking into getting it replaced.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by McNeill, second by Hembry. Following the roll call vote the motion passed unanimously. Meeting adjourned at 5:54 p.m.

Mayor\_\_\_\_\_

Attest:\_\_\_\_\_
City Clerk

**REVENUE RECEIVED**

**October, 2021**

Table with 2 columns: Category and Amount. Rows include Property Taxes (721,174.12), Local Option Sales Tax (29,416.41), Licenses & Permits (875.00), Use of Money and Property (27,306.23), Intergovernmental (233,715.02), Charge for Services (694,175.29), Special Assessment (0.00), Miscellaneous (88,399.93), Sale of Fixed Assets (0.00), and TOTAL (\$1,795,062.00).



**City of Tipton**  
**MTD Treasurers Report**  
**As of November 30, 2021**

FUND	BEGINNING	M-T-D	A/R NET	M-T-D	A/P	ENDING	Y-T-D	BALANCE	Ending Cash Bal
	CASH BALANCE	REVENUES	CHANGE	EXPENSES	CHANGE	CASH BALANCE	INVESTMENTS	WITH INVESTMENTS	
001-GENERAL GOVERNMENT	429,236.68	242,442.75	0	221,216.49	11.62	450,474.56	313,110.59	763,585.15	6,647,804.51
110-ROAD USE TAX FUND	-103,105.92	27,685.21	0	65,984.11	0	-141,404.82	135,161.90	-6,242.92	-6,149.06
112-TRUST AND AGENCY FUND	97,515.74	17,949.29	0	37,201.83	0	78,263.20	0	78,263.20	299,441.39
119-Emergency Fund	7,342.26	1,334.93	0	2,678.58	0	5,998.61	0	5,998.61	0
121-LOCAL OPTION TAX	219,476.90	92,191.75	0	18,519.67	0	293,148.98	0	293,148.98	0
125-THE SPECIAL REVENUE FUND	138,864.34	11,016.71	0	19,717.75	0	130,163.30	82,331.83	212,495.13	0
160-ECONOMIC/INDUSTRIAL DEVEL	364,607.55	11,970.58	0	10,693.37	0	365,884.76	13,700.90	379,585.66	0
168-AQUATIC CENTER CAMPAIGN F	-576,279.12	0	0	0	0	-576,279.12	0	-576,279.12	0
189-LIBRARY TRUST FUND	13,270.38	30.89	0	0	0	13,301.27	0	13,301.27	0
190-P S SHARE FUND	38,174.79	452.23	0	0	0	38,627.02	0	38,627.02	0
192-FIRE ENTERPRISE TRUST	118,327.38	25,119.00	0	2,083.33	0	141,363.05	0	141,363.05	0
202-ELECTRIC REVENUE BONDS	298,340.73	17,627.84	0	2,665.00	0	313,303.57	0	313,303.57	0
203-06 ELECTRIC SUBSTATION RE	585,498.16	19,134.69	0	18,900.00	0	585,732.85	0	585,732.85	0
208-WW/SEWER REVENUE BOND SIN	241,308.11	34,856.72	0	0	0	276,164.83	0	276,164.83	0
214-GO CP BONDS SERIES 2011A	72,471.80	14,654.69	0	6,515.00	0	80,611.49	0	80,611.49	0
216-GO CP BONDS SERIES 2011B	35,570.29	8,334.31	0	2,208.75	0	41,695.85	0	41,695.85	0
218-GO CP BONDS SERIES 2011C	113,052.73	9,524.30	0	1,760.00	0	120,817.03	0	120,817.03	0
220-GO BONDS 2013 DEBT SRVC	34,174.95	8,250.95	0	1,710.00	0	40,715.90	0	40,715.90	0
222-GO BOND 2015 DEBT SERVICE	128,183.02	6,303.06	0	6,812.50	0	127,673.58	0	127,673.58	0
224-GO BOND DEBT SERVICE	101,612.68	10,108.53	0	18,776.25	0	92,944.96	0	92,944.96	0
226-GO BOND SERIES 2021	303,841.00	0	0	9,654.84	0	-9,954.84	0	-9,954.84	0
303-WASTEWATER PROJECT	303,841.00	22,119.89	0	330,534.80	0	-4,573.90	0	-4,573.90	0
316-GO 2021 CP	1,365,336.15	255.73	0	0	0	1,365,591.88	0	1,365,591.88	0
317-HWY 38 PROJCT	-318,263.56	339,164.46	0	273,501.90	0	-252,601.00	0	-252,601.00	0
318-ARPA 2021	240,194.93	849.73	0	0	0	241,044.66	0	241,044.66	0
500-CEMETERY TRUST FUND	9,000.00	300	0	0	0	9,300.00	104,430.38	113,730.38	0
600-WATER OPERATING	689,235.13	59,653.74	0	31,822.41	0	717,066.46	0	717,066.46	0
610-WASTEWATER/AKA SEWER REVE	-32,538.62	53,353.05	0	62,269.55	0	-41,455.12	223,004.97	181,549.85	0
630-ELECTRIC OPERATING	926,895.58	469,682.11	300	383,318.42	0	1,012,959.27	340,424.97	1,353,384.24	0
631-ELECTRIC DEVELOPMENT	-16,618.19	0	0	0	0	-16,618.19	0	-16,618.19	0
632-ELECTRIC RENEWAL/REPLACEM	391,396.48	73.31	0	0	0	391,469.79	0	391,469.79	0
633-ELECTRIC RESERVE	283,493.90	53.1	0	0	0	283,547.00	145,837.20	429,384.20	0
634-ELECTRIC BOND/JNT RESERVE	114,805.07	21.5	0	0	0	114,826.57	167,039.42	281,865.99	0
640-GAS OPERATING	-244,781.71	53,693.68	0	98,539.89	0	-289,627.92	0	-289,627.92	0
641-GAS D.E.I.	5,536.41	1.04	0	0	0	5,537.45	11,058.40	16,595.85	0
642-GAS RESERVE	-15,250.03	0	0	0	0	-15,250.03	0	-15,250.03	0
660-AIRPORT OPERATING	11,567.87	2,899.00	0	1,508.84	0	12,958.03	0	12,958.03	0
670-GARBAGE COLLECTION	165,691.38	53,875.66	0	50,387.23	0	169,179.81	0	169,179.81	0
740-STORM WATER	246,670.91	9,404.03	0	2,598.70	0	253,476.24	0	253,476.24	0
810-CENTRAL GARAGE	95,333.36	31,489.09	0	45,366.52	0	81,455.93	0	81,455.93	0
820-PSF HEALTH INSURANCE	63,764.90	7,080.61	0	8,669.03	0	62,176.48	0	62,176.48	0
835-ADMINISTRATIVE SERVICES	-12,138.53	39,498.09	0	19,510.03	0	7,849.53	0	7,849.53	0
860-PAYROLL ACCOUNT	1,269.72	0	0	0	34.21	1,303.93	0	1,303.93	0
950-ELECTRIC METER DEPOSITS	3,116.57	525.48	0	1,095.00	0	2,547.05	11,058.40	13,605.45	0
951-WATER METER DEPOSITS	2,832.47	200.5	0	350	0	2,682.97	0	2,682.97	0
952-GAS METER DEPOSITS	10,122.50	401.73	0	1,300.00	0	9,224.23	0	9,224.23	0
GRAND TOTAL	6,647,857.15	1,703,583.96	300	1,757,869.79	45.83	6,593,317.15	1,547,158.96	8,140,476.11	6,647,804.51

O/S Deposits  
O/S Checks  
Bank Balance

6,647,804.51  
-6,149.06  
299,441.39  
6,941,096.84



CITY OF TIPTON  
 FUND BALANCE REPORT  
 AS OF: NOVEMBER 30TH, 2021

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
001-GENERAL GOVERNMENT	446,153.48CR	1,426,030.86CR	1,441,092.81	431,091.53CR
110-ROAD USE TAX FUND	318,306.94CR	195,825.83CR	520,375.69	6,242.92
112-TRUST AND AGENCY FUND	40,339.49CR	223,932.90CR	186,009.19	78,263.20CR
119-Emergency Fund	3,189.33CR	16,202.22CR	13,392.94	5,998.61CR
121-LOCAL OPTION TAX	208,261.85CR	209,061.66CR	124,174.53	293,148.98CR
125-TIF SPECIAL REVENUE FUND	156,325.86CR	154,758.02CR	98,588.75	212,495.13CR
160-ECONOMIC/INDUSTRIAL DEVEL	398,808.64CR	58,516.79CR	77,739.77	379,585.66CR
168-AQUATIC CENTER CAMPAIGN F	576,279.12	0.00	0.00	576,279.12
189-LIBRARY TRUST FUND	11,332.38CR	1,968.89CR	0.00	13,301.27CR
190-P S SHARE FUND	37,175.86CR	1,451.16CR	0.00	38,627.02CR
192-FIRE ENTERPRISE TRUST	110,880.39CR	40,899.35CR	10,416.69	141,363.05CR
202-ELECTRIC REVENUE BONDS	227,856.24CR	88,112.33CR	2,665.00	313,303.57CR
203-06 ELECTRIC SUBSTATION RE	508,971.95CR	95,660.90CR	18,900.00	585,732.85CR
208-WW/SEWER REVENUE BOND SIN	101,944.40CR	174,220.43CR	0.00	276,164.83CR
208-WW/SEWER REVENUE BOND SIN	101,944.40CR	174,220.43CR	0.00	276,164.83CR
214-GO CP BONDS SERIES 2011A	11,253.67	98,380.16CR	6,515.00	80,611.49CR
216-GO CP BONDS SERIES 2011B	2,246.89CR	41,657.71CR	2,208.75	41,695.85CR
218-GO CP BONDS SERIES 2011C	74,970.71CR	47,606.32CR	1,760.00	120,817.03CR
220-GO BONDS 2013 DEBT SRVC	1,185.16CR	41,240.74CR	1,710.00	40,715.90CR
222-GO BOND 2015 DEBT SERVICE	86,102.62CR	48,383.46CR	6,812.50	127,673.58CR
224-GO BOND DEBT SERVICE	28,687.82CR	83,033.39CR	18,776.25	92,944.96CR
226-GO BOND SERIES 2021	300.00	0.00	9,654.84	9,954.84
203-WASTEWATER PROJECT	238,473.00CR	995,516.68CR	1,238,563.58	4,573.90
16-GO 2021 CP	1,460,357.53CR	1,334.35CR	96,100.00	1,365,591.88CR
17-HWY 38 PROJCT	105,905.50	471,425.21CR	618,120.71	252,601.00
18-ARPA 2021	0.00	241,044.66CR	0.00	241,044.66CR
00-CEMETERY TRUST FUND	112,170.23CR	1,560.15CR	0.00	113,730.38CR
00-WATER OPERATING	807,391.72CR	292,966.10CR	383,291.39	717,066.43CR
10-WASTEWATER/AKA SEWER REVE	281,135.08CR	251,083.88CR	350,668.88	181,550.08CR
30-ELECTRIC OPERATING	1,095,233.72CR	2,318,668.40CR	2,062,268.44	1,351,633.68CR
31-ELECTRIC DEVELOPMENT	8,971.57CR	3.57CR	25,593.33	16,618.19
32-ELECTRIC RENEWAL/REPLACEM	391,096.50CR	373.29CR	0.00	391,469.79CR
33-ELECTRIC RESERVE	428,993.28CR	390.92CR	0.00	429,384.20CR
34-ELECTRIC BOND/INT RESERVE	281,420.35CR	445.64CR	0.00	281,865.99CR
40-GAS OPERATING	121,420.47	264,798.77CR	433,006.24	289,627.94
41-GAS D.E.I.	16,554.64CR	41.21CR	0.00	16,595.85CR
42-GAS RESERVE	15,250.03	0.00	0.00	15,250.03
60-AIRPORT OPERATING	2,019.51	194,450.03CR	179,472.49	12,958.03CR
70-GARBAGE COLLECTION	166,774.65CR	254,437.43CR	252,031.97	169,180.11CR
40-STORM WATER	225,461.22CR	43,123.93CR	15,108.91	253,476.24CR
10-CENTRAL GARAGE	99,915.21CR	152,751.07CR	171,210.35	81,455.93CR
20-PSF HEALTH INSURANCE	77,041.35CR	33,551.64CR	48,416.51	62,176.48CR
35-ADMINISTRATIVE SERVICES	10,885.72CR	151,692.44CR	154,728.63	7,849.53CR
50-PAYROLL ACCOUNT	1,305.19CR	0.00	0.00	1,305.19CR
50-ELECTRIC METER DEPOSITS	13,291.60CR	3,868.85CR	3,555.00	13,605.45CR

CITY OF TIPTON  
FUND BALANCE REPORT  
AS OF: NOVEMBER 30TH, 2021

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
951-WATER METER DEPOSITS	2,345.35CR	1,492.62CR	1,155.00	2,682.97CR
952-GAS METER DEPOSITS	<u>9,314.91CR</u>	<u>2,664.32CR</u>	<u>2,755.00</u>	<u>9,224.23CR</u>
GRAND TOTAL FUND BALANCE	<u>7,760,388.93CR</u>	<u>8,898,848.71CR</u>	<u>8,576,839.14</u>	<u>8,082,398.50CR</u>

\*\*\* END OF REPORT \*\*\*

CITY OF TIPTON  
REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2021

% OF YEAR COMPLETED: 41.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>1-GENERAL GOVERNMENT</u>							
TOTAL REVENUE	3,863,977.81	1,610,100.93	3,130,628.17	242,442.75	1,426,030.86	1,704,597.31	45.55
TOTAL EXPENDITURES	<u>4,074,469.42</u>	<u>1,748,367.18</u>	<u>3,327,826.69</u>	<u>221,216.49</u>	<u>1,441,092.81</u>	<u>1,886,733.88</u>	<u>43.30</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 210,491.61)	( 138,266.25)	( 197,198.52)	21,226.26	( 15,061.95)	( 182,136.57)	7.64
<u>0-ROAD USE TAX FUND</u>							
TOTAL REVENUE	401,407.74	203,062.32	400,551.46	27,685.21	195,825.83	204,725.63	48.89
TOTAL EXPENDITURES	<u>401,407.74</u>	<u>251,147.67</u>	<u>504,590.70</u>	<u>65,984.11</u>	<u>520,375.69</u>	<u>15,784.99</u>	<u>103.13</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 48,085.35)	( 104,039.24)	( 38,298.90)	( 324,549.86)	220,510.62	311.95
<u>2-TRUST AND AGENCY FUND</u>							
TOTAL REVENUE	424,163.00	216,312.32	446,422.00	17,949.29	223,932.90	222,489.10	50.16
TOTAL EXPENDITURES	<u>424,163.00</u>	<u>176,734.56</u>	<u>446,422.00</u>	<u>37,201.83</u>	<u>186,009.19</u>	<u>260,412.81</u>	<u>41.67</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	39,577.76	0.00	( 19,252.54)	37,923.71	( 37,923.71)	0.00
<u>9-Emergency Fund</u>							
TOTAL REVENUE	32,271.00	16,490.21	32,143.00	1,334.93	16,202.22	15,940.78	50.41
TOTAL EXPENDITURES	<u>32,271.00</u>	<u>13,446.25</u>	<u>32,143.00</u>	<u>2,678.58</u>	<u>13,392.94</u>	<u>18,750.06</u>	<u>41.67</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	3,043.96	0.00	( 1,343.65)	2,809.28	( 2,809.28)	0.00
<u>1-LOCAL OPTION TAX</u>							
TOTAL REVENUE	279,445.00	185,121.64	290,000.00	92,191.75	209,061.66	80,938.34	72.09
TOTAL EXPENDITURES	<u>329,072.00</u>	<u>160,527.64</u>	<u>222,236.00</u>	<u>18,519.67</u>	<u>124,174.53</u>	<u>98,061.47</u>	<u>55.88</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 49,627.00)	24,594.00	67,764.00	73,672.08	84,887.13	( 17,123.13)	125.27
<u>3-TIF SPECIAL REVENUE FUND</u>							
TOTAL REVENUE	239,048.00	121,194.83	308,726.00	11,016.71	154,758.02	153,967.98	50.13
TOTAL EXPENDITURES	<u>239,048.00</u>	<u>45,547.94</u>	<u>308,726.00</u>	<u>19,717.75</u>	<u>98,588.75</u>	<u>210,137.25</u>	<u>31.93</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	75,646.89	0.00	( 8,701.04)	56,169.27	( 56,169.27)	0.00
<u>4-ECONOMIC/INDUSTRIAL DEVELOPMENT</u>							
TOTAL REVENUE	9,820.00	5,597.18	138,398.00	11,970.58	58,516.79	79,881.21	42.28
TOTAL EXPENDITURES	<u>163,511.00</u>	<u>32,500.00</u>	<u>247,809.44</u>	<u>10,693.37</u>	<u>77,739.77</u>	<u>170,069.67</u>	<u>31.37</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 153,691.00)	( 26,902.82)	( 109,411.44)	1,277.21	( 19,222.98)	( 90,188.46)	17.57
<u>5-AQUATIC CENTER CAMPAIGN FUND</u>							
<u>6-LIBRARY TRUST FUND</u>							
TOTAL REVENUE	2,309.00	42.65	0.00	30.89	1,968.89	( 1,968.89)	0.00
TOTAL EXPENDITURES	<u>300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	2,009.00	42.65	0.00	30.89	1,968.89	( 1,968.89)	0.00

CITY OF TIPTON  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2021

% OF YEAR COMPLETED: 41.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>190-P S SHARE FUND</u>							
TOTAL REVENUE	2,083.00	1,347.73	2,000.00	452.23	1,451.16	548.84	72.56
TOTAL EXPENDITURES	<u>2,000.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	83.00	1,347.73	0.00	452.23	1,451.16	(1,451.16)	0.00
<u>192-FIRE ENTERPRISE TRUST</u>							
TOTAL REVENUE	90,000.00	18,855.28	98,829.48	25,119.00	40,899.35	57,930.13	41.38
TOTAL EXPENDITURES	<u>25,000.00</u>	<u>10,416.69</u>	<u>25,000.00</u>	<u>2,083.33</u>	<u>10,416.69</u>	<u>14,583.31</u>	<u>41.67</u>
REVENUES OVER/(UNDER) EXPENDITURES	65,000.00	8,438.59	73,829.48	23,035.67	30,482.66	43,346.82	41.29
<u>202-ELECTRIC REVENUE BONDS</u>							
TOTAL REVENUE	205,705.00	85,999.34	210,830.00	17,627.84	88,112.33	122,717.67	41.79
TOTAL EXPENDITURES	<u>205,705.00</u>	<u>5,102.50</u>	<u>210,830.00</u>	<u>2,665.00</u>	<u>2,665.00</u>	<u>208,165.00</u>	<u>1.26</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	80,896.84	0.00	14,962.84	85,447.33	(85,447.33)	0.00
<u>203-06 ELECTRIC SUBSTATION RE</u>							
TOTAL REVENUE	227,740.00	95,485.86	228,300.00	19,134.69	95,660.90	132,639.10	41.90
TOTAL EXPENDITURES	<u>227,740.00</u>	<u>21,120.00</u>	<u>228,300.00</u>	<u>18,900.00</u>	<u>18,900.00</u>	<u>209,400.00</u>	<u>8.28</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	74,365.86	0.00	234.69	76,760.90	(76,760.90)	0.00
<u>204-WATER REVENUE BOND RESERV</u>							
TOTAL REVENUE	<u>0.00</u>	<u>263.80</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	263.80	0.00	0.00	0.00	0.00	0.00
<u>205-GO FIRE TRUCK 2010</u>							
TOTAL REVENUE	<u>0.00</u>	<u>6.67</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	6.67	0.00	0.00	0.00	0.00	0.00
<u>208-WW/SEWER REVENUE BOND SIN</u>							
TOTAL REVENUE	396,863.00	84,541.74	417,660.00	34,856.72	174,220.43	243,439.57	41.71
TOTAL EXPENDITURES	<u>396,863.00</u>	<u>0.00</u>	<u>417,660.00</u>	<u>0.00</u>	<u>0.00</u>	<u>417,660.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	84,541.74	0.00	34,856.72	174,220.43	(174,220.43)	0.00
<u>209-WW/SEWER REVENUE BOND SIN</u>							
TOTAL REVENUE	396,863.00	84,541.74	417,660.00	34,856.72	174,220.43	243,439.57	41.71
TOTAL EXPENDITURES	<u>396,863.00</u>	<u>0.00</u>	<u>417,660.00</u>	<u>0.00</u>	<u>0.00</u>	<u>417,660.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	84,541.74	0.00	34,856.72	174,220.43	(174,220.43)	0.00
<u>214-GO CP BONDS SERIES 2011A</u>							
TOTAL REVENUE	219,130.00	99,248.28	218,530.00	14,654.69	98,380.16	120,149.84	45.02
TOTAL EXPENDITURES	<u>219,130.00</u>	<u>9,315.00</u>	<u>218,530.00</u>	<u>6,515.00</u>	<u>6,515.00</u>	<u>212,015.00</u>	<u>2.98</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	89,933.28	0.00	8,139.69	91,865.16	(91,865.16)	0.00

CITY OF TIPTON  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
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<u>6-GO CP BONDS SERIES 2011B</u>							
TOTAL REVENUE	97,168.00	8,100.75	99,918.00	8,334.31	41,657.71	58,260.29	41.69
TOTAL EXPENDITURES	<u>97,168.00</u>	<u>3,333.75</u>	<u>99,918.00</u>	<u>2,208.75</u>	<u>2,208.75</u>	<u>97,709.25</u>	<u>2.21</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	4,767.00	0.00	6,125.56	39,448.96	(39,448.96)	0.00
<u>3-GO CP BONDS SERIES 2011C</u>							
TOTAL REVENUE	117,430.00	9,868.24	114,020.00	9,524.30	47,606.32	66,413.68	41.75
TOTAL EXPENDITURES	<u>117,430.00</u>	<u>3,465.00</u>	<u>114,020.00</u>	<u>1,760.00</u>	<u>1,760.00</u>	<u>112,260.00</u>	<u>1.54</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	6,403.24	0.00	7,764.30	45,846.32	(45,846.32)	0.00
<u>1-GO BONDS 2013 DEBT SRVC</u>							
TOTAL REVENUE	95,540.00	14,901.13	98,920.00	8,250.95	41,240.74	57,679.26	41.69
TOTAL EXPENDITURES	<u>95,540.00</u>	<u>2,520.00</u>	<u>98,920.00</u>	<u>1,710.00</u>	<u>1,710.00</u>	<u>97,210.00</u>	<u>1.73</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	12,381.13	0.00	6,540.95	39,530.74	(39,530.74)	0.00
<u>2-GO BOND 2015 DEBT SERVICE</u>							
TOTAL REVENUE	106,150.00	42,300.74	104,125.00	6,303.06	48,383.46	55,741.54	46.47
TOTAL EXPENDITURES	<u>106,150.00</u>	<u>7,825.00</u>	<u>104,125.00</u>	<u>6,812.50</u>	<u>6,812.50</u>	<u>97,312.50</u>	<u>6.54</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	34,475.74	0.00	(509.44)	41,570.96	(41,570.96)	0.00
<u>1-GO BOND DEBT SERVICE</u>							
TOTAL REVENUE	200,254.00	89,193.66	178,153.00	10,108.53	83,033.39	95,119.61	46.61
TOTAL EXPENDITURES	<u>200,254.00</u>	<u>20,801.25</u>	<u>178,153.00</u>	<u>18,776.25</u>	<u>18,776.25</u>	<u>159,376.75</u>	<u>10.54</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	68,392.41	0.00	(8,667.72)	64,257.14	(64,257.14)	0.00
<u>1-GO BOND SERIES 2021</u>							
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,654.84</u>	<u>9,654.84</u>	<u>(9,654.84)</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	(9,654.84)	(9,654.84)	9,654.84	0.00
<u>1-WASTEWATER PROJECT</u>							
TOTAL REVENUE	6,872,250.00	2,569,440.50	0.00	22,119.89	995,516.68	(995,516.68)	0.00
TOTAL EXPENDITURES	<u>7,044,492.00</u>	<u>2,496,163.07</u>	<u>0.00</u>	<u>330,534.80</u>	<u>1,238,563.58</u>	<u>(1,238,563.58)</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	(172,242.00)	73,277.43	0.00	(308,414.91)	(243,046.90)	243,046.90	0.00
<u>1-GO 2021 CP</u>							
TOTAL REVENUE	0.00	0.00	0.00	255.73	1,334.35	(1,334.35)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>96,100.00</u>	<u>(96,100.00)</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	255.73	(94,765.65)	94,765.65	0.00
<u>1-HWY 38 PROJECT</u>							
TOTAL REVENUE	0.00	0.00	0.00	339,164.46	471,425.21	(471,425.21)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>273,501.90</u>	<u>618,120.71</u>	<u>(618,120.71)</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	65,662.56	(146,695.50)	146,695.50	0.00

CITY OF TIPTON  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
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	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>318-ARPA 2021</u>							
TOTAL REVENUE	0.00	0.00	0.00	849.73	241,044.66	( 241,044.66)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	849.73	241,044.66	( 241,044.66)	0.00
<u>500-CEMETERY TRUST FUND</u>							
TOTAL REVENUE	1,500.00	1,299.79	0.00	300.00	1,560.15	( 1,560.15)	0.00
TOTAL EXPENDITURES	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,299.79	0.00	300.00	1,560.15	( 1,560.15)	0.00
<u>600-WATER OPERATING</u>							
TOTAL REVENUE	678,444.00	283,068.35	675,200.00	59,653.74	292,966.10	382,233.90	43.39
TOTAL EXPENDITURES	811,913.00	328,623.07	1,003,250.37	31,822.41	383,291.39	619,958.98	38.20
REVENUES OVER/(UNDER) EXPENDITURES	( 133,469.00)	( 45,554.72)	( 328,050.37)	27,831.33	( 90,325.29)	( 237,725.08)	27.53
<u>610-WASTEWATER/AKA SEWER REVE</u>							
TOTAL REVENUE	602,685.00	250,234.38	822,738.00	53,353.05	251,083.88	571,654.12	30.52
TOTAL EXPENDITURES	628,335.00	227,016.04	862,738.44	62,269.55	350,668.88	512,069.56	40.65
REVENUES OVER/(UNDER) EXPENDITURES	( 25,650.00)	23,218.34	( 40,000.44)	( 8,916.50)	( 99,585.00)	59,584.56	248.96
<u>630-ELECTRIC OPERATING</u>							
TOTAL REVENUE	4,666,388.40	1,915,469.99	4,475,886.49	469,682.11	2,318,668.40	2,157,218.09	51.80
TOTAL EXPENDITURES	4,902,691.86	2,300,956.91	4,737,121.37	383,318.42	2,062,268.44	2,674,852.93	43.53
REVENUES OVER/(UNDER) EXPENDITURES	( 236,303.46)	( 385,486.92)	( 261,234.88)	86,363.69	256,399.96	( 517,634.84)	98.15-
<u>631-ELECTRIC DEVELOPMENT</u>							
TOTAL REVENUE	0.00	9.70	0.00	0.00	3.57	( 3.57)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	25,593.33	( 25,593.33)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	9.70	0.00	0.00	( 25,589.76)	25,589.76	0.00
<u>632-ELECTRIC RENEWAL/REPLACEM</u>							
TOTAL REVENUE	0.00	423.05	0.00	73.31	373.29	( 373.29)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	423.05	0.00	73.31	373.29	( 373.29)	0.00
<u>633-ELECTRIC RESERVE</u>							
TOTAL REVENUE	0.00	560.37	0.00	53.10	390.92	( 390.92)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	560.37	0.00	53.10	390.92	( 390.92)	0.00
<u>634-ELECTRIC BOND/INT RESERVE</u>							
TOTAL REVENUE	0.00	124.10	0.00	21.50	445.64	( 445.64)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	124.10	0.00	21.50	445.64	( 445.64)	0.00



CITY OF TIPTON  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2021

% OF YEAR COMPLETED: 41.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>-GAS OPERATING</u>							
TOTAL REVENUE	1,979,900.00	278,793.88	1,918,900.00	53,693.68	264,798.77	1,654,101.23	13.80
TOTAL EXPENDITURES	<u>2,574,383.00</u>	<u>371,502.35</u>	<u>1,924,900.31</u>	<u>98,539.89</u>	<u>433,006.24</u>	<u>1,491,894.07</u>	<u>22.49</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 594,483.00)	( 92,708.47)	( 6,000.31)	( 44,846.21)	( 168,207.47)	162,207.16	2,803.31
<u>-GAS D.E.I.</u>							
TOTAL REVENUE	<u>0.00</u>	<u>112.35</u>	<u>0.00</u>	<u>1.04</u>	<u>41.21</u>	<u>41.21</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	112.35	0.00	1.04	41.21	41.21	0.00
<u>-GAS RESERVE</u>							
TOTAL REVENUE	0.00	1,420.72	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>61,000.00</u>	<u>25,416.69</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 61,000.00)	( 23,995.97)	0.00	0.00	0.00	0.00	0.00
<u>-AIRPORT OPERATING</u>							
TOTAL REVENUE	303,383.77	19,571.19	463,356.77	2,899.00	194,450.03	268,906.74	41.97
TOTAL EXPENDITURES	<u>361,522.77</u>	<u>42,605.18</u>	<u>508,856.55</u>	<u>1,508.84</u>	<u>179,472.49</u>	<u>329,384.06</u>	<u>35.27</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 58,139.00)	( 23,033.99)	( 45,499.78)	1,390.16	14,977.54	60,477.32)	32.92-
<u>-GARBAGE COLLECTION</u>							
TOTAL REVENUE	599,881.00	254,981.92	587,246.00	53,875.66	254,437.43	332,808.57	43.33
TOTAL EXPENDITURES	<u>597,893.00</u>	<u>248,817.81</u>	<u>589,746.46</u>	<u>50,387.23</u>	<u>252,031.97</u>	<u>337,714.49</u>	<u>42.74</u>
REVENUES OVER/(UNDER) EXPENDITURES	1,988.00	6,164.11	( 2,500.46)	3,488.43	2,405.46	4,905.92)	96.20-
<u>-STORM WATER</u>							
TOTAL REVENUE	103,434.00	42,934.94	103,000.00	9,404.03	43,123.93	59,876.07	41.87
TOTAL EXPENDITURES	<u>103,434.00</u>	<u>47,366.68</u>	<u>103,000.24</u>	<u>2,598.70</u>	<u>15,108.91</u>	<u>87,891.33</u>	<u>14.67</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 4,431.74)	( 0.24)	6,805.33	28,015.02	28,015.26)	2,925.00-
<u>-CENTRAL GARAGE</u>							
TOTAL REVENUE	400,068.74	139,859.98	416,781.34	31,489.09	152,751.07	264,030.27	36.65
TOTAL EXPENDITURES	<u>480,222.74</u>	<u>270,601.34</u>	<u>416,781.76</u>	<u>45,366.52</u>	<u>171,210.35</u>	<u>245,571.41</u>	<u>41.08</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 80,154.00)	( 130,741.36)	( 0.42)	( 13,877.43)	( 18,459.28)	18,458.86	5,066.67
<u>-PSF HEALTH INSURANCE</u>							
TOTAL REVENUE	92,946.00	32,567.98	100,195.20	7,080.61	33,551.64	66,643.56	33.49
TOTAL EXPENDITURES	<u>92,946.00</u>	<u>41,566.72</u>	<u>100,195.20</u>	<u>8,669.03</u>	<u>48,416.51</u>	<u>51,778.69</u>	<u>48.32</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 8,998.74)	0.00	( 1,588.42)	( 14,864.87)	14,864.87	0.00
<u>-ADMINISTRATIVE SERVICES</u>							
TOTAL REVENUE	317,838.00	156,314.28	343,104.00	39,498.09	151,692.44	191,411.56	44.21
TOTAL EXPENDITURES	<u>315,267.00</u>	<u>153,634.99</u>	<u>343,104.00</u>	<u>19,510.03</u>	<u>154,728.63</u>	<u>188,375.37</u>	<u>45.10</u>
REVENUES OVER/(UNDER) EXPENDITURES	2,571.00	2,679.29	0.00	19,988.06	( 3,036.19)	3,036.19	0.00

CITY OF TIPTON  
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)  
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% OF YEAR COMPLETED: 41.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>860-PAYROLL ACCOUNT</u>							
<u>950-ELECTRIC METER DEPOSITS</u>							
TOTAL REVENUE	9,612.00	5,180.60	9,000.00	525.48	3,868.85	5,131.15	42.99
TOTAL EXPENDITURES	<u>9,500.00</u>	<u>5,565.00</u>	<u>9,000.00</u>	<u>1,095.00</u>	<u>3,555.00</u>	<u>5,445.00</u>	<u>39.50</u>
REVENUES OVER/(UNDER) EXPENDITURES	112.00 (	384.40)	0.00 (	569.52)	313.85 (	313.85)	0.00
<u>951-WATER METER DEPOSITS</u>							
TOTAL REVENUE	5,000.00	1,822.50	5,000.00	200.50	1,492.62	3,507.38	29.85
TOTAL EXPENDITURES	<u>5,000.00</u>	<u>1,555.00</u>	<u>5,000.00</u>	<u>350.00</u>	<u>1,155.00</u>	<u>3,845.00</u>	<u>23.10</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	267.50	0.00 (	149.50)	337.62 (	337.62)	0.00
<u>952-GAS METER DEPOSITS</u>							
TOTAL REVENUE	9,100.00	2,845.10	9,100.00	401.73	2,664.32	6,435.68	29.28
TOTAL EXPENDITURES	<u>9,100.00</u>	<u>3,360.00</u>	<u>9,100.00</u>	<u>1,300.00</u>	<u>2,755.00</u>	<u>6,345.00</u>	<u>30.27</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	514.90)	0.00 (	898.27)	90.68)	90.68	0.00
GRAND TOTAL REVENUES	24,049,798.46	8,949,612.71	16,865,321.91	1,738,440.68	8,898,848.71	7,966,473.20	52.76
GRAND TOTAL EXPENDITURES	<u>25,753,285.53</u>	<u>9,076,921.28</u>	<u>17,817,664.53</u>	<u>1,757,869.79</u>	<u>8,576,839.14</u>	<u>9,240,825.39</u>	<u>48.14</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 1,703,487.07 (	127,308.57)	( 952,342.62)	( 19,429.11)	322,009.57 (	1,274,352.19)	33.81-

\*\*\* END OF REPORT \*\*\*

**AGENDA ITEM**

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	12/20/2021
<b>AGENDA ITEM:</b>	DRIP Program Reimbursement
<b>ACTION:</b>	Motion to approve, deny or table

**SYNOPSIS: Downtown Revitalization Incentive Program (DRIP) Reimbursement request: Applicant: Sally Groves DBA: The Rickery located at 116 West 5<sup>th</sup> Street. Amount for Reimbursement: \$7,500.**

*Due to COVID-19 Pandemic, the Commission is following the guidelines of social distancing and therefore cancelled their meeting and corresponded via email (but couldn't legally vote). However, there weren't any objections via email for the reimbursement requested by Sally Groves for her building located at 116 West 5<sup>th</sup> Street. The Commission is asking the City Council to make the final decision regarding the application.*

Re: Sally Groves building located at 116 West 5<sup>th</sup> Street DRIP Commercial Grant Reimbursement

Reimbursement request:

*Applicant: Sally Groves – building located at 116 West 5<sup>th</sup> Street*

- Project Total: \$40,509.47 – Commercial Grant
- Reimbursement amount: \$7,500
- Recommendation: The project has met its requirements and is recommended for reimbursement in the above amount of \$7,500

**BUDGET ITEM: 160-5-599-2-64996**

**RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck**

**MAYOR/COUNCIL ACTION: Motion to approve, deny or table request.**

**ATTACHMENTS: Pictures of completed project**

**Date prepared: 12/13/2021**

Sally Groves – DBA: The Rickery  
116 West 5<sup>th</sup> Street  
Final Pictures



RECEIVED DEC - 8 2021

To whom it may concern,

I am requesting to not have trash at 102 Cedar St temporarily due to the fact that we have trash at 101 Cedar St. We will add trash service to 102 Cedar when we move in and transfer the 101 Cedar St utility account back to the owner Dr. O'Donnell.

Regards,  
Dr. John

John R. Prickett, D.V.M., Ph.D.  
897 Stone Mill Road  
Tipton, Iowa 52772  
319-461-8223

Circle P Veterinary Services  
101 Cedar St  
Tipton IA 52772  
563-886-6312

## Amy Lenz

---

**From:** noreply@salesforce.com on behalf of IOWA ABD Licensing Support  
<elaps@iowaabd.com>  
**Sent:** Tuesday, December 7, 2021 11:18 AM  
**To:** Amy Lenz  
**Cc:** licensingnotification@iowaabd.com  
**Subject:** Application App-145468 Ready for Review

Hello,

Application Number App-145468 has been set to "Submitted to Local Authority" status and is currently ready for your review.

Corp Name: THE RICKERY LLC

DBA: The Rickery

*116 West 5<sup>th</sup> St.*

License Number:

Application Number: App-145468

Tentative Effective Date: 12/6/2021

License Type: Class C Liquor License (LC)

Application Type: New

Amendment Type:

Thank you.

AGENDA ITEM:

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	<b>12/20/21</b>
<b>AGENDA ITEM:</b>	<b>Discussion and possible action concerning a proposal to renew the City's contract with Postal Source</b>
<b>ACTION:</b>	<b>Motion to Approve, Deny or Table</b>

**SYNOPSIS:**

The City's has a contract with Postal Source for the postage and envelope stuffing machine. The current contract is set to expire in February 2022.

Attached is a proposal from Postal Source that would renew our contract for another 63 months. This renewal would upgrade us to the most recent version of the equipment we have today. The updated equipment would bring us into compliance with the new USPS IMI requirements that will be effective midway through our contract.

Currently, we pay \$846.78 quarterly for the postage and envelope machine.

Our new contract would be \$939.15 quarterly for the updated postage and envelope machine, a difference of \$92.37 per quarter more.

It is the City staff recommendation to renew the contract with the updated equipment.

**PREPARED BY:** Melissa

**DATE PREPARED:** 12/15/21

P O S T A L

**SOURCE**

*Solutions. Start here.*

## Mailing System Solution

Prepared for:

City of Tipton

**Attn: Melissa Armstrong**

407 Lynn St.

Tipton, IA 52772

563-886-6187

[marmstrong@tiptoniowa.org](mailto:marmstrong@tiptoniowa.org)



Submitted by:

**Shana DeLoe, MDC**

Business Solutions Analyst

563-949-6171

[sdeloe@postalsource.com](mailto:sdeloe@postalsource.com)

December 10<sup>th</sup>, 2021- ver1.0

**Confidential**





### Postal Source Difference:

- Postal Source prides itself on providing **unparalleled customer service** and support. We understand the responsibility that comes with being a true business partner and strive to conduct our business with that perspective in mind.
- Upon notification that a new client is making an acquisition, an internal planning meeting is established to ensure successful on-boarding of that client and their new solution by the assigned **Project Manager**.
  - Support and service personnel are assigned who will be working with the account.
  - The Support Team will be briefed on the following:
    - Which systems the client procured
    - Installation plan/agenda
    - Installation and training timelines
    - Customer overview to better understand the client's specific needs, applications, culture and project objectives.
    - SLA requirements and parameters
- Postal Source is committed to '**old-fashioned**' support.
  - We believe in the power of relationships
  - We believe in routine face-to-face meetings to ensure client satisfaction
  - We believe everyone deserves and prefers to speak to a LIVE person
  - We commit to respond to emails and voicemails the same day.
  - We stand behind our products.
  - We promise to provide correct invoices
- Postal Source understands **postal regulations** and works with its clients to relay relevant info surrounding rules, regulations and/or rate changes that may affect our clients.
- We live and work in the **local** community and our reputation is paramount.
  - We are a local, IOWA-based business.
  - We are Woman-Owned.
  - We give back and invest in the local communities.
  - We believe in being good stewards of the resources entrusted to us and strive to provide sustainable solutions.



*Solutions. Start here.*

- ❖ Postal Source has also **grown** and **expanded its scope** of solutions and services to customers. At its inception, Postal Source provided primarily mailing systems, but over time, we have come to provide enterprise-level solutions which manage every single communication flowing through a particular organization. In addition, we have assisted clients with comprehensive planning and acquisitions such as setting up an in-plant Print & Mail production facility or analyzing business workflow designs or staffing/FTE projections.
  
- ❖ Postal Source is proud to say it has worked with a multitude of clients from a wide array of vertical markets. We assist clients as large as the Federal Government to State and Local Municipalities, Utility providers, Educational Institutions, Non-Profits, Print Service Providers, Hospitals and Financial Institutions. To be able to compete and stay up to date with cutting edge technology, Postal Source is committed to industry education and certifications. In addition, we **regularly attend and are involved** in industry trade shows such as NPF, MailCom, NACUMS, PCC's, MSMA, UMMA, etc.
  
- ❖ Postal Source differentiates itself because at our core, we are a true '**SOLUTIONS PROVIDER**', not a direct manufacturer's representative or a company selling mailing equipment as a side-line business. Mailing solutions are our core business and will always be our core focus. We work hard from the point of initial acquisition to life-cycle completion to ensure our clients feel they have a business partner they can trust-not just a vendor to create more headaches.
  
- ❖ In the end, it may be considered old-fashioned, but ***we believe in treating our customers the way we'd like to be treated.*** We believe it's important to answer your call with a friendly, familiar voice rather than an 'auto-attendant' or logging your concerns on a webpage. Things like 'partnership, trust, and accountability' define our core principles and thus those are the standards that govern the relationships we maintain with our family of clients.





## Much more than Mail

- **Business Systems Division:**
  - Sales, service & support of mailing systems
  - Shipping systems (local or enterprise-wide)
  - Tracking & Receiving solutions
  - Folder-inserters
  - Openers & extractors
  - Mail sortation systems
  - Desktop addressing & Ink-jetting
  - Envelope printers
  - Tabbing & stamp affixing systems
  - Shredders
  - Postal discounting software
  - Workflow management software
  - CCM software
  - Envelope procurement
  - Accountable mail solutions (proof of delivery options)
  - Remittance mail auditing or management (BRM/CRM)
- **Integrated Solutions Division:**
  - Digital Mail Delivery solutions tailor for enterprise accounts
  - Development of customized and highly integrated enterprise-wide solutions to facilitate the design, development and distribution of business critical documents through multiple communication channels.
  - Business Requirements / Use Case Studies
  - Proof of Concept
  - Customized web applications/ Data Integrity & Data Analysis Projects
  - Cost Benefits Analysis
- **Business Analytics Division**
  - Postal education & training for organizations and associations
  - On-going retainer services for postal support
  - Workflow Design, Process Improvement, Disaster Recovery Planning, Business Continuity/Overflow Planning, FTE Projections, Best Practice Development.
  - Sourcing/Production Analysis: In-house vs. Outsourced vs. Managed Services
  - Lean Process Analysis, Gap Analysis
  - BSA (Business Solutions Analysis) product
  - General Consulting
  - USPS Compliance audits
- **Printing & Managed Services Division**
  - User/Designer/Administrator/Operator Training & Certification
  - Redundancy /Seamless Overflow Print & Mail Contracting & Disaster Recovery Planning
  - On-site Facilities Management Alternatives



## SMALL but MIGHTY...

### Why Our Service is Better Service

The quality of service you employ to keep your business up and running is one of the most important decisions a company can make. One factor to consider is whether you are getting the level of service & support you deserve when it comes to your solutions partner. At Postal Source, the success of our business depends on the success of yours, so provide guarantees with our plans to provide the peace of mind you need to focus on growing your business.

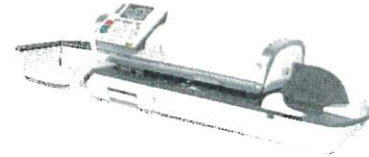
#### Here are just some of the areas we feel you'll notice a difference with Postal Source customized service offerings:

- **Faster response times.** We guarantee when you place a call that you will get to speak to a live person who can clarify the issue and give you an ETA on your technician's arrival status. When possible, we'll get you on the phone directly with them if a quick phone fix appears to be an option. If not, you can expect to see our technicians walking through your door within 4 business hours.
- **Preventative, proactive approach.** You made an investment in new technology and we want to protect it and make sure it runs just as well today as it does on its 4<sup>th</sup>, 5<sup>th</sup> or 6<sup>th</sup> birthday. We also want to head off any potential issues, so we will call to schedule complimentary preventive maintenance cleaning checks TWICE a year. We've learned that doing PM's takes extra time, but it pays dividends..... we have far less service calls & your staff is WAY happier!
- **Business Continuity.** We understand that business doesn't stop. If your machine is completely down and your mail needs to get out- let us know. We have loaner systems available so you can meet your deadlines without issue.
- **Ready-to-go inventory.** No one likes to wait on shipping. With a local solutions partner, you are not stuck waiting days for a product or consumable to be shipped across the country. Our local warehouse is stocked with supplies & parts to keep your systems up and running.
- **Lifetime performance guarantee.** It's comforting to know people still put their money where their mouth is. We stand behind our systems and our manufacturer provides a 60-month replacement guarantee for as long as you allow us to maintain your system & use it within specifications.
- **Operator training-for everyone, for as long as you own it.** We believe having operators who feel comfortable and are totally competent running the systems are the happiest. Our data also tells us, those clients have the least calls. So please, call us for cross training, for new hires, or if somebody is out temporarily- we'll set up a time to do additional training at no charge!
- **Factory trained & authorized technicians.** We take the trust you place in our Team to support your system very seriously so invest in training for each of our technicians. They each obtain product certifications to ensure they can troubleshoot your issue and get you back up and running quickly.

### Account overview:

**Current Sites:**

- o Current System: IN600AF System leased in February of 2017  
DS35 Folder/Inserter leased in February of 2017
- o Not compliant with new USPS IMI (*intelligent meter indicia*) requirements
- o Primary applications:
  - 1<sup>st</sup> Class Letters
  - 1<sup>st</sup> class flats



### Executive Summary:

The new mailing systems Postal Source has recommended, configured with the appropriate tools, apps, etc will not only reduce costs dramatically, but it will significantly improve processing efficiency.

- Meaning your staff will spend less time standing at the mailing system processing mail
- You will have complete transparency into your postal spend
  - Not only what departments spent, but types of mail, and all package shipments
- o Local service and support that is unparalleled in the industry
  - Speak to a live, local person when calling for service, guaranteed response time & ETA
  - Unlimited operator training, PM's each year and postal change info/insights to ensure your staff understands the upcoming changes.
  - Accountability & responsiveness- **ALWAYS.**

=====**WHY NOW**=====

The USPS is constantly changing regulations and rates.

- Currently, there is a new meter regulation (*IMI- intelligent meter indicia*)
- There is also a new USPS parcel regulation that requires you go through the process of certifying the address, formatting the label appropriately and affixing an IMpB (*intelligent mail parcel barcode*) on your package
- In addition, **postage rates changed again in August of 2021**

Postal Source has a **Director of Postal Affairs on staff** to assist you and your Team with navigating through these changes in a way that meets compliance but also mitigates the cost impact to your budget, to the greatest possible extent.



The systems we are proposing will be a giant leap toward just that- compliance & cost reduction.

Transparency, Insights, Consolidated Data for reporting, chargebacks or analysis:

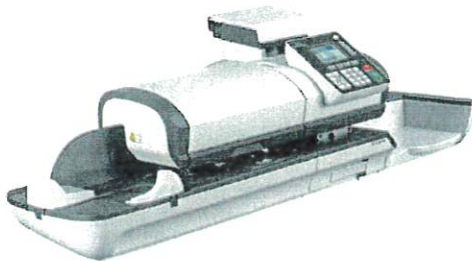
- Ability to generate reports- multiple users with permissions controls
- Run reports on individual sites or the collective company spend.

## System Recommendations:

- QUADIENT iX-5AF



### iX-5 AF Mailing System



- Intuitive control panel with a color screen and shortcut keys for your most-used rates and imprints
- Meets the latest Intelligent Mail Indicia (IMI) and Dimensional Weighing (DIM) USPS® requirements
- Automatic feeding of postcards, letters or large envelopes up to 1/2" thick
- Dependable envelope sealing that secures the contents of your mail pieces
- Reach productivity levels as high as 110 metered letters per minute

- QUADIENT DS-40i



### DS-40i Folder-Inserter



- Intuitive full-color touchscreen with easy, step-by-step wizard to create and store up to 15 jobs
- 2 document feeders with 100-sheet capacity and 1 insert feeder that holds 100 reply envelopes
- Folds your documents, adds a BRE and inserts the package into a #10 or 6" x 9.5" envelope
- Tri-folds or single-folds letter-size documents and double-folds legal-size sheets
- Operational efficiency up to 1,350 filled envelopes per hour – about 10 times faster than by hand

## BUSINESS ACCELERATED

Simple. Flexible. Reliable.



### iX-5 Series

The iX-5 offers flexibility and efficiency while maintaining job integrity every step of the way. Ideal for mid-level mail volumes, the iX-5 is available in two models, a power-assisted hand feed (iX-5 HF) or with auto-feed technology (iX-5 AF).

The iX-5 boasts a modern design with a color screen and easy-to-use control panel. The system meets the latest Intelligent Mail Indicia (IMI) and Dimensional Weighing (DIM) USPS® requirements. The contemporary design of the iX-5 Series depicts clean lines and bold edges while maintaining Quadient's commitment to build and ship products in the most ecological manner.



**EXPERIENCE**  
A rich history of  
world-class leadership



**PROVEN RESULTS**  
96% customer  
satisfaction rate

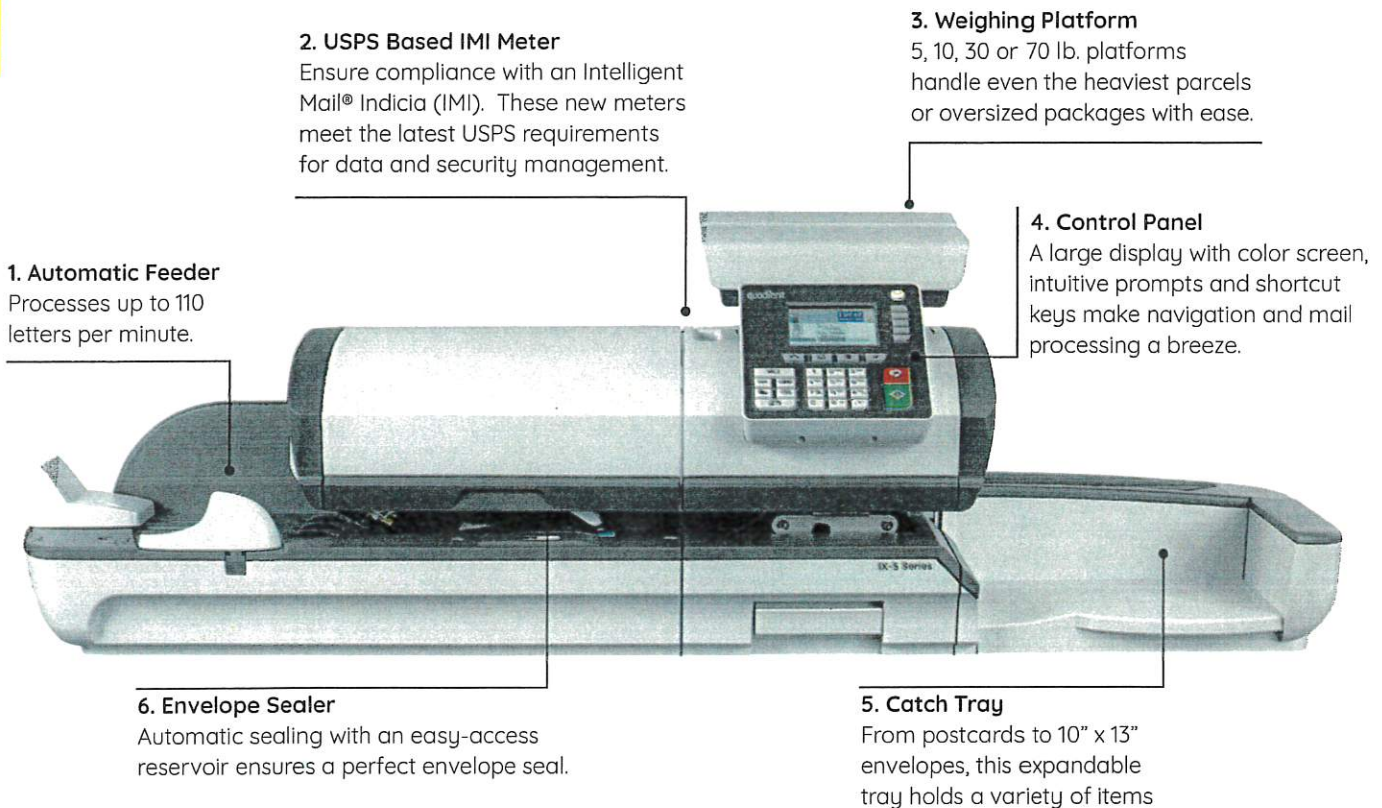


**EXPERTISE**  
8 billion personalized  
experiences annually



**BACKED BY THE EXPERTS**  
Gartner, Forrester,  
and Aspire

# INNOVATION DRIVEN BY EXPERIENCE



## OPTIMIZING EFFICIENCY

The IX-5 HF offers a power-assisted hand feeder/moistener combination and processes up to 75 lpm. All other components of the mailing system are shared with the IX-5 AF system.





## MULTI-CARRIER SHIPPING WITH NEOSHIP ADVANCED

Times are changing and businesses want options when it comes to sending parcels. Some companies are extremely loyal to a specific carrier, while others are focused on the bottom line. Hitting a delivery target, or sending an item at the lowest cost are key priorities. Neoship ADVANCED provides the choices businesses are looking for.



- Multi-carrier shipping using USPS®, UPS® and FedEx®
- Cost and time saving opportunities with rate shopping:
  - Neoship automatically identifies the lowest cost or fastest delivery method for getting a parcel to its final destination
- An intuitive interface makes desktop shipping a breeze
- USPS® IM®pb compliant solution
- Discounted postage rates with Commercial Base Pricing
- Free address correction services
- Streamlined shipping workflow with batch processing

## MANAGE, CONTROL AND TRACK POSTAGE EXPENSES WITH NEOSTATS

This robust application provides tools to reconcile postage dollars down to 1/10 of a cent in minutes!

- Analyze postage expense data in summary or detailed formats
- Tighten postage forecasting and budgets by understanding postage usage trends on a daily, weekly, or monthly basis
- Optimize potential cost savings by reviewing use of USPS Mail Classes and Weight Break detail
- Create spreadsheets and eye-catching colorful graphs
- Export and share data for additional analysis

This flexible solution supports predefined and user-defined reporting parameters based on Mail Class, Account/Department, Weight Break, Presort and Operator details.

Neostats Enhanced supports a single mailing system. Upgrade to Neostats Consolidated to centralize postage expense data for multiple mailing systems at one location or across many.



## SPECIFICATIONS

USPS based IMI meter	Standard
Processing speed IX-5 HF	Up to 75 lpm
Processing speed IX-5 AF	Up to 110 lpm
Feeding capability IX-5 HF	Semi-automatic hand feed
Feeding capability IX-5 AF	Automatic feed
Color display	Standard
On-screen DIM calculations	Standard
Weighing platform	5 lb. Standard
Accounts/departments	100 Standard
Envelope minimum	3.5" X 5"
Envelope maximum	10" x 13"
Envelope thickness	Up to ½"
Envelope orientation	Landscape or portrait
Connectivity	LAN Standard
Job imprint memories	9
Neoslogan	Standard
Postage meter tapes	Yes, integrated automatic dispenser
4-digit PIN code	Standard
Neostats Basic postage expense reporting	Standard

## OPTIONS

Differential weighing	Available
External weighing platform	Available 10, 30 or 70 lb.
Accounts/departments upgrade	300 or 500
E-Services with Electronic Return Receipt	Available
Neostats Enhanced postage expense reporting	Available
Neostats Consolidated postage expense reporting	Available
Neoship PLUS online shipping software (USPS only)	Available
Neoship ADVANCED multi-carrier online shipping software	Available
IPV6	Available

## SYSTEM DIMENSIONS

IX-5 HF with envelope tray	33" x 15" x 12"
IX-5 AF with envelope tray	47" x 15" x 12"

**quadi<sup>ent</sup>**  
Because connections matter.

### About Quadi<sup>ent</sup>®

Quadi<sup>ent</sup> is the driving force behind the world's most meaningful customer experiences. By focusing on four key solution areas including Customer Experience Management, Business Process Automation, Mail-related Solutions, and Parcel Locker Solutions, Quadi<sup>ent</sup> helps simplify the connection between people and what matters. Quadi<sup>ent</sup> supports hundreds of thousands of customers worldwide in their quest to create relevant, personalized connections and achieve customer experience excellence. Quadi<sup>ent</sup> is listed in compartment B of Euronext Paris (QDT) and belongs to the SBF 120 index.

For more information about Quadi<sup>ent</sup>, visit [quadi<sup>ent</sup>.com](http://quadi<sup>ent</sup>.com)

DS-40i

Folder Inserter

Fast, Easy, Compact



quadi<sup>ent</sup>  
Because connections matter.

# Simplify Your Document Process

## A smart, versatile solution to meet your mailing needs

Communicating with customers is an essential part of your business. That is why a fast and efficient mailing process is essential. The DS-40i folder inserter introduces an automated process that takes mail processing from hours to minutes. Manual processes take time and resources that could be better focused on more valuable tasks.

With the DS-40i, your automated process will reduce costs and allow you to reinvest your resources in a new way to engage with your customers and enhance the customer experience.

## User-Friendly System

The DS-40i includes an intuitive 5-inch color touch screen for easy operation. With the incorporated wizard-based software, you can easily program, adjust settings and run your jobs, letting the software guide you each step of the way.



## Design Versatility

Ten times faster than the manual process, the DS-40i's proven reliability and ease-of-use will allow you to complete jobs quickly and efficiently. Its office-friendly design provides easy accessibility to the entire paper path.

## Flexible Document Feeding

The DS-40i accepts a wide variety of documents, such as invoices, statements, inserts and envelopes. With double feeding detection, you can rest assured that each envelope has the correct number of documents. Give your communications a professionally finished look and feel by choosing one of the three folding choices: letter fold, single fold or double parallel fold.

## Business Impact



### Revenue Growth

Speeds invoice processing and payment time



### Risk Mitigation

Ensures each envelope has the correct number of documents



### Customer Engagement

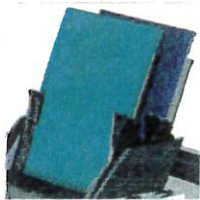
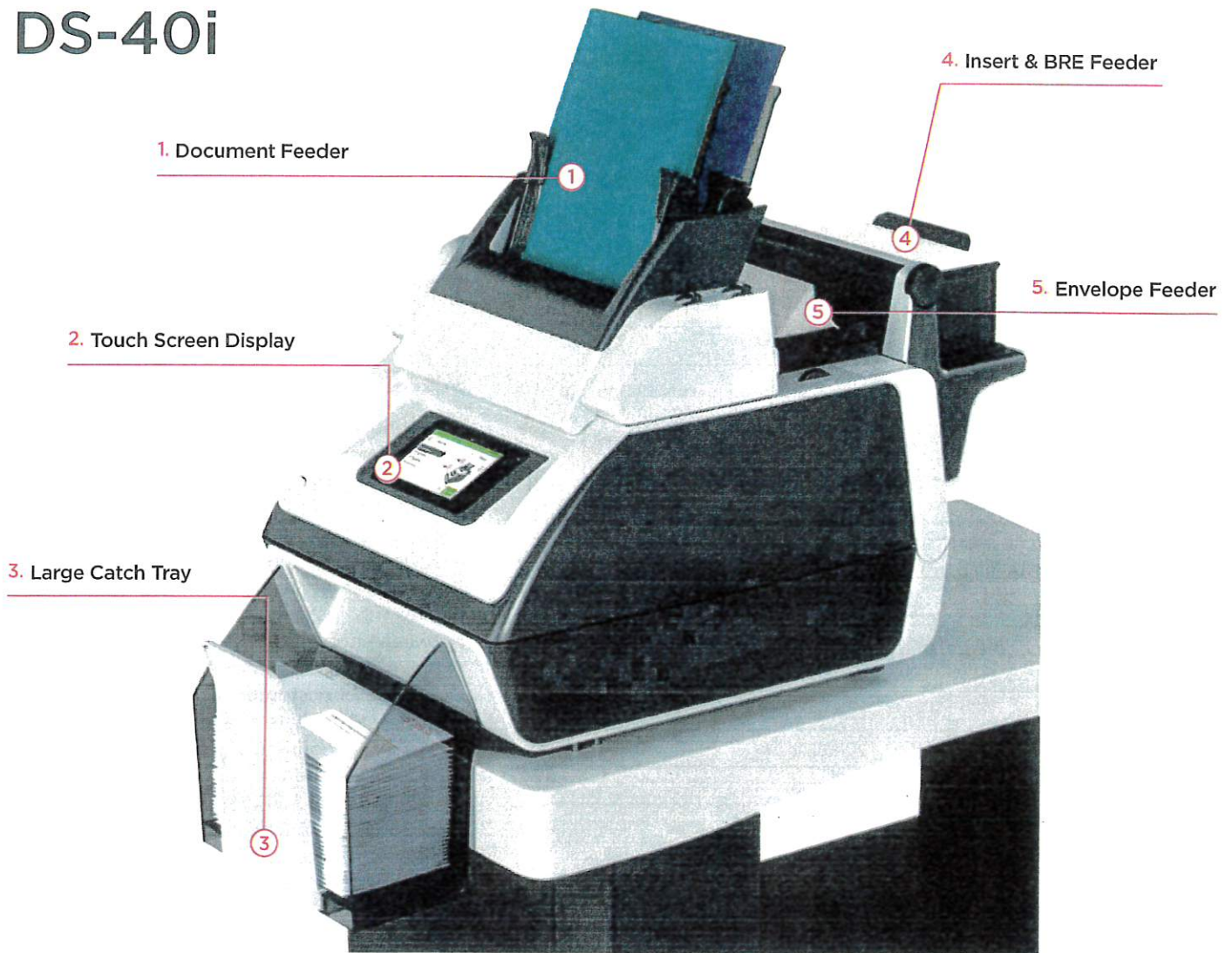
Improves the quality and process of customer communications



### Expense Control

Reduces operating costs through process automation

# DS-40i



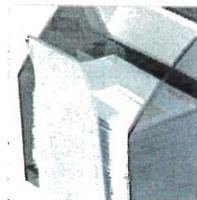
## 1. Document Feeder

Two document feeders and one insert feeder provide ease-of-use, increased productivity and document processing versatility.



## 2. Touch Screen Display

Integrated 5-inch color touch screen with wizard-based instructions for easy and intuitive operation.



## 3. Large Catch Tray

Neatly stacks completed mailpieces for easy collection.



## 4. Insert & BRE Feeder

Easily include Business Reply Envelopes or small marketing inserts.

## Specifications

Processing speed	Up to 1,350 envelopes/hour
5" Color touch screen	Standard
Job memory	Up to 15 programmable jobs
Document feeders	2
Insert/BRE feeder	1
Document feeder capacity	100 sheets (20 lb.)
Insert/BRE feeder capacity	100
Envelope feeder capacity	100
Folding capacity	Up to 5 sheets
Fold types	Letter, single, double parallel, no fold △ ∠ ← —
WiFi enabled	Standard
Remote diagnostics/assistance/ control	Standard
Document height	7" - 14"
Document width	5.6" - 8.9"
Document weight	18 - 30 lb.
Insert/BRE height	3.5" - 5.9"
Insert/BRE width	5.6" - 8.9"
Insert weight	20 - 62 lb.
BRE weight	19 - 30 lb.
Envelope height	4.1" - 6.5"
Envelope width	8.8" - 9.5" (standard 6" x 9.5", #10)

## Options

Tri-fold kit	Available
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System Dimensions	Length x Depth x Height
DS-40i without catch tray	26" x 17" x 22"
Weight	81 lbs.

## We've Got You Covered

Quadient maintains a network of offices across the country to provide local customer support and trained technicians who are ready to assist you. You can be confident that when you need knowledgeable support or expert service, the point-of-contact will be a Quadient office in your area consisting of a team of local professionals.

## About Quadient

Quadient is the driving force behind the world's most meaningful customer experiences. By focusing on four key solution areas including Customer Experience Management, Business Process Automation, Mail-related Solutions, and Parcel Locker Solutions, Quadient helps simplify the connection between people and what matters. Quadient supports hundreds of thousands of customers worldwide in their quest to create relevant, personalized connections and achieve customer experience excellence. Quadient is listed in compartment B of Euronext Paris (QDT) and belongs to the SBF 120 index.

For more information about Quadient, visit [quadient.com](http://quadient.com).

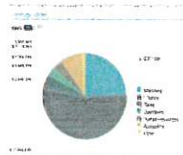
Guided by Quadient's Sustainable Design and Responsible Manufacturing Policy, our products may contain reused components. For more information visit [www.quadient.com/about-us/sustainable-design-and-manufacturing](http://www.quadient.com/about-us/sustainable-design-and-manufacturing).

## Additional Recommendations:

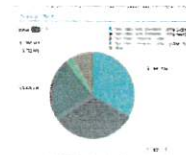
### Optional NeoStats Enhanced:

*Meter app to track postage spend, breakdowns, cost centers*

- Data available on pieces, postage spend, type of mail processed, cost center allocation, etc.
- Access can be provided based on permissions
- Data is available to review usage and implement new practices going forward such as alternative methods for processing mail, etc.
- **Data housed for 24 months**
- Access & permissions controls



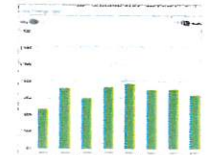
Activity by Account



Activity by Mail Class



Meter Hierarchy



Total Activity

## Ancillary Services:

### Freight, Delivery, Install and Operator/User Training:

- Initial operator training and system set-up **INCLUDED** in pricing
- Freight is **INCLUDED**
- Delivery/Install is **INCLUDED**
- Documentation fee is **INCLUDED**

### Maintenance Coverage

- INCLUDES all parts, labor, mileage, emergency calls **PLUS** a minimum 2 Preventive Maintenance cleanings per year. Also includes all firmware updates from the manufacturer. **Provides UNLIMITED operator training for life of the system.**
- Includes an average 4-business hour response time **GUARANTEE** plus a loaner unit if ever needed. *Consumables such as postage, ink, tapes, sealant, and rubber such as feed tires not included.*
- **ALWAYS a live person to answer your calls**
- Includes on-going operator training for life of lease
  - Business continuity, staff turnover, temporary/back-up staff training is available at NO additional charge

### Required Meter Rental, Shipping App, On-line Reporting/Spend App & Rate Change for mailing system

- **INCLUDED** in pricing
- Includes info & education on USPS rate changes and regulatory updates

### Postal Funding:

- Billed in arrears based on collective usage
- **No Annual Fee**

### Initial Supplies for mailing system:

- **INCLUDED** in pricing for iX5AF mailing system
  - Initial full-size ink tank included
- The new Quadient mailing systems come with a *lifetime print-head* so costs for that consumable item **NO LONGER EXIST.**

- **Value of initial supplies: \$190.00**



**Investment Information:**

Systems and Options	63 Month Term <i>*Tax NOT included in pricing below</i>
<p><b>Quadient iX-5AF system</b> (110 LPM, 50 cost centers)</p> <ul style="list-style-type: none"> <li>• Automatic Feeder</li> <li>• 5# integrated scale included</li> <li>• Sealer</li> <li>• Catch Tray</li> </ul>	<p><b>\$306.03/mo.</b> <i>(all-inclusive lease w/ full maintenance coverage, meter rental and rate change)</i></p> <p><b>**WHY WAIT PROGRAM**</b></p>
<p><b>Quadient DS-40i Folder/Inserter</b></p> <ul style="list-style-type: none"> <li>• 2 document feeders</li> <li>• BRE feeder</li> <li>• Tip to tip sealing</li> <li>• Color Touch Screen</li> </ul>	<p>INCLUDED</p>
<p><b>RECOMMENDED: Tri-Fold Kit for DS40i</b> <i>*provides option for fold only applications</i></p>	<p><b>Additional \$7.02/mo.</b></p>
<p><b>Optional: Online cost center/accounting/reporting</b> <i>*See price breakouts to activate apps</i></p>	<p><b>Optional Additional \$10/mo.</b></p>
<p><b>Savings Opportunity</b></p> <p>Initial full size ink cartridges: = \$ 190.00</p> <p><b>NET SAVINGS: \$190.00</b></p>	<p><b>Total RECOMMENDED Solution:</b> <b>\$313.05 per month</b></p> <p><b>Monthly Savings:</b> <b>\$3.02 per month</b></p> <p><b>NET Cost-COMPLETE POSTAL SOURCE Solution:</b> <b>\$309.03 per month</b></p>

**SOURCEWELL CONTRACT**

Contract # 041917-NPI  
Member ID #77385

Sourcewell

Awarded Contract

Contract # 041917-NPI



**TERMS:**

Install:	Delivery, Installation, Programming, Training & Set-up is included in the above pricing.
Billing:	Leases billed quarterly in advance.
Tax:	Not included
Lease type:	Operating lease
Delivery Time:	Approximately 4 to 6 weeks
<b>Pricing valid through</b>	<b>December 22<sup>nd</sup>, 2021</b>

**ix System Connectivity Disclaimer:**

**IMPORTANT:** One or more of the systems we have recommended represents the latest in postal compliance. *This technology requires a CONSTANT connection* for your meter to a LAN port. This is most likely different than your current mailing system so it is important the info contained in the link below is relayed to your IT staff PRIOR to us being able to complete installation of your equipment.

Please note that without this connection in place, you will not only be unable to download ANY meter funds or rate change updates, but you will experience a LOCKOUT from the USPS server.

We strive to make your installation as easy and seamless as possible and therefore need to ensure you understand the requirements and expectations for this technology and the new USPS IMI (Intelligent Meter Indicia) postal regulatory compliance requirement.

<https://postalsource.com/stories/brochure-library/ix-3-mailing-system-network-requirements>

**Here's what we need:**

1. A full-time, dedicated hard-wired LAN internet connection (Cat 5 or Cat 6 connection) or a Wi-Fi adaptor purchased from Postal Source.
2. DHCP access to your network OR a Static IP, Subnet and Gateway information.  
We can provide a Device MAC address if required for your IT Department.
3. A phone #/contact name for your IT department if there are any questions.

<p><b>INITIAL:</b></p> <p>_____</p>
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**Client Acceptance:**

*Client*  
*Signature:* \_\_\_\_\_ *Date:* \_\_\_\_\_

*Print*  
*Name:* \_\_\_\_\_ *Title:* \_\_\_\_\_

*Purchase Order # to reference:* \_\_\_\_\_



DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT		
POLICE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	957.69		
			MEDICARE WITHOLDING	187.32		
			MEDICARE WITHOLDING	5.42		
			MEDICARE WITHOLDING	7.62		
			MEDICARE WITHOLDING	10.58		
			MEDICARE WITHOLDING	6.71		
			MEDICARE WITHOLDING	6.32		
			AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	47.12	
			MISC. VENDOR IPCA	IPCA:MEMBERSHIP RENEWAL	125.00	
			IPERS	IPERS WITHOLDING POLICE	1,277.21	
			PRINCIPAL	GTL_VTL INSURANCE	23.40	
			VERIZON	Cell, Data service	201.48	
			UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	70.84	
			BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	6,139.48	
				TOTAL:	9,066.19	
		FIRE DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	53.86
					MEDICARE WITHOLDING	12.62
	AUREON COMMUNICATIONS			PHONE, INTERNET, CIRCUIT	47.12	
	COMMUNITY INSURANCE SERVICES			FIRE & AMB RENEWAL	781.30	
	JOHN DEERE FINANCIAL			OPERATING SUPPLIES	108.85	
	D & R PEST CONTROL			PEST CONTROL	25.00	
	IPERS			IPERS WITHOLDING, FIRE	58.40	
	CEDAR COUNTY REPAIR INC			OPERATING SUPPLIES	38.42	
				TOTAL:	1,125.57	
AMBULANCE	GENERAL GOVERNMENT I.R.S.				FICA WITHOLDING	204.22
			MEDICARE WITHOLDING	29.53		
			MEDICARE WITHOLDING	18.22		
			AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	47.12	
			BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	11.22	
				MEDICAL SUPPLIES	43.40	
			COMMUNITY INSURANCE SERVICES	FIRE & AMB RENEWAL	781.31	
			MISC. VENDOR MICHELLE PETERSEN	MICHELLE PETERSEN:TRAVEL T	338.72	
			D & R PEST CONTROL	PEST CONTROL	25.00	
			IOWA GEMT PAYMENT PROGRAM	JAN 22 STATE SHARE OF PAYM	859.53	
			IPERS	IPERS WITHOLDING EMT	319.80	
			JOHNSON COUNTY AMBULANCE SERVICE	ALS INTERCEPT	200.00	
			LISBON-MT VERNON AMBULANCE SERVICE	ALS INTERCEPT	200.00	
			PRINCIPAL	GTL_VTL INSURANCE	3.90	
			TIPTON PHARMACY	PHARMACEUTICALS	492.35	
			UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	10.50	
			BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	983.25	
		TOTAL:	4,568.07			
STREET DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	220.66		
			MEDICARE WITHOLDING	35.88		
			MEDICARE WITHOLDING	0.30		
			MEDICARE WITHOLDING	2.40		
			MEDICARE WITHOLDING	0.39		
			MEDICARE WITHOLDING	11.02		
			MEDICARE WITHOLDING	1.62		
			CINTAS LOC	UNIFORMS	51.07	
				UNIFORMS	62.09	
			JOHN DEERE FINANCIAL	OPERATING SUPPLIES	71.95	
			IPERS	IPERS REGULAR EMPLOYEES	349.64	

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		PRINCIPAL	GTL_VTL INSURANCE	6.73
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	17.47
		WENDLING QUARRIES INC	ROAD STONE AND MANSAND	1,257.57
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>1,964.17</u>
			TOTAL:	4,052.96
TREES	GENERAL GOVERNMENT	JOHN DEERE FINANCIAL	OPERATING SUPPLIES	<u>4.00</u>
			TOTAL:	4.00
CEMETERY	GENERAL GOVERNMENT	EASTERN IOWA LIGHT & POWER	UTILITIES	10.15
			UTILITIES	20.30
		GRASSHOPPER LAWN CARE DBA ALL STAR TUR	CONTRACT PAY 11/16-12/15	<u>2,600.00</u>
			TOTAL:	2,630.45
GENERAL ADMINISTRATION	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	144.23
			MEDICARE WITHOLDING	31.03
			MEDICARE WITHOLDING	0.22
			MEDICARE WITHOLDING	1.58
			MEDICARE WITHOLDING	0.69
			MEDICARE WITHOLDING	0.22
		CINTAS LOC	UNIFORMS	7.69
			UNIFORMS	7.69
		IPERS	IPERS REGULAR EMPLOYEES	227.06
		PRINCIPAL	GTL_VTL INSURANCE	2.37
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	11.57
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>1,570.68</u>
			TOTAL:	2,005.03
LIBRARY	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	215.12
			MEDICARE WITHOLDING	22.85
			MEDICARE WITHOLDING	24.92
			MEDICARE WITHOLDING	2.54
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	362.45
		BAKER & TAYLOR	BOOKS	202.98
			BOOKS	103.83
			BOOKS	85.29
			BOOKS	227.12
		CENTRAL IOWA DISTRIBUTING INC	MISC SUPPLIES	134.50
		CHALLIS LAWN CARE	HOLIDAY LIGHTING	400.00
		MISC. VENDOR MIKE STONEKING	MIKE STONEKING:BLDG MAINT	450.00
		GRASSHOPPER LAWN CARE DBA ALL STAR TUR	NOVEMBER	341.67
		IPERS	IPERS REGULAR EMPLOYEES	301.84
		PRINCIPAL	GTL_VTL INSURANCE	3.90
		SCHUMACHER ELEVATOR COMPANY	MONTHLY MAINTENANCE	246.10
		SPAHN & ROSE LUMBER CO	MISC SUPPLIES	86.10
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	8.80
		CITY UTILITIES	CITY UTILITIES	<u>787.33</u>
			TOTAL:	4,007.34
PARK	GENERAL GOVERNMENT	I.R.S.	FICA WITHOLDING	8.06
			MEDICARE WITHOLDING	1.75
			MEDICARE WITHOLDING	0.09
			MEDICARE WITHOLDING	0.05
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	28.99
		IPERS	IPERS REGULAR EMPLOYEES	12.65
		PRINCIPAL	GTL_VTL INSURANCE	0.09

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		SPAHN & ROSE LUMBER CO	BLDG MAINT SUPPLIES	15.62
		VERIZON	Cell, Data service	13.81
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	0.66
		CITY UTILITIES	CITY UTILITIES	191.44
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	93.07
			TOTAL:	366.28
RECREATION DEPARTMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	66.64
			MEDICARE WITHOLDING	12.47
			MEDICARE WITHOLDING	3.12
		ACCESS SYSTEMS LEASING	COPIER AGREEMENT	50.64
		IPERS	IPERS REGULAR EMPLOYEES	105.42
		PRINCIPAL	GTL_VTL INSURANCE	1.95
		VERIZON	Cell, Data service	13.81
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	5.52
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	539.23
			TOTAL:	798.80
SUMMER BALL PROGRAMS	GENERAL GOVERNMENT MISC. VENDOR	BRAD DOERRING	BRAD DOERRING:REF ADULT BS	50.00
		KEITH LEHRMAN	KEITH LEHRMAN:REF ADULT BS	50.00
		BRAD DOERRING	BRAD DOERRING:REF ADULT BS	50.00
		KEITH LEHRMAN	KEITH LEHRMAN:REF ADULT BS	50.00
			TOTAL:	200.00
FAMILY AQUATIC CENTER	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	192.68
			MEDICARE WITHOLDING	30.43
			MEDICARE WITHOLDING	10.70
			MEDICARE WITHOLDING	3.11
			MEDICARE WITHOLDING	0.82
		ACCESS SYSTEMS LEASING	COPIER AGREEMENT	50.65
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	161.39
		CLARENCE LOWDEN SUN-NEWS & ADVERTISER	FAC SCHEDULE	366.00
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	29.95
		MISC. VENDOR CHELSIE GINGERY	CHELSIE GINGERY:SWIM LSN R	40.00
		D & R PEST CONTROL	PEST CONTROL	45.00
		STATE HYGIENIC LABORATORY	WATER TESTING	13.50
		IPERS	IPERS REGULAR EMPLOYEES	231.00
		PRINCIPAL	GTL_VTL INSURANCE	5.85
		TIPTON CONSERVATIVE	MINUTES,NOTICE,REPORT,FAC	237.00
		VERIZON	Cell, Data service	98.56
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	11.85
		CITY UTILITIES	CITY UTILITIES	3,230.54
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	539.22
			TOTAL:	5,298.25
ECONOMIC DEVELOPMENT	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	122.69
			MEDICARE WITHOLDING	28.69
		JOHN DEERE FINANCIAL	OFFICE SUPPLIES	133.14
		IPERS	IPERS REGULAR EMPLOYEES	198.89
		OFFICE MACHINE CONSULTANTS INC	OFFICE SUPPLIES	2.72
		PRINCIPAL	GTL_VTL INSURANCE	3.90
		TIPTON CONSERVATIVE	VETERAN BANNERS,SMALL BUSI	458.20
		VERIZON	Cell, Data service	41.42
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	10.15
		CITY UTILITIES	CITY UTILITIES	69.56
			CITY UTILITIES	74.10

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	1,834.55
			TOTAL:	2,978.01
EXECUTIVE	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	23.25
			MEDICARE WITHOLDING	5.44
		IPERS	IPERS ELECTED OFFICIALS	35.40
			TOTAL:	64.09
FINANCE & ADMINISTRATI	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	70.82
			MEDICARE WITHOLDING	4.37
			MEDICARE WITHOLDING	11.91
			MEDICARE WITHOLDING	0.01
			MEDICARE WITHOLDING	0.23
			MEDICARE WITHOLDING	0.03
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	36.75
		IPERS	IPERS REGULAR EMPLOYEES	109.77
		PRINCIPAL	GTL_VTL INSURANCE	0.46
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	1.65
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	177.69
			TOTAL:	413.69
ELECTIONS	GENERAL GOVERNMENT CEDAR COUNTY AUDITOR		110221 ELECTION	1,606.03
			TOTAL:	1,606.03
BUILDING MAINTENANCE	GENERAL GOVERNMENT I.R.S.		FICA WITHOLDING	4.35
			MEDICARE WITHOLDING	1.01
		AUCA CHICAGO LOCKBOX	MATS	151.88
		CINTAS CORPORATION	FIRST AID SUPPLIES	45.22
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	4.78
		D & R PEST CONTROL	PEST CONTROL	35.00
		SPAHN & ROSE LUMBER CO	OPERATING SUPPLIES	14.49
			TOTAL:	256.73
TRAFFIC SERVICE MAINT. ROAD USE TAX FUND	I.R.S.		FICA WITHOLDING	4.33
			MEDICARE WITHOLDING	0.95
			MEDICARE WITHOLDING	0.06
		IPERS	IPERS REGULAR EMPLOYEES	6.96
		PRINCIPAL	GTL_VTL INSURANCE	0.11
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	0.29
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	34.47
			TOTAL:	47.17
SNOW AND ICE REMOVAL	ROAD USE TAX FUND I.R.S.		FICA WITHOLDING	64.21
			MEDICARE WITHOLDING	13.36
			MEDICARE WITHOLDING	0.32
			MEDICARE WITHOLDING	0.73
			MEDICARE WITHOLDING	0.07
			MEDICARE WITHOLDING	0.54
		COMPASS MINERALS AMERICA INC	51.38 TN ROAD SALT	4,023.57
		IPERS	IPERS REGULAR EMPLOYEES	101.98
		PRINCIPAL	GTL_VTL INSURANCE	2.09
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	5.03
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	540.92
			TOTAL:	4,752.82
REVOLVING LOAN PRGRM	ECONOMIC/INDUSTRIA MISC. VENDOR	LEE W. BEINE	LEE W. BEINE:DRIP RMBRSMT	7,500.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		JULIE ROMAN	JULIE ROMAN:HOME LOAN PROG	10,000.00
		SALLY GROVES	SALLY GROVES:DRIP REIMBURS	7,500.00
			TOTAL:	25,000.00
WW/KA SEWER	WASTEWATER PROJECT	MC CLURE ENGINEERING COMPANY	WWTP IMPROVEMENTS	1,876.25
			TOTAL:	1,876.25
GO 2021 CP	GO 2021 CP	DORSEY & WHITNEY LLP	GOCP BONDS	12,500.00
			TOTAL:	12,500.00
LIBRARY STAIR PROJECT	GO 2021 CP	ESBECK MASONRY	RETAINAGE LIBRARY PROJECT	1,900.00
			TOTAL:	1,900.00
HWY 38 PROJECT	HWY 38 PROJCT	MISC. VENDOR	TIPTON PUBLIC LIBRARY	453.15
			STEVE & BARBARA HERMSE	100.00
			TIPTON LOCKER	100.00
			TISCHUK ENTERPRISES	100.00
			TOTAL:	753.15
WATER DISTRIBUTION	WATER OPERATING	I.R.S.	FICA WITHOLDING	294.03
			MEDICARE WITHOLDING	62.92
			MEDICARE WITHOLDING	2.12
			MEDICARE WITHOLDING	1.49
			MEDICARE WITHOLDING	2.23
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	47.12
		CINTAS LOC	UNIFORMS	7.64
			UNIFORMS	7.64
		CINTAS CORPORATION	FIRST AID SUPPLIES	11.28
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	30.98
		STATE HYGIENIC LABORATORY	WATER TESTING	40.50
		IPERS	IPERS REGULAR EMPLOYEES	468.15
		MUNICIPAL SUPPLY INC	SERVICE LINE SUPPLIES	182.85
		PRINCIPAL	GTL_VTL INSURANCE	8.32
		TRIPLE B CONSTRUCTION CORPORATION	PAY APP NO 1	112,022.58
		VERIZON	Cell, Data service	187.25
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	23.74
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	2,416.21
			TOTAL:	115,817.05
WATER BILL/COLLECT	WATER OPERATING	I.R.S.	FICA WITHOLDING	46.57
			MEDICARE WITHOLDING	10.35
			MEDICARE WITHOLDING	0.27
			MEDICARE WITHOLDING	0.27
		IPERS	IPERS REGULAR EMPLOYEES	76.70
		PRINCIPAL	GTL_VTL INSURANCE	1.96
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	4.11
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	769.38
			TOTAL:	909.61
WASTEWATER/KA SEWER	WASTEWATER/KA SEW	I.R.S.	FICA WITHOLDING	286.81
			MEDICARE WITHOLDING	62.46
			MEDICARE WITHOLDING	0.06
			MEDICARE WITHOLDING	1.39
			MEDICARE WITHOLDING	1.61
			MEDICARE WITHOLDING	1.55
		ACTION SEWER & SEPTIC SERVICE INC	CAMERA AND INSPECTION	537.50

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		IPERS	IPERS REGULAR EMPLOYEES	458.92
		LYNCH'S EXCAVATING INC	9TH ST REPAIR SERVICE & MA	5,089.00
			HWY 38 REPAIR	35,873.80
		QC ANALYTICAL SERVICES LLC	WASTEWATER TESTING	1,552.18
		PRINCIPAL	GTL_VTL INSURANCE	7.65
		TIPTON CONSERVATIVE	MINUTES, NOTICE, REPORT, FAC	26.92
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	23.07
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	2,653.98
			TOTAL:	46,576.90
LAGOON	WASTEWATER/AKA SEW EASTERN IOWA LIGHT & POWER		UTILITIES	1,012.39
			TOTAL:	1,012.39
ELECTRIC DISTRIBUTION	ELECTRIC OPERATING I.R.S.		FICA WITHOLDING	925.92
			MEDICARE WITHOLDING	194.74
			MEDICARE WITHOLDING	3.99
			MEDICARE WITHOLDING	2.39
			MEDICARE WITHOLDING	10.54
			MEDICARE WITHOLDING	4.91
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	47.12
		CINTAS LOC	UNIFORMS, SHOP TOWELS, MAT	116.84
			UNIFORMS, SHOP TOWELS, MAT	55.06
			UNIFORMS, SHOP TOWELS, MAT	126.39
			UNIFORMS, SHOP TOWELS, MAT	55.06
		CRIST ELECTRICAL SERVICES	UNDERGROUND WORK	735.00
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	64.68
		FLETCHER-REINHARDT CO.	PORTABLE LED WORK LIGHT	760.72
		IPERS	IPERS REGULAR EMPLOYEES	1,483.82
		CEDAR COUNTY REPAIR INC	OPERATING SUPPLIES	36.27
		MUNICIPAL SUPPLY INC	METERS	348.00
		PRINCIPAL	GTL_VTL INSURANCE	22.31
		RESCO	44 POLES	14,900.82
		SPAHN & ROSE LUMBER CO	OPERATING SUPPLIES	3.25
		TIPTON ELECTRIC MOTORS	SMALL TOOLS	181.81
		VERIZON	Cell, Data service	240.43
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	71.74
		CITY OF TIPTON FUNDS	2 REBATES	410.00
		CITY UTILITIES	CITY UTILITIES	87.91
			CITY UTILITIES	18.75
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	5,550.78
			TOTAL:	26,459.25
ELECTRIC POWER PLANT	ELECTRIC OPERATING I.R.S.		FICA WITHOLDING	81.79
			MEDICARE WITHOLDING	18.29
			MEDICARE WITHOLDING	0.68
			MEDICARE WITHOLDING	0.17
		CINTAS CORPORATION	FIRST AID SUPPLIES	58.33
		COONROD WRECKER & CRANE SERVICE	CRANE, TRUCK, LABOR	3,000.00
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	18.80
		D & R PEST CONTROL	PEST CONTROL	31.03
			PEST CONTROL	29.96
		IPERS	IPERS REGULAR EMPLOYEES	132.36
		PRINCIPAL	GTL_VTL INSURANCE	1.85
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	6.60
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	426.55
			TOTAL:	3,806.41



DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT		
ELECTRIC BILL/COLLECT	ELECTRIC OPERATING	I.R.S.	FICA WITHOLDING	127.43		
			MEDICARE WITHOLDING	27.82		
			MEDICARE WITHOLDING	1.42		
			MEDICARE WITHOLDING	0.54		
			IPERS	IPERS REGULAR EMPLOYEES	206.00	
			PRINCIPAL	GTL_VTL INSURANCE	3.88	
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	10.10		
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>1,188.10</u>		
		TOTAL:	1,565.29			
		GAS DISTRIBUTION	GAS OPERATING	I.R.S.	FICA WITHOLDING	396.17
					MEDICARE WITHOLDING	79.72
					MEDICARE WITHOLDING	1.54
MEDICARE WITHOLDING	1.31					
MEDICARE WITHOLDING	9.21					
MEDICARE WITHOLDING	0.87					
AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT			47.12		
CINTAS LOC	UNIFORMS, SHOP TOWELS, MAT			30.62		
	UNIFORMS, SHOP TOWELS, MAT			38.47		
ENERGY ECONOMICS INC	METER INDEXES			74.12		
ADAM FITCH	BOOTS			69.55		
IPERS	IPERS REGULAR EMPLOYEES			629.83		
PRINCIPAL	GTL_VTL INSURANCE			10.31		
TIPTON ELECTRIC MOTORS	SMALL TOOLS			37.43		
VERIZON	Cell, Data service			82.84		
UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO			29.14		
CITY UTILITIES	CITY UTILITIES			28.31		
BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY			<u>2,339.50</u>		
TOTAL:	3,906.06					
GAS BILL/COLLECT	GAS OPERATING			I.R.S.	FICA WITHOLDING	61.02
		MEDICARE WITHOLDING	13.30			
		MEDICARE WITHOLDING	0.61			
		MEDICARE WITHOLDING	0.35			
		IPERS	IPERS REGULAR EMPLOYEES	99.84		
		PRINCIPAL	GTL_VTL INSURANCE	2.29		
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	5.12		
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	<u>853.07</u>		
		TOTAL:	1,035.60			
		AIRPORT	AIRPORT OPERATING	I.R.S.	FICA WITHOLDING	13.80
MEDICARE WITHOLDING	3.23					
AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT			47.12		
JOHN DEERE FINANCIAL	MISC SUPPLIES			13.76		
IPERS	IPERS REGULAR EMPLOYEES			<u>21.00</u>		
TOTAL:	98.91					
GARBAGE COLLECTION	GARBAGE COLLECTION	I.R.S.	FICA WITHOLDING	185.43		
			MEDICARE WITHOLDING	40.37		
			MEDICARE WITHOLDING	0.11		
			MEDICARE WITHOLDING	0.49		
			MEDICARE WITHOLDING	1.81		
			MEDICARE WITHOLDING	0.60		
		CEDAR COUNTY SOLID WASTE	TRANSFER FEES	<u>3,728.00</u>		
		CINTAS LOC	UNIFORMS	8.25		
			UNIFORMS	8.25		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		JOHN DEERE FINANCIAL	OPERATING SUPPLIES	17.98
		IPERS	IPERS REGULAR EMPLOYEES	301.11
		PRINCIPAL	GTL_VTL INSURANCE	5.37
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	15.47
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	1,973.00
			TOTAL:	6,286.24
RECYCLING	GARBAGE COLLECTION I.R.S.		FICA WITHOLDING	71.18
			MEDICARE WITHOLDING	9.31
			MEDICARE WITHOLDING	6.85
			MEDICARE WITHOLDING	0.49
		IPERS	IPERS REGULAR EMPLOYEES	68.59
		PRINCIPAL	GTL_VTL INSURANCE	1.56
		REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	424.80
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	3.42
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	629.48
			TOTAL:	1,215.68
STORM WATER	STORM WATER	I.R.S.	FICA WITHOLDING	26.66
			MEDICARE WITHOLDING	5.44
			MEDICARE WITHOLDING	0.41
			MEDICARE WITHOLDING	0.05
			MEDICARE WITHOLDING	0.31
		IPERS	IPERS REGULAR EMPLOYEES	42.23
		PRINCIPAL	GTL_VTL INSURANCE	1.03
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	2.24
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	241.47
			TOTAL:	319.84
INT SRVC-OTHER BUSINES	CENTRAL GARAGE	I.R.S.	FICA WITHOLDING	72.07
			MEDICARE WITHOLDING	15.78
			MEDICARE WITHOLDING	1.08
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	47.12
		CEDAR COUNTY CO-OP	1389 GL FUEL	4,776.21
			OIL	441.60
		CENTRAL IOWA DISTRIBUTING INC	SHOP SUPPLIES	85.50
		CINTAS LOC	UNIFORMS	8.04
			UNIFORMS	8.04
		CINTAS CORPORATION	FIRST AID SUPPLIES	57.43
		ELECTRONIC ENGINEERING	SEAT COVER #52	223.00
		JOHN DEERE FINANCIAL	SHOP SUPPLIES	57.22
			REPAIR PARTS	181.29
		MISC. VENDOR KARL CHEVROLET	KARL CHEVROLET:PARTS #55	8,230.56
		GRAINGER	SHOP SUPPLIES	44.32
			SHOP SUPPLIES	8.04
		IPERS	IPERS REGULAR EMPLOYEES	115.95
		KILBURG EQUIPMENT LLC	REPAIR PARTS #35	159.15
		KLAY JOHNSON	MISC	40.00
		MACQUEEN EQUIPMENT	SEWER JETTER	80,698.16
		MIDWEST WHEEL COMPANIES	PARTS #344	51.71
			PARTS #344	70.94
		O'REILLY AUTOMOTIVE INC	REPAIR PARTS #66	24.36
		PREMIER PARTS INC	REPAIR PARTS	251.61
			REPAIR PARTS	513.99
		PRINCIPAL	GTL_VTL INSURANCE	1.68
		SHOTTENKIRK	REPAIR PARTS #3	22.95

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		THOMPSON TRUCK & TRAILER	REPAIR PARTS #21	277.96
			SHOP SUPPLIES	89.80
		TIPTON ELECTRIC MOTORS	REPAIR PARTS #344	3.48
			BLDG MAINT SUPPLIES	16.80
		MOELLER TIPTON TIRE & AUTO	REPAIR PARTS #66	59.28
		TITAN MACHINERY INC	REPAIR PARTS #18	252.20
		VERIZON	Cell, Data service	197.92
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	4.83
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	574.47
			TOTAL:	97,684.54
INT SRVC-OTHER BUSINES ADMINISTRATIVE SER		I.R.S.	FICA WITHHOLDING	99.25
			MEDICARE WITHHOLDING	22.75
			MEDICARE WITHHOLDING	0.32
			MEDICARE WITHHOLDING	0.15
		ACCESS SYSTEMS LEASING	COPIER AGREEMENT	1,351.28
		AUREON COMMUNICATIONS	PHONE, INTERNET, CIRCUIT	630.80
		IPERS	IPERS REGULAR EMPLOYEES	158.20
		LYNCH DALLAS PC	LEGAL SERVICES	21,315.94
			LEGAL SERVICES	326.48
		PRINCIPAL	GTL_VTL INSURANCE	3.79
		TIPTON CONSERVATIVE	MINUTES,NOTICE,REPORT,FAC	531.30
		VERIZON	Cell, Data service	567.18
		UNUM LIFE INSURANCE COMPANY OF AMERICA	LONG TERM DISABILITY PAYRO	8.07
		ZOLL MEDICAL CORPORATION	AED PADZ	374.25
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INS PY CITY	1,474.25
			TOTAL:	26,864.01
NON-DEPARTMENTAL	PAYROLL ACCOUNT	I.R.S.	FEDERAL WITHHOLDING	7,089.52
			FICA WITHHOLDING	5,040.94
			MEDICARE WITHHOLDING	1,178.93
		AFLAC	AFLAC AFTER TAX PY W/HOLDI	117.40
			AFLAC PY PRETAX WITHHOLDING	393.23
			AFLAC AFTER TAX DEDUCTION	108.18
		AXA EQUI-VEST PROCESSING OFFICE	DEF. COMP PRETAX	485.00
		COLLECTION SERVICES CENTER	CHILD SUPPORT- SPANGLER-96	96.73
		IPERS	IPERS WITHHOLDING, FIRE	38.95
			IPERS ELECTED OFFICIALS	23.59
			IPERS REGULAR EMPLOYEES	3,936.53
			IPERS WITHHOLDING EMT	213.31
			IPERS WITHHOLDING POLICE	851.93
		PRINCIPAL	GTL_VTL INSURANCE	430.52
			VISION POLICY	290.28
		TREASURER, STATE OF IOWA	STATE WITHHOLDING	3,161.00
		BLUE CROSS/BLUE SHIELD	BCBS HEALTH INSURANCE PYM	1,975.00
		CITY OF TIPTON	MISC. EMPLOYEE REIMBURSEME	275.00
			TOTAL:	25,706.04

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
===== FUND TOTALS =====				
001	GENERAL GOVERNMENT			39,441.49
110	ROAD USE TAX FUND			4,799.99
160	ECONOMIC/INDUSTRIAL DEVEL			25,000.00
303	WASTEWATER PROJECT			1,876.25
316	GO 2021 CP			14,400.00
317	HWY 38 PROJCT			753.15
600	WATER OPERATING			116,726.66
610	WASTEWATER/AKA SEWER REVE			47,589.29
630	ELECTRIC OPERATING			31,830.95
640	GAS OPERATING			4,941.66
660	AIRPORT OPERATING			98.91
670	GARBAGE COLLECTION			7,501.92
740	STORM WATER			319.84
810	CENTRAL GARAGE			97,684.54
835	ADMINISTRATIVE SERVICES			26,864.01
860	PAYROLL ACCOUNT			25,706.04
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	GRAND TOTAL:			445,534.70
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TOTAL PAGES: 10

CITY CREDIT CARD STATEMENT		cr	999		1010			Card Ttl	10,819.07
<b>Finance Director</b>									
Telecommunications	LogMeln	dr	835	5	899	2	63730	30.35	
Technology	License Renewal - Microsoft	dr	835	5	899	2	64190	768.00	
		dr	001	5	110	2	64190	96.00	
		dr	001	5	150	2	64190	96.00	
		dr	001	5	160	2	64190	192.00	
		dr	001	5	210	2	64190	96.00	
		dr	630	5	820	2	64190	96.00	
		dr	640	5	825	2	64190	96.00	
							<b>Total Charges</b>		<b>1,470.35</b>
<b>Economic Development</b>									
Miscellaneous	Walmart	dr	001	5	525	2	65980	615.08	
CIP Reserve	North Star Flags	dr	001	5	525	3	67980	3,115.50	
							<b>Total Charges</b>		<b>3,730.58</b>
<b>Library</b>									
Materials	Walmart, Amazon	dr	001	5	410	2	65020	334.37	
Postage/Shipping	USPS	dr	001	5	410	2	65080	61.63	
Miscellaneous	Walmart	dr	001	5	410	2	65980	16.66	
							<b>Total Charges</b>		<b>412.66</b>
<b>Ambulance</b>									
Training	IAMED	dr	001	5	160	1	62300	214.85	
Telecommunications	JAMF, Cradlepoint	dr	001	5	160	2	63730	186.00	
		dr	001	5	620	2	63730	16.00	
		dr	630	5	820	2	63730	6.00	
		dr	640	5	825	2	63730	2.00	
Equipment/Vehicle Rent	Amazon	dr	001	5	160	2	64150	319.98	
Office Supplies	Ebay	dr	001	5	160	2	65060	40.33	
Office Supplies	Ebay	dr	001	5	525	2	65060	39.88	
Building Maint & Repair	Ebay, ADI	dr	001	5	981	2	63100	1,292.96	
							<b>Total Charges</b>		<b>2,118.00</b>
<b>Fire</b>									
Miscellaneous	Walmart	dr	001	5	150	2	65980	22.74	
							<b>Total Charges</b>		<b>22.74</b>
<b>Police</b>									
Uniforms/Equipment	Galls	dr	001	5	110	2	64350	63.95	
Office Supplies	Amazon	dr	001	5	110	2	65060	190.72	
Postage/Shipping	USPS	dr	001	5	110	2	65080	59.50	
Fuel	BP	dr	810	5	899	2	65075	50.71	
							<b>Total Charges</b>		<b>364.88</b>
<b>Gas</b>									
Safety	Ariat	dr	640	5	825	2	65100	296.75	
							<b>Total Charges</b>		<b>296.75</b>

<b>Electric</b>									
Travel Training -	Prairie Meadows Hotel	dr	630	5	820	1	62980	147.84	
Small Tools	Zoro Tools	dr	630	5	820	2	65053	44.57	
Operating Supplies	Walmart, Covercraft, Streamlight	dr	630	5	820	2	65070	657.21	
Miscellaneous	Walmart, 1000Bulbs.com	dr	630	5	820	2	65980	724.06	
							<b>Total Charges</b>		<b>1,573.68</b>
<b>Public Works</b>									
Repair Parts	Ebay	dr	810	5	899	1	63321	81.32	
							<b>Total Charges</b>		<b>81.32</b>
<b>REC / Aquatic Center</b>									
Dues/Fees	Amazon	dr	001	5	465	1	62100	13.90	
Uniforms/Equipment	Epic Sports, Nike.com	dr	001	5	465	2	64350	486.08	
Operating Supplies	Amazon, Wristband.com, Walmart	dr	001	5	465	2	65070	248.13	
							<b>Total Charges</b>		<b>748.11</b>
<b>Statement Total</b>									<b>10,819.07</b>

AGENDA ITEM:

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	<b>12/20/21</b>
<b>AGENDA ITEM:</b>	<b>Discussion and possible action concerning the Cedar County Coop's request for a waiver of the City's \$0.15 charge that was added to the natural gas rate</b>
<b>ACTION:</b>	<b>Motion to Approve, Deny or Table</b>

**SYNOPSIS:**

At your November 22 Council meeting, the above item was tabled, and City Staff was directed to come up with examples of additional scenarios that could come to Council with the same request the Cedar County Coop has. This list is what has been determined to date.

- 1) New construction of any type that occurred after the resolution was passed adding on the fee (ex. New home, new addition to a house or business)
- 2) Resident who moves to Tipton after the fee was added
- 3) Resident who moved to a different house within the City Limits

**ATTACHMENT:**

**PREPARED BY: MA**

**DATE PREPARED: 12/14/21**

RESOLUTION NO. 122021A

RESOLUTION APPROVING THE FY 2023 FIVE-YEAR CAPITAL  
IMPROVEMENT PROGRAM AND AIRPORT IMPROVEMENT PROGRAM  
DATA SHEETS

WHEREAS, as a condition to receiving State and Federal aid for the Matthews Memorial Airport, the following provisions must be met:

- Approved 5-Year Capital Improvement Program
- Approved Airport Improvement Program data sheets with the Sponsor's Signature
- Certification that the local match exists if the grant is awarded
- Authorization to submit the proposed projects for Federal Grants; and

WHEREAS, the FY 2023 Five-Year Capital Improvement Program and Airport Improvement Program data sheet(s) is attached listing projects deemed to be in the best interest of the Matthews Memorial Airport.

NOW, THEREFORE, Be It Resolved that the City of Tipton authorizes the submittal of the attached Five-Year Capital Improvement Program for the Matthews Memorial Airport, the airport improvement program data sheets for applicable Federal Aviation Administration Grants, and certifies that the local match of 10% is available for each project awarded a grant.

PASSED AND APPROVED this 20<sup>th</sup> day of December 2021.

\_\_\_\_\_  
Bryan Carney, Mayor

ATTEST:

\_\_\_\_\_  
Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No. \_\_\_\_\_ which was passed by the Tipton City Council this 20<sup>h</sup> day of December 2021.

\_\_\_\_\_  
Amy Lenz, City Clerk



December 13, 2021



Brian Wagner  
City Manager  
City of Tipton  
407 Lynn Street  
Tipton, IA 52772

RE: **Federal FY 23 CIP Application Package**  
**Mathews Memorial Airport**

Dear Brian,

Enclosed for your review and comment is a copy of the Federal FY 23 CIP application package. After your review and approval please print out one (1) copy and sign/date each ACIP data sheet then email a scanned copy of the signed application materials to the following agencies, or mail one signed copy to the Iowa DOT Aviation Bureau at the below address by **December 21, 2021**. Pre-applications will be prioritized and presented for the Iowa Transportation Commission approval and will be submitted to the FAA by February 2022.

Iowa DOT	Federal Aviation Administration
Shane Wright Program Manager Iowa Department of Transportation Modal Transportation Bureau-Aviation 800 Lincoln Way Ames, Iowa 50010 shane.wright@dot.iowa.gov	Jeff Deitering, P.E. Airport Planning Engineer - Iowa Federal Aviation Administration jeff.deitering@faa.gov

In addition, I would greatly appreciate a scanned copy sent to me at [jpudenz@mcclurevision.com](mailto:jpudenz@mcclurevision.com) for our records. Please contact me at your earliest convenience at 515.346.9312 if you have any questions on the information provided.

Sincerely,

McClure

A handwritten signature in black ink, appearing to read "Jay Pudenz".

Jay A. Pudenz, PE, LEED AP

Enclosures

## FEDERAL AIRPORT IMPROVEMENT PROGRAM (AIP) PREAPPLICATION CHECKLIST

Please attach the following documents with your application.

- Sponsor Identification Sheet for the Airport
- Capital Improvement Program (CIP) Data Sheet (one for each project listed in the first three years of the CIP) and detailed cost estimate for each data sheet
- Five-Year CIP
- Long-Range Needs Assessment
- Verification of an updated airport layout plan (ALP) (when applying for new construction of buildings or airfield expansion)
- Verification of completed environmental processing in accordance with National Environmental Policy Act of 1969
- Verification of completed land acquisition or signed purchase agreement
- Verification of pavement maintenance program (when applying for pavement preservation or reconstruction)
- If requesting federal assistance for snow removal equipment, please include an inventory of the existing equipment and calculations based on Chapters 4 and 5 of the Airport Winter Safety and Operations Advisory Circular (AC) 150/5200-30 and the Airport Snow and Ice Control Equipment AC 150/5220-20 showing the minimum equipment needed, along with the Airport Capital Improvement Plan (ACIP) Data Sheet, include a copy of a completed Federal Aviation Administration's snow removal equipment spreadsheet.
- If requesting federal assistance for general aviation apron expansion, include a copy of a completed FAA apron design spreadsheet.
- If requesting pavement reconstruction, submit an engineering report showing the need for the reconstruction as part of the CIP justification.
- For revenue-producing facilities (i.e., fueling facilities and hangars), please submit:
  - 1) A statement that airside development needs are met or include a financial plan to fund airside needs over the next three years.
  - 2) A statement that runway approach surfaces are clear of obstructions (the FAA Airport 5010 should show at least a 20:1 clear approach).
  - 3) Justification for the project.
- System for Award Management (SAM) registration is up to date ([www.sam.gov](http://www.sam.gov))

Please e-mail this form with supporting documents identified in the checklist to [shane.wright@iowadot.us](mailto:shane.wright@iowadot.us).

Attn.: Program Manager  
Aviation Bureau  
Iowa Department of Transportation  
800 Lincoln Way  
Ames, IA 50010

E-mail: [shane.wright@iowadot.us](mailto:shane.wright@iowadot.us)  
FAX: 515-233-7983  
Phone: 515-239-1048

**FEDERAL AVIATION ADMINISTRATION**

CAPITAL IMPROVEMENT PROGRAM (CIP)  
AIRPORTS DIVISION - CENTRAL REGION

**5-YEAR CIP**

(Attach additional sheets if necessary)

<b>Airport Name, LOCID, City, State:</b>	Mathews Memorial Airport, 8C4, Tipton, Iowa		
<b>Prepared By:</b>	Brian Wagner	<b>Sponsor Email:</b>	citymanager@tiptoniowa.org
<b>Date Prepared:</b>	December 2021	<b>Sponsor Signature:</b>	
<b>Sponsor Phone:</b>	563-886-6564	<b>Printed Name:</b>	

FY	Detailed Project/Scope Description	Fund Source	Amount
2023	Land Acquisition - Phase 2	Federal	\$399,350
		State	
		Local	\$60,122
		<b>Total</b>	<b>\$459,472</b>
2025	Rehabilitate Runway 11/29, Apron	Federal	\$213,547
		State	
		Local	\$23,728
		<b>Total</b>	<b>\$237,275</b>
2027	Land Acquisition - Phase 3	Federal	\$278,303
		State	
		Local	\$41,423
		<b>Total</b>	<b>\$319,725</b>

**FEDERAL AVIATION ADMINISTRATION**

CAPITAL IMPROVEMENT PROGRAM (CIP)

AIRPORTS DIVISION - CENTRAL REGION

**LONG-RANGE NEEDS ASSESSMENT**

**Years 6 to 20**

(Attach additional sheets if necessary)

<b>Airport Name:</b>	<b>Mathews Memorial Airport (8C4), Tipton, Iowa</b>
----------------------	---

Estimated FY	Project Description	Fund Source	Amount
2029	Land Acquisition - Phase 4	Federal	\$647,897
		State	
		Local	\$70,114
		<b>Total</b>	<b>\$718,010</b>
2030	Runway 12/30 & Turnaround (Design)	Federal	\$270,000
		State	
		Local	\$30,000
		<b>Total</b>	<b>\$300,000</b>
2031	Runway 12/30 & Turnaround (Grading & Drainage) - 3,400' x 75'	Federal	\$900,000
		State	
		Local	\$100,000
		<b>Total</b>	<b>\$1,000,000</b>
2032	Runway 12/30 & Turnaround (Paving, Marking, & Lighting) - 3,400' x 75'	Federal	\$2,250,000
		State	
		Local	\$250,000
		<b>Total</b>	<b>\$2,500,000</b>

**FEDERAL AVIATION ADMINISTRATION**

**CIP DATA SHEET**


CAPITAL IMPROVEMENT PROGRAM (CIP)  
AIRPORTS DIVISION - CENTRAL REGION

SEE INSTRUCTIONS TO COMPLETE THIS INFORMATION

<b>Airport Name, LOCID, City, State:</b>	Mathews Memorial Airport, 8C4, Tipton, Iowa		
<b>AIP Project Type:</b>	Land Acquisition - Phase 2		
<b>Local Priority:</b>	1	<b>Federal Share:</b>	\$399,350
<b>FFY Requested:</b>	2023	<b>State Share:</b>	
<b>Provide Detailed Project Scope and Justification Below. You must attach a sketch/drawing that clearly identifies the scope of the project.</b>		<b>Local Share:</b>	\$60,122
		<b>Total Project Cost:</b>	\$459,472

**Scope:**

PARCEL	OWNER	DATE	APPROX. PARCEL SIZE (AC)
1	CITY OF TIPTON	6/24/08	27.8
2	CITY OF TIPTON	9/24/08	11.2
3	CITY OF TIPTON	5/24/08	27.0
<b>TOTAL</b>			<b>66.0</b>



NO.	OWNER	ACQUIRED ACRES	TOTAL ACRES	DESCRIPTION
A1	HEBERT, L. & SHERMAN	14.75	28.78	FULL SERVICE
A2	HEBERT, L. & SHERMAN	15.27	28.78	FULL SERVICE
B-1, B-2, B-3	TIPTON, T. & HARRINGTON	29.88	68.38	FEE SIMPLE
B-4	TIPTON, T. & HARRINGTON	11.11	79.78	FEE SIMPLE
C	WHEELER, R. & SHERMAN	11.75	58.43	FEE SIMPLE
D	WHEELER, R. & SHERMAN	8.87	79.78	FEE SIMPLE
E	LARNEY, A. & HARRINGTON	29.78	87.88	FEE SIMPLE
F	LARNEY, A. & HARRINGTON	14.25	74.38	FEE SIMPLE
<b>TOTAL</b>		<b>143.88</b>		

**Justification:**

Acquire parcels B-1, B-2, and B-3 for the construction of interim Runway 12/30 (75' x 3,400') and protection of the RSA, RPZ and 35' BRL.

Date of approved ALP with project shown

Feb 2010

Date of approved Environmental Determination with project shown

Nov 2019

**SPONSOR SIGNATURE BLOCK**

<b>Signature:</b>		<b>Date:</b>	
<b>Printed Name:</b>	Brian Wagner	<b>Title:</b>	City Manager
<b>Phone Number:</b>	563-886-6564	<b>Email:</b>	citymanager@tiptoniowa.org

**FEDERAL AVIATION ADMINISTRATION**

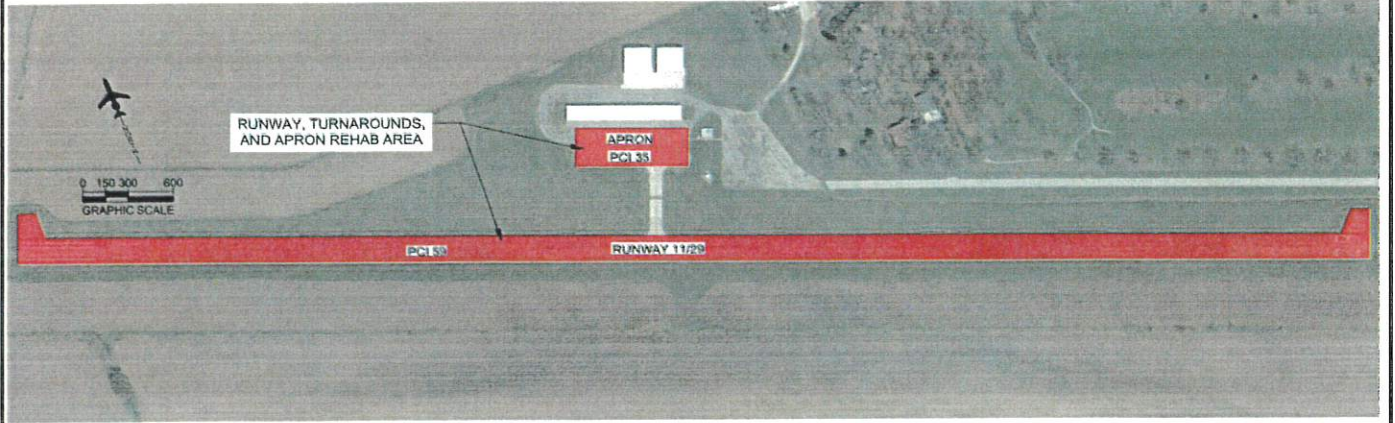
**CIP DATA SHEET**

CAPITAL IMPROVEMENT PROGRAM (CIP)  
AIRPORTS DIVISION - CENTRAL REGION

**SEE INSTRUCTIONS TO COMPLETE THIS INFORMATION**

<b>Airport Name, LOCID, City, State:</b>	Mathews Memorial Airport, 8C4, Tipton, Iowa		
<b>AIP Project Type:</b>	Rehabilitate Runway 11/29, Apron		
<b>Local Priority:</b>	2	<b>Federal Share:</b>	\$213,547
<b>FFY Requested:</b>	2025	<b>State Share:</b>	
<b>Provide Detailed Project Scope and Justification Below. You must attach a sketch/drawing that clearly identifies the scope of the project.</b>	<b>Local Share:</b>	\$23,728	
	<b>Total Project Cost:</b>	\$237,275	

**Scope:**



**Justification:**  
Pavement rehabilitation is necessary to maintain the integrity of airfield pavement. This pavement rehabilitation project would include slab replacement and crack/joint sealing on Runway 11/29, t-hangar taxilane, and the apron. It would also include full pavement marking replacement. PCI numbers are based on the Iowa DOT Aviation Bureau's pavement inspection completed on November 20, 2020.

Date of approved ALP with project shown	Feb 2010
Date of approved Environmental Determination with project shown	Nov 2019
Date of approved Pavement Maintenance Program	Oct 2014

**SPONSOR SIGNATURE BLOCK**

<b>Signature:</b>		<b>Date:</b>	
<b>Printed Name:</b>	Brian Wagner	<b>Title:</b>	City Manager
<b>Phone Number:</b>	563-886-6564	<b>Email:</b>	citymanager@tiptoniowa.org

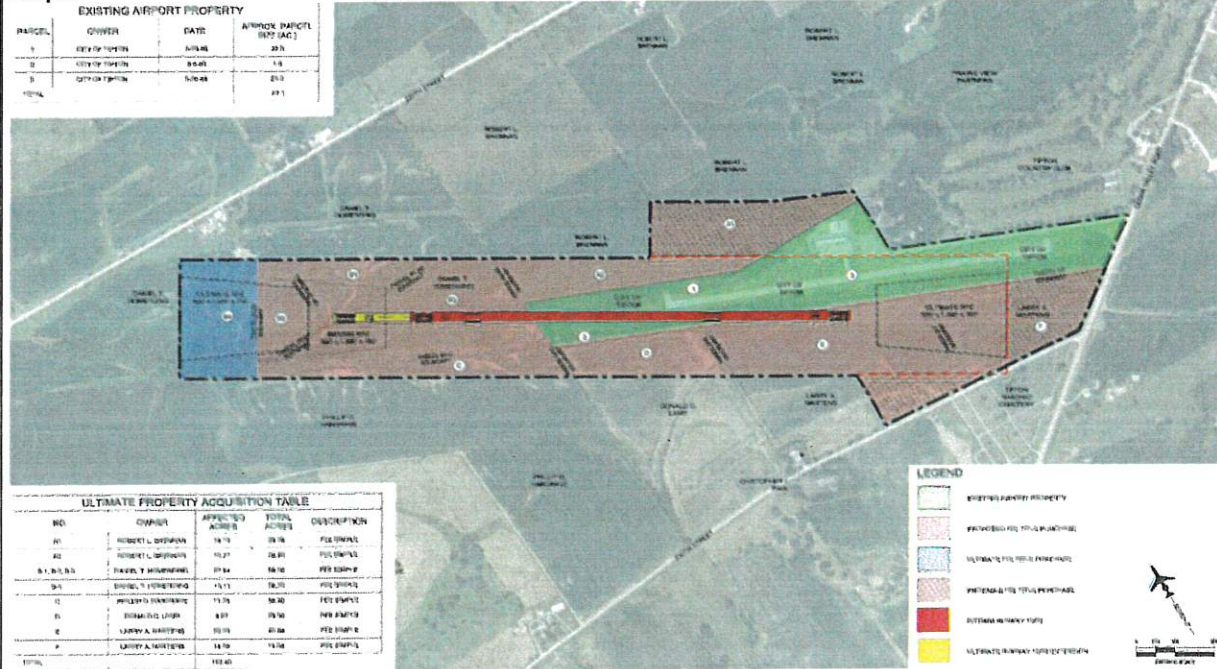
OPINION OF PROBABLE PROJECT COST

PROJECT: REHABILITATE RUNWAY 11/29, APRON  
 AIRPORT: MATHEWS MEMORIAL AIRPORT (8C4), TIPTON, IOWA  
 DATE: DECEMBER 2021

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	COST/UNIT	COST
GP-50-1	CONSTRUCTION STAKING	1.0	LS	\$ 7,500.00	\$ 7,500.00
C-105-1	MOBILIZATION	1.0	LS	\$ 15,000.00	\$ 15,000.00
C-105-2	TRAFFIC CONTROL	1.0	LS	\$ 5,000.00	\$ 5,000.00
P-101-1	PCC CRACK FILLING, ROUTE AND SEAL	5,000.0	LF	\$ 3.50	\$ 17,500.00
P-101-2	PCC JOINT CLEANING AND SEALING	31,510.0	LF	\$ 2.50	\$ 78,775.00
P-501-1	FULL DEPTH PCC PATCHING	150.0	SY	\$ 200.00	\$ 30,000.00
P-620-1	PAVEMENT MARKING (WATERBORNE)	18,000.0	SF	\$ 1.25	\$ 22,500.00
<b>TOTAL ESTIMATE OF PROBABLE CONSTRUCTION COST</b>					<b>\$176,275.00</b>
	GEOTECHNICAL INVESTIGATION				N/A
	TOPOGRAPHIC SURVEY				N/A
	DESIGN PHASE ENGINEERING			\$ 25,000.00	
	BIDDING PHASE			\$ 5,000.00	
	CONSTRUCTION ADMIN/OBSERVATION			\$ 25,000.00	
	SPONSOR ADMINISTRATION			\$ 1,000.00	
	QA MATERIAL TESTING (EST.)			\$ 5,000.00	
	FAA INSTRUMENT APPROACH PROCEDURE DEVELOPMENT				N/A
	FAA FLIGHT INSPECTION				N/A
<b>TOTAL ESTIMATE OF PROBABLE PROJECT COST</b>					<b>\$237,275.00</b>

<b>SEE INSTRUCTIONS TO COMPLETE THIS INFORMATION</b>			
<b>Airport Name, LOCID, City, State:</b>	Mathews Memorial Airport, 8C4, Tipton, Iowa		
<b>AIP Project Type:</b>	Land Acquisition - Phase 3		
<b>Local Priority:</b>	3	<b>Federal Share:</b>	\$278,303
<b>FFY Requested:</b>	2027	<b>State Share:</b>	
<b>Provide Detailed Project Scope and Justification Below. You must attach a sketch/drawing that clearly identifies the scope of the project.</b>	<b>Local Share:</b>	\$41,423	
	<b>Total Project Cost:</b>	\$319,725	

**Scope:**



**Justification:**  
 Acquire parcels for the construction of interim Runway 12/30 (75' x 3,400') and protection of the RSA, RPZ and 35' BRL.

Date of approved ALP with project shown Feb 2010  
 Date of approved Environmental Determination with project shown Nov 2019

<b>SPONSOR SIGNATURE BLOCK</b>			
<b>Signature:</b>		<b>Date:</b>	
<b>Printed Name:</b>	Brian Wagner	<b>Title:</b>	City Manager
<b>Phone Number:</b>	563-886-6564	<b>Email:</b>	citymanager@tiptoniowa.org



December 13, 2021

Brian Wagner  
City Manager- City of Tipton  
407 Lynn Street  
Tipton, Iowa 52772

Subject: A fee and time necessary to complete appraisals on the Daniel and Lynn Homering property,  
for the Tipton Airport Project located in Tipton Iowa.

Dear Mr. Wagner:

Thank you for your inquiry regarding the appraisals of the properties noted above. Assuming our terms and conditions are acceptable, Cook Appraisal, LLC will be preparing this assignment on the above captioned properties. The purpose of the inspections and appraisals are to estimate the before and after market values of the property. The legal interests appraised would be the fee simple interest.

The first appraisal will include before and after values and an estimate of just compensation for a fee acquisition of Parcels B-1, B-2 and B-3 totaling 34.70 acres from the subject property. In consideration for the completion and delivery of one hard copy and one pdf copy of the report, the fee will no more than **\$3,500**. Additionally, you have requested we complete a second appraisal to estimate the before and after values if portions of B-1, B-2 and B-3 are acquired by avigation easement. Under this scenario, approximately 18.31 acres will be acquired in fee title and approximately 16.39 acres will be in avigation easements. The fee for the second appraisal will be \$1,000. The completion date would be no later than March 1, 2021 provided we receive authorization to proceed by January 7, 2022. Any additional consulting services and/or cost are to be agreed in writing between us before proceeding and will be billed at \$250.00 per hour.

The bid will be considered be null and void, unless signed and returned by January 7, 2022.

We would appreciate obtaining the following information to assist us in preparing and completing these appraisals:

- A copy of the acquisition plats, if available

The appraisals will be prepared in accordance with the Uniform Standards of Professional Appraisal Practice and the Uniform Standards for Federal Land Acquisitions. Furthermore, the appraisals shall be prepared for and our professional fee billed to *The City of Tipton*. The appraisals are intended only for your use, which may include parties reasonably involved in the transaction. They may be shared with the property owners at your discretion. They are not available for public distribution in whole or in part without our written permission. Attached to this authorization is a copy of our statement of *Assumptions and Limiting Conditions*. Please sign the acknowledgment of this letter and return to us within 14 days.

December 13, 2021

Mr. Wagner:

Page 2

We look forward to undertaking this assignment for you.

Sincerely,  
Cook Appraisal, LLC



Dennis G. Cronk, MAI, AI-GRS

DGC/rcg

ACKNOWLEDGMENT:

Subject: A fee and time necessary to complete an appraisal of the Daniel and Lynn Homerding properties, for the Tipton Airport Project located in Tipton Iowa.

I hereby acknowledge receipt and understand the Assumptions and Limiting Conditions attached to this letter. I accept and agree to the above stated terms and conditions.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

## Assumptions and Limiting Conditions

### General Conditions

The date of value to which the opinions expressed in this report apply is set forth in the Letter of Transmittal. The appraiser assumes no responsibility for economic or physical factors occurring at some later date which may affect the opinions herein stated.

The Americans with Disabilities Act ("ADA") became effective January 26, 1992. We have not made a specific compliance survey and analysis of the property to determine whether or not it is in conformity with the various detailed requirements of the ADA. It is possible that a compliance survey of the property together with detailed analysis of the requirements of the ADA could reveal that the property is not in compliance with one or more of the requirements of the Act. If so, this fact could have a negative effect upon the value of the property. Since we have no direct evidence relating to this issue, we did not consider possible noncompliance with the requirements of ADA in estimating the value of the property.

No opinion is intended to be expressed for legal matters or that would require specialized investigation or knowledge beyond that ordinarily employed by real estate appraisers, although, such matters may be discussed in the report.

No opinion as to title is rendered. Data on ownership and the legal description were obtained from sources generally considered reliable. Title is assumed to be marketable and free and clear of all liens and encumbrances, easements, and restrictions, except those specifically discussed in the report. The property is appraised assuming it to be under responsible ownership and competent management and available for its highest and best use.

No engineering survey has been made by the appraiser. Except as specifically stated, data relative to size and area were taken from sources considered reliable, and no encroachment of real property improvements is assumed to exist.

Maps, plats, and exhibits included herein are for illustration only as an aid in visualizing matters discussed within the report. They should not be considered as surveys or relied upon for any other purpose.

No opinion is expressed as to the value of subsurface oil, gas, or mineral rights and that the property is not subject to surface entry for the exploration or removal of such materials, except as is expressly stated.

The contract for the appraisal of said premises is fulfilled by the signer upon the delivery of this appraisal executed. Disclosure of the contents of this appraisal report is governed by the Uniform Standards of Professional Appraisal Practice of the Appraisal Foundation and the Code of Professional Ethics and the Standards of Professional Practice of the Appraisal Institute. Neither all nor any part of the contents of this report (especially any conclusions as to value, the identity of the appraiser, or the firm with which he is connected; or any reference to the Appraisal Institute and the MAI or SRA designations) shall be disseminated to the public through advertising media, public relations media, news media, sales media, or any other public means of communications without the prior written consent and approval of the undersigned. This consent and approval does not apply to government agencies which disclose appraisals and appraised values through their normal business functions.

This appraisal is FIRREA complying. Neither my engagement to make this appraisal (or any future appraisals for this client), nor any compensation therefore, are contingent upon the reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value estimate, the attainment of a stipulated result, or the occurrence of a subsequent event.

### **Hazardous Material**

Unless otherwise stated in this report, the existence of hazardous material, which may or may not be present on the property, was not observed by the appraiser. The appraiser has no knowledge of the existence of such materials on or in the property. The appraiser, however, is not qualified to detect such substances. The presence of substances such as asbestos, urea-formaldehyde foam insulation, or other potentially hazardous materials may affect the value of the property. The value estimate is predicated on the assumption that there is no such material on or in the property that would cause a loss in value. No responsibility is assumed for any such conditions, or for any expertise or engineering knowledge required to discover them. The client is urged to retain an expert in this field if desired.

### **For Court or Hearing Testimony**

Testimony or attendance in court or at any other hearing is not required by reason of rendering this appraisal unless such arrangements are made a reasonable time in advance.

Because the date of value used herein is not the date of trial, the appraiser reserves the right to consider and evaluate additional data that becomes available between the date of this report and the date of trial and to make any adjustment to the value opinions that may be required.

### **For Title Report Nonavailability**

Because no title report was made available to the appraiser, he/she assumes no responsibility for such items of record not disclosed by his/her normal investigation.

### **For Questionable Soil or Geologic Conditions**

No detailed soil studies covering the subject property were available to the appraiser. Therefore, premises as to soil qualities employed in this report are not conclusive, but have been considered consistent with information available to the appraiser.

### **For Improved Property**

The appraiser has personally inspected the subject property and finds no obvious evidence of structural, mechanical, or roof deficiencies, except as stated in this report; however, no responsibility for hidden defects or conformity to specific governmental requirements, such as fire, building and safety, earthquake, or occupancy codes, can be assumed without provision of specific professional or governmental inspections.

Because no termite inspection report was available, the appraiser assumes no evidence of termite damage or infestation unless so stated.

No consideration has been given in this appraisal to personal property located on the premises or to the cost of moving or relocating such personal property; only the real property has been considered.

**For Proposed Construction**

The plans and specifications furnished by the client and builder are assumed to show the intent of the builder, but the appraiser assumes no responsibility for their correctness or for undisclosed modifications.

**Plans and Specifications**

This appraisal report is based in part on plans, specifications, and documentation provided to the appraiser. The general plans and specifications are considered to be a part of this real estate appraisal report. The appraiser is assuming that the project will be constructed in a professional workmanlike manner in accordance with the general specifications provided. Any significant deviation from the plans and specifications is considered to invalidate this appraisal report. Also, the proposed project is to be built in accordance with the minimum building standards or code of the applicable jurisdiction in which the subject property is to be constructed.

RESOLUTION 122021B

RESOLUTION SETTING MONDAY, JANUARY 10, 2022 AS THE PUBLIC HEARING DATE REGARDING THE PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED COST OF THE HIGHWAY 38/CEDAR STREET IMPROVEMENTS

WHEREAS, the City Council of the City of Tipton has hired Origin Design (formerly IIW Engineering) and referred to within as the “Engineer” to design and oversee the Highway 38/Cedar Street Improvements (Project); and,

WHEREAS, a summary of the Project is as follows:

*The project work includes reconstruction of Highway 38(Cedar Street) including intersections from South Street to 7<sup>th</sup> Street. Excavation will be placed on the west side of Hwy 38 north of Alexander Drive to create an embankment for the proposed Sissel Behrle Trail. Utilities in the roadway including storm sewer, sanitary sewer and water main will be reconstructed. Sidewalks and driveways will be removed and replaced for ADA compliance. Light pole foundations will be installed on the north and south ends of Hwy 38. South Street to 3<sup>rd</sup> Street construction is schedule for 2022 and 3<sup>rd</sup> Street to 7<sup>th</sup> Street is scheduled for 2023.*

AND, WHEREAS, the Engineer’s estimated construction cost (not including the inspection/oversight) is \$4,800,000 and the plans, specifications, and form of contract are available at City Hall; and

WHEREAS, the Engineer has proposed this adjustable Project timeline:

- |   |                    |
|---|--------------------|
| 1.) Set public hearing.                                     | December 20, 2021. |
| 2.) Hearing notice appears in Tipton Conservative.          | December 29, 2021. |
| 3.) Conduct public hearing/approve plans and cost estimate. | January 10, 2022.  |
| 4.) Bid opening.  | February 15, 2022. |
| 5.) Possible award of bid.                                  | February 28, 2022. |
| 6.) Approve contract and bond.                              | March 6, 2022.     |
| 7.) Completion of Phase 2.                                  | November 30, 2023. |

NOW, THEREFORE, Be It Resolved, the City Council of the City of Tipton does hereby set Monday, January 10, 2022 at 5:30 p.m. at the Tipton Fire Station at 301 Lynn Street as the public hearing date and location regarding the plans, specifications, form of contract, and Engineer’s final cost estimate for the Hwy 38/Cedar Street Improvements.

BE IT ALSO RESOLVED, upon the City Council’s approval of the Project’s plans, specifications, form of contract, and final estimated project cost, City Council hereby authorizes the Engineers to proceed according to the adjustable timeline within.

PASSED AND APPROVED this 20<sup>th</sup> day of December 2021.

---

Bryan Carney, Mayor

ATTEST:

---

Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution \_\_\_\_\_ which was passed by the Tipton City Council this 20<sup>th</sup> day of December 2021.

---

Amy Lenz, City Clerk

RESOLUTION NO. 122021C

RESOLUTION REAFFIRMING AND APPROVING  
POLICY AGAINST ALCOHOL POSSESSION AND USE ON CITY PROPERTY

**WHEREAS**, the City of Tipton, Iowa is committed to the safety of its employees, citizens, volunteers, and contractors; and

**WHEREAS**, the City Personnel Policies provide that employees shall not possess or use alcohol on City property, nor should they conduct City business while under the influence of alcohol; and

**WHEREAS**, the City of Tipton City Council desires to reaffirm the policy against the possession and use of alcohol on City property and that those conducting business shall not be under the influence of alcohol;

**WHEREAS**, the City of Tipton City Council desires to extend this policy to every individual to the extent it had not already, meaning that no individual shall possess or consume alcohol on City property, nor shall any individual be under the influence of alcohol while conducting City business.

**NOW, THEREFORE, it is resolved by the City Council of Tipton, Iowa as follows:**

**Section 1.** The City Council of Tipton prohibits any individual from possession and/or using alcohol on City property without prior written authorization from the City Manager or the City Manager's designee.

**Section 2.** For use of alcohol in City Parks, City Ordinance 47.07 governs and shall continue to be followed.

**Section 3.** The City Council of Tipton prohibits individuals, including employees, officials, volunteers, or contractors, from conducting any business on behalf of the City while under the influence of alcohol. For purposes of this policy, "under the influence of alcohol" shall mean a blood alcohol content of 0.02 or higher, which is the level established by the Department of Transportation.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2021.

CITY OF TIPTON, IOWA

\_\_\_\_\_  
By: Bryan Carney, Mayor

ATTEST:

\_\_\_\_\_  
Amy Lenz, City Clerk



RESOLUTION NO. 122021D

RESOLUTION APPROVING THE ALLOCATION OF FUNDS TO TIPTON FIRE AND RESCUE, INC  
TO BE DONE ON A REIMBURSEMENT BASIS

**WHEREAS**, the City of Tipton, Iowa annually budgets for and allocates a certain amount of funds to the Tipton Fire and Rescue, Inc.;

**WHEREAS**, the City of Tipton City Council desires to continue budgeting certain funds to the Tipton Fire and Rescue, Inc. and to allocate those funds to Tipton Fire and Rescue, Inc. on a reimbursement basis.

**NOW, THEREFORE, it is resolved by the City Council of Tipton, Iowa as follows:**

**Section 1.** The City Council of Tipton shall annually allocate a certain amount of its budget to Tipton Fire and Rescue, Inc. in any amount, to be determined by the City Council.

**Section 2.** The funds allocated to Tipton Fire and Rescue, Inc. shall only be used for fire protection services or the management of the Tipton Fire and Rescue, Inc. organization.

**Section 3.** The funds shall be held by the City of Tipton Finance Director and shall be provided to Tipton Fire and Rescue, Inc. in the form of a reimbursement upon the production of a receipt or other documentation showing an expenditure for fire protection services or the management of the Tipton Fire and Rescue, Inc. organization.

**Section 4.** The funds shall not be provided for reimbursement if no receipt or other proper documentation is provided or if the funds were used for an improper purpose that violates a City of Tipton policy, resolution, ordinance, or any other state or federal law.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2021.

CITY OF TIPTON, IOWA

\_\_\_\_\_  
By: Bryan Carney, Mayor

ATTEST:

\_\_\_\_\_  
Amy Lenz, City Clerk

AGENDA ITEM:

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	<b>12/20/21</b>
<b>AGENDA ITEM:</b>	Discussion and possible action concerning the purchase of SCBA Gear for the Fire Department
<b>ACTION:</b>	<b>Motion to Approve, Deny or Table</b>

**SYNOPSIS:**

In June 2021, The City closed on the \$2,000,000 GO Bond. As a reminder, the scope of the bond was *“\$2,000,000 for the purpose of paying the costs, to that extent, of constructing street, sidewalk, sanitary sewer, storm water drainage and water system improvements and acquiring vehicles and equipment for the municipal fire and emergency response departments.”*

The City has 24 months from the closing date to spend the unused portion on other projects that would fall within the scope listed above. Currently, the bond has been used to purchase a Fire Truck which totaled \$537,191.

The Fire Department is requesting to purchase some new SCBA gear. They hired a consulting service to prepare the information for the AFG grant but both applications have been unsuccessful. The next time the grant would be available is November 2022.

Most recently, the Fire Department is requesting to use \$195,000 of the remaining balance from the GO bond to purchase SCBA gear. The Fire department does not have the ability to make the bond payments using their budget so the payments would have to be made by increasing the tax levy. Adding this to the tax levy would add approximately \$0.20 to the levy.

Included in the packet is the proposal from the Fire Department, the estimated repayment schedule and the quote.

**PREPARED BY: MA**

**DATE PREPARED: 12/15/21**

When we did the go bond last year to purchase the new engine, we added monies into the bond to cover this cost if we did not receive AFG grant. Grant has failed in 2019 and 2020. Our FEMA rep said that our financial need was lacking and the explanation of budget challenges because of these we have failed to receive that grant.

Some challenges with our current packs are that:

They are all the same brand which helps with ease of navigation, but packs are different depending on what edition you may be wearing. For example, our oldest pack still has a bell on it that rings when you are low on air. Our newest pack has vib-alert which vibrates the face piece along with a chirp that indicates low air. This may not seem big but during different scenarios in can be huge on whether you hear the bell.

As you can see in the table above, we are running two different PSI's in our packs. A 4500 PSI air pack is designed to have 45 mins of air and a 2216 pack is designed to have 30 mins of air at their perspective PSI's. A 2216 pack cannot take a 4500 bottle. If the mistake is made it will blow O-rings in the pack, taking that pack OOS until it can be repaired. However, a 4500 pack can take a 2216 bottle but your only at half the PSI for that pack, so the low air alarm is going to activate much sooner.

Finding replacement parts for our older packs is almost obsolete. They no longer make them because the packs are too old to be in service. We are currently cannibalizing air packs just to make one "good" pack. This will eventually lead to having no air packs. The manufacture generally stops making parts after 2 new editions for that edition.

Our packs are currently 19.68 years old on average. NFPA 1852 says to replace packs approximately every 20 years or every 4 editions. We are currently at this point with either recommendation.

As far as paying for packs we only have one revenue source and that's our rural township monies. We use that money to purchase new apparatus. We currently are behind on replacing apparatus because we have used this avenue before to pay off the station. If we continue to do this our apparatus fleet will be in very poor condition before replacement. We are currently 10 years behind on replacements.

Call log where SCBA's have been used:

2019

Fires- 36

Haz- 17

Total in 2019-53 calls where SCBA worn

2020

Fires- 34

Haz- 12

Total in 2020-46 calls where SCBA is worn

2021

Fires- 46

Haz- 17

Total so far in 2021-63 calls where SCBA is worn

We are wearing these for calls for service at least once per week excluding trainings.

If we purchase new 4500 packs and bottles our 2216 air bottles are worth money on trade in and some of our packs would be as well.

We would only be purchasing the new Scott SCBA bottles that we would need to complete the two for each pack. We currently have 18 so we would need to purchase 32.

Scott now offers a lifetime warranty on the packs saving us on repair cost.

If we purchase all at once the price will decrease from the quote but the quote doesn't reflect that because Scott will not release prices until the order is placed.

I held our 10% match for our AFG grant back in the previous two budget years so we have that money set aside to aid in purchase.

NFPA 1852: Standard on Selection, Care, and Maintenance of Open-Circuit Self-contained Breathing Apparatus (SCBA)

- SCBA that do not meet the requirements of NFPA 1981 Standard on Open-circuit Self-contained Breathing Apparatus (SCBA) 1997 edition shall be retired and properly disposed of.
  - \*This equates to approximately 20 years, or four editions of the NFPA 1981 standard.

NFPA 1981 Standard for Open Circuit Self-Contained Breathing Apparatus for Fire and Emergency Services. Editions by years:

1992

- Compliant

1997

- Compliant

2002

- The addition of a heads-up display (HUD) to the SCBA facepiece and the addition of a universal air connection (UAC) to the cylinder.

2007

- The NFPA 2007 revision brought changes to testing requirements for voice intelligibility. This is again be approached in the 2013 revision. In the previous edition, testing is performed with five listeners recording words read by a speaker outfitted with the unit being tested. This is done with 70 decibels of background noise. A score higher than 85 was required for passing with distances between the speaker and listeners being 15 feet.

2013

- Most notable changes in this time in the 1997 and 2002 revisions were requirements for redundant low pressure warning devices, **heads up display (HUD)** or a visual signal signifying the amount of an air cylinder's rated capacity present and the **RIC Universal Air Coupling (RIC UAC)**. In the 2007 revision, focus was turned to the perceived weakest link of the SCBA: electronics. Stricter testing methods were passed to improve the performance and sustainability of electronic components of the SCBA. All these changes were undoubtedly very important safety improvements.
- No specific test has ever been defined for just the SCBA facepiece lens. The 2013 edition will define specific durability requirements for facepieces. Several firefighter fatalities in the past few years have brought attention to the integrity of SCBA. lenses being compromised under hostile conditions. Changes in today's fireground environment have necessitated this change - higher BTU release and

shorter flashover windows have an increased detrimental effect on the traditional polycarbonate SCBA lenses worn by firefighters. These changes have caused the different coatings of these lenses to expand and contract at different rates causing crazing and eventual failure as well as total failure because of the softness in the lens brought on by high heat.

- The requirement for the end of service time indicator has been 25% of the cylinder's rated capacity. The new requirement will mandate that the alarm now sound at the point when 33% of the cylinders rated capacity is reached.
- Along the lines of this change, heads up display (HUD) indicators will now be required to display signals at 75%, 50% and 33% as opposed to just 50% in previous editions.

2019

1. An added definition of universal emergency breathing safety systems (UEBSS), and a corresponding update to Table 4.3.9, Test Series
2. A new requirement for pressure demand certification by NIOSH and a nonelectronic transmission system at a minimum for voice communications
3. A new requirement that allows using data logging software to report breathing rate
4. Updated requirements and figures for EBSS male and female fittings
5. A new strength of connection between the facepiece and second stage regulator performance requirement, along with an added associated test

2023

?

Current Inventory Log

SCBA#	Manufacture Date	Integrated PASS Y/N	RIT Connection Y/N	HUD Y/N	PSI
TP101	Feb-96	Y	N	N	2216
TP102	Jan-98	Y	N	N	2216
TP103	Dec-98	Y	N	N	2216
TP104	Jan-98	Y	N	N	2216
TP105	Jan-98	Y	N	N	2216
TP106	Dec-97	Y	N	N	2216
TP107	May-99	Y	N	N	2216
TP108	May-99	Y	N	N	2216
TP109	May-99	Y	N	N	2216
TP110	Sep-02	Y	N	N	2216
TP111	Sep-02	Y	N	N	2216
TP112	Oct-02	Y	N	N	2216
TP113	Sep-02	Y	N	N	2216
TP114	Oct-02	Y	N	N	2216
TP115	Mar-03	Y	N	Y	2216
17	Oct-04	Y	Y	Y	4500
18	Oct-04	Y	Y	Y	4500
19	Aug-04	Y	Y	Y	4500
20	Oct-04	Y	Y	Y	4500
21	Oct-04	Y	Y	Y	4500
22	Oct-04	Y	Y	Y	4500
23	Aug-05	Y	Y	Y	4500
25	Aug-05	Y	Y	Y	4500
26	Aug-05	Y	Y	Y	4500
27	Jul-05	Y	Y	Y	4500
28	Jun-04	Y	Y	Y	4500
28	Aug-05	Y	Y	Y	4500
29	Aug-05	Y	Y	Y	4500
30	Jul-05	Y	Y	Y	4500
34	Sep-04	Y	Y	Y	4500
54	Nov-05	Y	Y	Y	4500
98	Feb-07	Y	Y	Y	4500

RIC/RIT connection

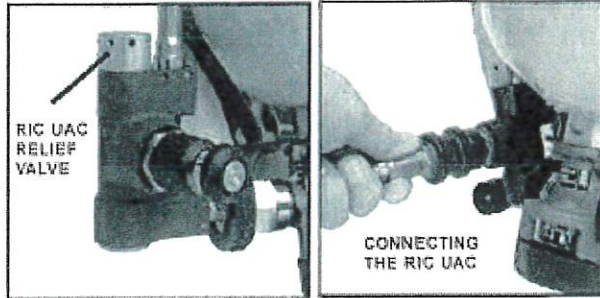
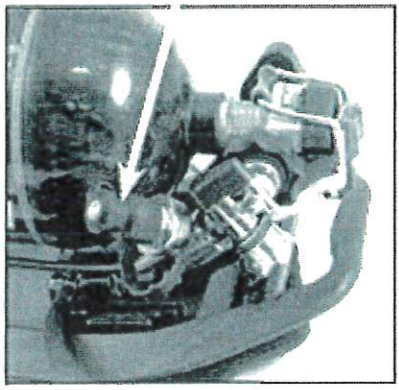


FIGURE 5

FIGURE 6

*RIC UAC connection*



UEBSS



HUD







**City of Tipton, Iowa**

\$195,000 General Obligation Corporate Purpose Bonds, Series 2021

\*\*\* FINAL - SCBA's Equipment Fire Department \*\*\*

**Debt Service Schedule**

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/22/2021	-	-	-	-	-
12/01/2021	-	-	948.48	948.48	-
06/01/2022	-	-	1,073.75	1,073.75	2,022.23
12/01/2022	-	-	1,073.75	1,073.75	-
06/01/2023	20,000.00	1.000%	1,073.75	21,073.75	22,147.50
12/01/2023	-	-	973.75	973.75	-
06/01/2024	20,000.00	1.000%	973.75	20,973.75	21,947.50
12/01/2024	-	-	873.75	873.75	-
06/01/2025	20,000.00	1.000%	873.75	20,873.75	21,747.50
12/01/2025	-	-	773.75	773.75	-
06/01/2026	20,000.00	1.000%	773.75	20,773.75	21,547.50
12/01/2026	-	-	673.75	673.75	-
06/01/2027	20,000.00	1.000%	673.75	20,673.75	21,347.50
12/01/2027	-	-	573.75	573.75	-
06/01/2028	20,000.00	1.050%	573.75	20,573.75	21,147.50
12/01/2028	-	-	468.75	468.75	-
06/01/2029	25,000.00	1.150%	468.75	25,468.75	25,937.50
12/01/2029	-	-	325.00	325.00	-
06/01/2030	25,000.00	1.250%	325.00	25,325.00	25,650.00
12/01/2030	-	-	168.75	168.75	-
06/01/2031	25,000.00	1.350%	168.75	25,168.75	25,337.50
<b>Total</b>	<b>\$195,000.00</b>	<b>-</b>	<b>\$13,832.23</b>	<b>\$208,832.23</b>	<b>-</b>

**Yield Statistics**

Bond Year Dollars	\$1,203.63
Average Life	6.172 Years
Average Coupon	1.1492142%
Net Interest Cost (NIC)	1.0874010%
True Interest Cost (TIC)	1.0832810%
Bond Yield for Arbitrage Purposes	1.0153637%
All Inclusive Cost (AIC)	1.2915931%

**IRS Form 8038**

Net Interest Cost	1.0346551%
Weighted Average Maturity	6.155 Years



Prepared by:	City of Tipton, City Hall, Brian Wagner, City Manager	407 Lynn St., Tipton, IA 52772 (563) 886-6187
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**ORDINANCE NO. 582**

**AN ORDINANCE AMENDING TITLE I, CHAPTER 6, SUBSECTION 7, OF  
TIPTON ESTABLISHING THE BOUNDARIES OF THE VOTING PRECINCTS  
IN TIPTON, IOWA**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TIPTON, IOWA:**

**SECTION 1. PURPOSE.** The purpose of this amendment is to revise the voting precincts in Tipton, Iowa, to reflect changes in population from the 2020 decennial Census.

**SECTION 2. AMENDMENT.** Section 1-4-2 (a) (b) (c) of the Code is hereby amended by deleting said section and replacing it with the following:

The precincts are bounded as follows:

- a. **FIRST PRECINCT.** Beginning at the junction of the east corporate limits and Inland Road, thence west on Inland Road to Plum Street, thence north to Fourth Street, thence west to Meridian Street, thence north to Sixth Street, thence west to Locust Street, thence south to Fifth Street, thence west to Lemon Street, thence north to Seventh Street, thence westerly on Seventh Street extended to the west corporate limits, thence following the southerly, westerly and easterly corporate limit line back to the point of beginning.
- b. **SECOND PRECINCT.** Beginning at the junction of the west corporate limit line and Seventh Street extended to the west corporate limits, thence east along Seventh Street to Lemon Street, thence south to Fifth Street,

thence east on Fifth Street to Locust Street, thence north on Locust Street to Sixth Street, thence east on Sixth Street to Meridian Street, thence north to Tenth Street, thence west to North Avenue, thence north to Eleventh Street, thence east to Mulberry Street, thence due north from Mulberry St. to North Street, thence east to Plum Street, thence north along the northerly extension of Plum Street to the north corporate limits, thence following the corporate limits westerly, southerly, westerly, and southerly back to the point of beginning.

- c. **THIRD PRECINCT.** Beginning at the junction of the east corporate limits and Inland Road, thence west on Inland Road to Plum Street, thence north to Fourth Street, thence west to Meridian Street, thence north to Tenth Street, thence west to North Avenue, thence north to Eleventh Street, thence east to Mulberry Street, thence due north from Mulberry St. to North Street, thence east to Plum Street, thence north along the northerly extension of Plum Street to the north corporate limits, thence easterly, southerly, easterly, southerly, easterly, southerly, easterly, southerly, thence westerly thence southerly to the point of beginning.

**SECTION 3. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 4. SEVERABILITY.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 5. EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon publication as required by Iowa law.

Passed by the City Council the 20th day of December, 2021

\_\_\_\_\_  
Mayor

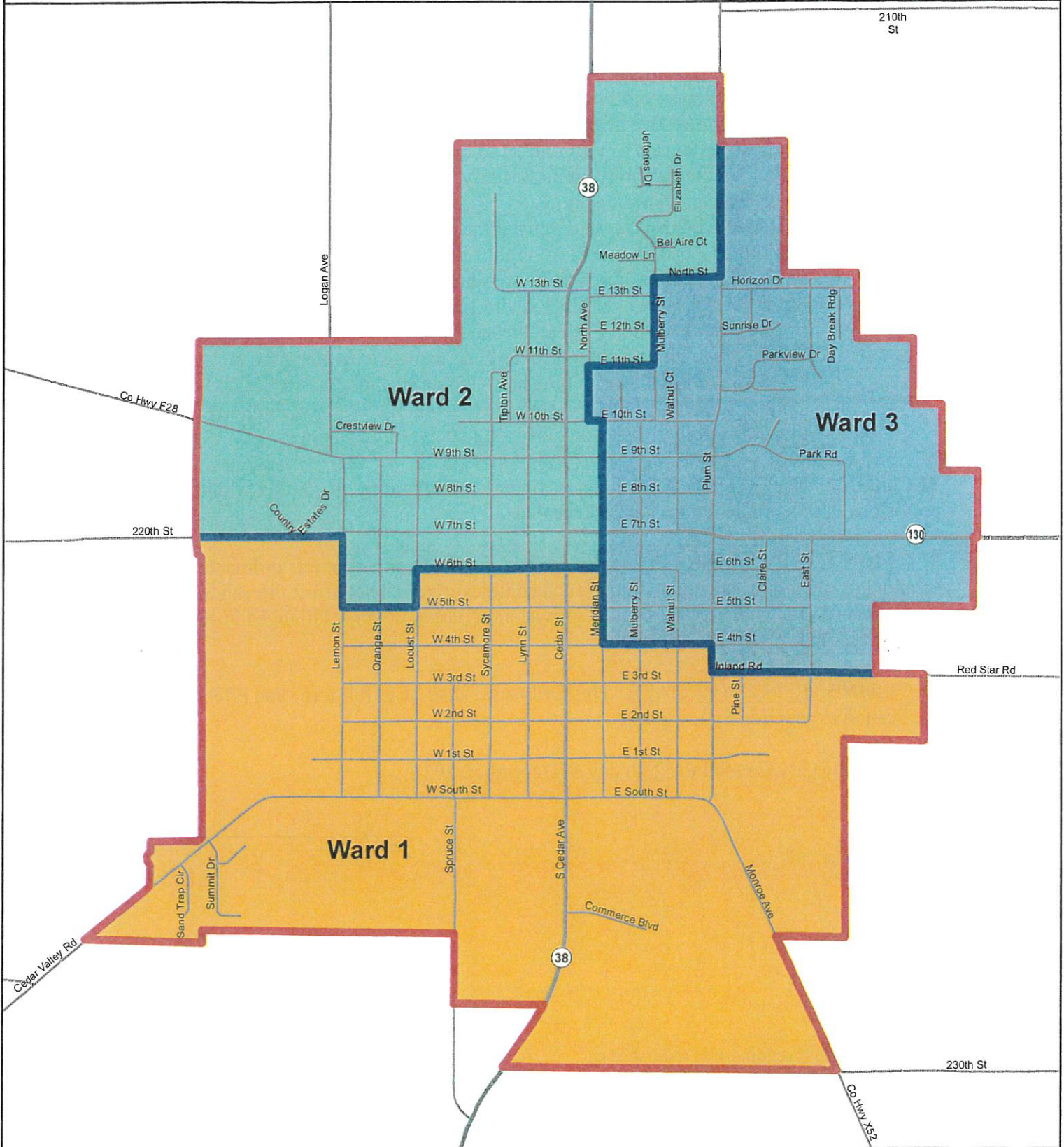
Attest:

\_\_\_\_\_  
City Clerk

I certify that the foregoing was published as  
Ordinance No. 582 on the \_\_\_\_\_ day of December, 2021.




\_\_\_\_\_  
City Clerk

# City of Tipton, Iowa Election Ward Map, 2021



## Legend

-  City of Tipton Corporate Limits
-  State Highways
-  Local Streets

Wards	2020 Population
 Ward 1	1,133
 Ward 2	982
 Ward 3	1,034



Map Prepared by ECIA, 2021

RESOLUTION NO. 122021E

**RESOLUTION ACCEPTING THE FISCAL YEAR 20/21 ANNUAL AUDIT**

**WHEREAS**, annually the City of Tipton is required by the Iowa Code to conduct an audit by an independent accounting firm; and

**WHEREAS**, Clifton Larson Allen LLP has prepared the FY 20/21 audit; and

**WHEREAS**, the City Council of the City of Tipton has reviewed the audit report for FY 20/21 as presented by Clifton Larson Allen LLP; and

**WHEREAS**, the City Council of the City of Tipton accepts the audit for FY 20/21.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Tipton, Iowa, that the audit report for fiscal year 20/21 for the City of Tipton, Iowa, on file in the Finance Director's office and the Tipton Public Library, is hereby accepted and approved.

Passed and approved this 20th day of December 2021.

\_\_\_\_\_  
Bryan Carney, Mayor

ATTEST: \_\_\_\_\_  
Amy Lenz, City Clerk

CERTIFICATION

I, Amy Lenz, City Clerk, do hereby certify the above is a true and correct copy of Resolution No. \_\_\_\_\_ which was passed by the Tipton City Council this 20th day of December 2021.

\_\_\_\_\_  
Amy Lenz, City Clerk



Honorable Mayor and  
Members of the City Council  
City of Tipton, Iowa

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Tipton, Iowa (the City) of and for the year ended June 30, 2021, and have issued our report thereon dated December 6, 2021. We have previously communicated to you information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate to you the following information related to our audit.

### **Significant audit findings**

#### ***Qualitative aspects of accounting practices***

##### *Accounting policies*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by City of Tipton are described in Note 1 to the financial statements.

No new accounting policies were adopted and the application of existing policies was not changed during 2021.

We noted no transactions entered into by the entity during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

##### *Accounting estimates*

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no accounting estimates affecting the financial statements which were particularly sensitive or required substantial judgments by management.

##### *Financial statement disclosures*

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure(s) affecting the financial statements was Note 3 regarding bonds and notes payable.

The financial statement disclosures are neutral, consistent, and clear.

#### ***Difficulties encountered in performing the audit***

We encountered no significant difficulties in dealing with management in performing and completing our audit.



***Uncorrected misstatements***

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management did not identify and we did not notify them of any uncorrected financial statement misstatements.

***Corrected misstatements***

None of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

***Disagreements with management***

For purposes of this communication, a disagreement with management is a disagreement on a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. No such disagreements arose during our audit.

***Management representations***

We have requested certain representations from management that are included in the attached management representation letter dated December 6, 2021.

***Management consultations with other independent accountants***

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entity's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

***Significant issues discussed with management prior to engagement***

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to engagement as the entity's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our engagement.

***Other information in documents containing audited financial statements***

With respect to the supplementary information in Schedules 1 through 12 (collectively, the supplementary information) accompanying the financial statements, on which we were engaged to report in relation to the financial statements as a whole, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with the cash basis of accounting, the method of preparing it has not changed from the prior period or the reasons for such changes, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves. We have issued our report thereon dated December 6, 2021.

Honorable Mayor and  
Members of the City Council  
City of Tipton, Iowa  
Page 3

The budgetary comparison information, schedule of City's proportionate share of net pension liability and schedule of City contributions (collectively, other information) accompanying the financial statements, which is the responsibility of management, was prepared for purposes of additional analysis and is not a required part of the financial statements. Such information was not subjected to the auditing procedures applied in the audit of the financial statements, and, accordingly, we did not express an opinion or provide any assurance on it.

Our auditors' opinion, the audited financial statements, and the notes to financial statements should only be used in their entirety. Inclusion of the audited financial statements in a document you prepare, such as an annual report, should be done only with our prior approval and review of the document.

\* \* \*

This communication is intended solely for the information and use of the Honorable Mayor and members of the City Council and management of City of Tipton and is not intended to be, and should not be, used by anyone other than these specified parties.



**CliftonLarsonAllen LLP**

Cedar Rapids, Iowa  
December 6, 2021

December 6, 2021

CliftonLarsonAllen LLP  
600 3<sup>rd</sup> Avenue, Suite 300  
Cedar Rapids, IA 52401

This representation letter is provided in connection with your audit of the financial statements of the City of Tipton, Iowa (the City) which comprise the respective cash basis financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information as of June 30, 2021, and the respective changes in cash-basis financial position for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions on whether the financial statements are presented fairly, in all material respects, in accordance with the cash receipts and disbursements basis of accounting.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm, to the best of our knowledge and belief, as of December 6, 2021, the following representations made to you during your audit of the financial statements as of and for the year ended June 30, 2021.

**Financial Statements**

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated April 5, 2021, for the preparation and fair presentation of the financial statements in accordance with the cash receipts and disbursements. The financial statements include all properly classified funds and other financial information of the primary government and all component units required by the cash receipts and disbursements basis to be included in the financial reporting City.
- We acknowledge and have fulfilled our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- Significant assumptions used by us in making accounting estimates are reasonable.
- Related party relationships and transactions, including, but not limited to, revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with the requirements of cash receipts and disbursements basis of accounting.

- No events, including instances of noncompliance, have occurred subsequent to the financial statement date and through the date of this letter that would require adjustment to, or disclosure in, the financial statements or in the schedule of findings and responses.
- We have not identified or been notified of any uncorrected financial statement misstatements.
- You have proposed adjusting journal entries that have been posted to the City's accounts. We have reviewed and approved those adjusting journal entries and understand the nature of the changes and their impact on the financial statements. We are in agreement with those adjustments and accept responsibility for them.
- We have no plans or intentions that may materially affect the carrying value or classification of assets or equity.
- We are not aware of any pending or threatened litigation, claims, or assessments or unasserted claims or assessments that are required to be disclosed in the financial statements in accordance with the cash basis of accounting, or which would affect federal award programs, and we have not consulted a lawyer concerning litigation, claims, or assessments

**Information Provided**

- We have provided you with:
  - Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters.
  - Additional information that you have requested from us for the purpose of the audit.
  - Unrestricted access to persons within the City from whom you determined it necessary to obtain audit evidence.
  - Complete minutes of the meetings of the governing board and related committees, or summaries of actions of recent meetings for which minutes have not yet been prepared.
  - All communications from regulatory agencies, grantors, lenders, and other funding sources concerning noncompliance with, or deficiencies in, financial reporting practices.
  - Access to all audit or relevant monitoring reports, if any, received from funding sources.
- All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have no knowledge of any fraud or suspected fraud that affects the City and involves:

- Management;
  - Employees who have significant roles in internal control; or
  - Others when the fraud could have a material effect on the financial statements.
- We have no knowledge of any allegations of fraud, or suspected fraud, affecting the City's financial statements communicated by employees, former employees, grantors, regulators, or others.
  - We have no knowledge of any instances of noncompliance or suspected noncompliance with laws and regulations and provisions of contracts and grant agreements, or abuse whose effects should be considered when preparing financial statements.
  - We are not aware of any pending or threatened litigation, claims, or assessments or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements in accordance with the cash basis of accounting, and we have not consulted a lawyer concerning litigation, claims, or assessments.
  - There are no other material liabilities or gain or loss contingencies that are required to be accrued or disclosed in accordance with cash receipts and disbursements basis of accounting.
  - We have disclosed to you the identity of the City's related parties and all the related party relationships and transactions of which we are aware.
  - The City has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets, nor has any asset been pledged as collateral, except as made known to you and disclosed in the financial statements.
  - We have a process to track the status of audit findings and recommendations.
  - We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
  - We have provided our views on reported findings, conclusions, and recommendations, as well as our planned corrective actions, for the report.
  - We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to the City, including tax or debt limits and debt contracts; and we have identified and disclosed to you all laws, regulations, and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.
  - Other than what is noted in the findings and responses section of the financial statements, there are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining

to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.

- The City has complied with all aspects of contractual or grant agreements that would have a material effect on the financial statements in the event of noncompliance.
- We have complied with all restrictions on resources and all aspects of contractual and grant agreements that would have a material effect on the financial statements in the event of noncompliance. This includes complying with donor requirements to maintain a specific asset composition necessary to satisfy their restrictions.
- We are responsible for determining whether we have received, expended, or otherwise been the beneficiary of any federal awards during the period of this audit. No federal award, received directly from federal agencies or indirectly as a subrecipient, was expended in an amount that cumulatively totals from all sources \$750,000 or more. For this representation, "award" means financial assistance and federal cost-reimbursement contracts that non-federal entities receive directly from federal awarding agencies or indirectly from pass-through entities. It does not include procurement contracts, user grants, or contracts used to buy goods or services from vendors.
- We have followed all applicable laws and regulations in adopting, approving, and amending budgets.
- The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures, jointly governed organizations, and other related organizations.
- The financial statements properly classify all funds and activities.
- All funds that meet the quantitative criteria in GASB Statement Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- Components of net position (nonspendable, restricted and unrestricted) and equity amounts are properly classified and, if applicable, approved.
- Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- Revenues are appropriately classified in the statement of activities within program revenues and general revenues or contributions to permanent fund principal.
- Interfund, internal, and intra-entity activity has been appropriately classified and reported.
- Deposits are properly classified as to risk and are properly valued and disclosed.

- We have appropriately disclosed the City's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
- We acknowledge our responsibility for the management's discussion and analysis, budgetary comparison information, schedule of City's proportionate share of net pension liability, and schedule of City contributions (collectively, other information). The other information is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the other information.
- We acknowledge our responsibility for presenting Schedules 1 through 12 (the supplementary information) in accordance with cash receipts and disbursements basis of accounting, and we believe the supplementary information, including its form and content, is fairly presented in accordance with cash receipts and disbursements basis of accounting. The methods of measurement and presentation of the supplementary information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information. If the supplementary information is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditors' report thereon.
- As part of your audit, you prepared the draft financial statements and related notes. We have designated an individual who possesses suitable skill, knowledge, and/or experience to understand and oversee your services; have made all management judgments and decisions; and have assumed all management responsibilities. We have evaluated the adequacy and results of the service. We have reviewed, approved, and accepted responsibility for those financial statements and related notes. We have also ensured that the entity's data and records are complete and received sufficient information to oversee the service.
- In regards to any other nonattest services performed by you, we have:
  - Made all management judgments and decisions and assumed all management responsibilities.
  - Designated an individual who possesses suitable skill, knowledge, or and/or experience to understand and oversee the services.
  - Evaluated the adequacy and results of the services performed.
  - Accepted responsibility for the results of the services.
  - Ensured that the City's data and records are complete and received sufficient information to oversee the services.

Signature: Brian Wagner Title: City Manager

Signature: Memoory Title: Finance Director